

Councillors

Cass, Chapman, David, Dolby, Drury, Piper, Potter, Sansom, Skeggs, Smith, Sutton and Woolway of:

**SOMERSHAM PARISH COUNCIL
ARE SUMMONED
TO THE NEXT FULL COUNCIL MEETING
To be held on Monday 11th March 2024 at 7.30 p.m.
At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS
www.somersham-pc.gov.uk [what3words /// wolf.constants.pine](https://www.what3words.com/what3words/wolf.constants.pine)**

Signature Mrs I Healiss 5th March 2024

Irene Healiss, Proper Officer/Executive Officer
The Norwood Building, Parkhall Road, Somersham PE28 3HE



**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO ATTEND**

251/3/24 To Accept Apologies for Absence

252/3/24 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28th June 2021.

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

ALL Dispensation requests must be made to the Parish Clerk prior to the meeting.

253/3/24 To Agree to hold a Public Forum

Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

Mr Lee Bevans attending from L Bevans Associates Architects Ltd regarding a planning consideration.

254/3/24 To Co-Opt a new Parish Councillor – details disseminated prior to the meeting.

255/3/24 To Receive a Report from District & County Councillor Steve Criswell

256/3//24 To Discuss Planning Matters – [available to view online at www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

a) **PLANNING APPLICATIONS – response dates extended if required**

24/00163/FUL	Land South of Lockers Barn, Farmhouse Heath, View Close Erection of a General-Purpose Agricultural Building	12/3/24
24/00309/HHFUL	10 Cranfield Place, Somersham, PE28 3YJ Single storey rear extension	14/3/24
23/02133/FUL	Chinese Restaurant, 70 High Street, PE28 3EE Installation of a new kitchen extraction unit	12/3/24
24/00280/FUL	Jacks Barn, St Ives Road, PE28 3ET Erection of Side Extension and Change of Use of Agricultural Land to Residential Use	14/3/24
23/00369/REM	Land North Of 16 The Bank, Somersham Further information received – Planning application for the approval of reserved matters in respect of appearance, layout, landscaping and scale pursuant to outline planning permission reference 19/01790/OUT for the construction of 132 dwellings (including one self-build dwelling) alongside associated site infrastructure, works and landscaping.	18/3/24

b) **PLANNING APPROVED**

23/02263/FUL	Stamford Lodge, 16 St Ives Road, Somersham Change of existing workshop to form residential dwelling.
23/02359/HHFUL	43 High Street, Somersham, PE28 3JB Proposed reconstruction of existing outbuilding

c) **PLANNING WITHDRAWN**

23/00344/ADV	The Cross, High Street Somersham Erection of a totem for a freestanding digital display
257/3/24	To Discuss and Agree a Somersham Neighbourhood Plan and Parish Council representatives onto the Steering Group (must be community led – the PC are the qualifying body.)
258/3/24	To Approve the Minutes of the Meeting held on 12th February 2024.
259/3/24	To Adopt the updated CCTV policy and Data Protection Impact Statement (DPIA.)
260/3/24	To Adopt the Sickness Absence Policy.
261/3/24	To Accept the Police Report (Disseminated prior to the meeting once received.) <ul style="list-style-type: none">• Neighbourhood Safety Emails
262/3/24	To Accept the Executive Officer’s Report Including: - Correspondence emailed to councillors: <ul style="list-style-type: none">i. CAPALC bulletin & NALC CEO bulletinsii. Neighbourhood Alerts

- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases and updates
- v. Application to add two footpaths to the Definitive Map and statement for Cambridgeshire (across allotments at Chapel Field, Somersham)– 10th April 2024.
- vi. ‘Coffee with a cop’ event – Friday date to be arranged.
(An opportunity for parishioners to meet with a police officer from the local neighbourhood policing team in an informal setting, ask questions, raise concerns and get advice.)

263/3/24 To Discuss Finance & Risk Management Matters including: -

- i. To Agree the Monthly Accounts.
- ii. To Report Huntingdon District Councils Precept Notification Band D charge.

Thank you for your Notified Precept of:	£264,712
Tax Base for Area (Equated number of Band D Properties)	1415.2
Band D Charge (to cover Local Council Precept)	£187.05

- iii. Christmas Lights update: Monies received for the Christmas Lights 2023 Collection boxes, bucket donations, SUMUP payments and other donations £1439.33
Draw tickets sales £1583.80
- iv. Councillor Quarterly Risk Assessments – (due for completion by 29/2/24.)
- v. To Note: three (3) free One Leisure sports sessions at the Norwood Field (one in May and two over the Summer holidays at £23.55 per hour plus VAT.)
- vi. To Agree the Internal Auditor’s report.
- vii. Next finance working party meeting to be held on Wednesday 1st May at 7pm at the Millennium Pavilion.
- viii. Next Environmental and Localism Working Party meeting to be held on Monday 25th March at 7:30pm at the Millennium Pavilion.

264/3/24 To Receive a Report from the Personnel Committee meeting held on Thursday 29th February 2024

265/3/24 To Agree preferred specifications for a new Scout Hut building, as requested by the 1st Somersham Scout Group.

266/3/24 To Report Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to councillors:

Community Road Watch (CRW) request for volunteers to manage the community speed watch team in Somersham.

267/3/24 To Accept Reports of Meetings attended by Parish Councillors

268/3/24 To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

The next meeting of Somersham Parish Council will be on Monday 8th April 2024 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS