

MEMBERS OF
SOMERSHAM PARISH COUNCIL
Personnel and Governance Committee

ARE SUMMONED TO THE NEXT MEETING

In the Norwood Room, The Norwood Building, Parkhall Road, PE28 3HE

On Thursday 27th November 2025 at 10.30 am

www.somersham-pc.gov.uk

AGENDA

This meeting shall be closed under the **Public Bodies (Admission to Meetings) Act 1960 S1(2)**

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

1. To Accept Apologies.
2. To Approve the Minutes of 31st July 2025.
3. To Adopt and Review the following policies: -
 - a. Review Model Councillor Code of Conduct (adopted 28/6/21)
 - b. Review Acceptable use of computers and internet usage policy (last reviewed 13/5/24)
 - c. Review Disciplinary Procedure (last reviewed 13/5/24)
4. To Agree and Submit comments for the Preferred Options Draft Local Plan to 2046: First full draft of the Local Plan, based on national policy, evidence and previous feedback from stakeholders.
Sustainability Appraisal: Assesses how the draft local plan performs against environmental, social and economic objectives.
(Next stage of public engagement scheduled between 5 November to 17 December 2025 (6 weeks.)
5. To Receive an update regarding the draft Memorandum of Agreement (between Somersham Parish Council, Cambridgeshire County Council, Somersham Angling Club and Friends of Somersham Local Nature Reserve) and the draft lease and associated costs.
6. To Agree staff spinal column point and salary.
7. To Agree staff request to reduce working hours.
8. To Agree staff request to increase working hours.

9. To Receive an update regarding the Executive Officer's ongoing Community Governance qualification, and review agreed working and study hours (3-month review.)

10. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs I Healiss* 18th November 2025

Irene Healiss, Executive Officer The Norwood Building, Parkhall Road, Somersham PE28 3HE