

**MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL**
Held on Monday 15th January 2024 at 7.30 p.m.
At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS
www.somersham-pc.gov.uk

PRESENT WERE:

Cllr A Chapman
Cllr N David
Cllr C Dolby (in the Chair)
Cllr J Drury
Cllr T Sansom
Cllr F Smith
Cllr D Sutton

Mrs I Healiss, Executive Officer (EO)
Mrs J Turney, Deputy Clerk

Seats Fifteen (15), Councillors present Seven (7), Vacancies Three (3), Quorum Five (5).

221/1/24 APOLOGIES

Apologies for absence were accepted from:

Cllr A Cass – illness
Cllr T Piper – illness
Cllr D Potter – illness
Cllr D Skeggs – ABSENT
Cllr R Woolway – work commitments

222/1/24 PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

223/1/24 PUBLIC FORUM

It was proposed by Cllr Sutton, seconded by Cllr ^{Sansom} ~~Sutton~~ *Cruswell* and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:31 hours and reconvened at 19:38 hours.

- Cllr Cruswell declared an interest in the development at land North of 16 The Bank and advised that the list of amendments is now available to view on the HDC website Planning Portal. They include the revision of four-bedroom to two-bedroom houses to provide further affordable housing.
- The Executive Officer (EO) confirmed that the office had not been approached regarding a market in Somersham.

224/1/24 **REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL**

Cllr Criswell advised that the Envar appeal starts on the 20th January 2024.
The Wheatsheaf Crossroads junction improvement work begins in February 2024.
There will be no concessions against the green bin charge, which will begin in April 2024.
The agenda description of the Legacy Park application for a caravan holiday park as an appeal was queried as it was understood the application had been withdrawn.
Cllr Criswell stated that he was aware of an earlier application refusal for four additional traveller pitches on that site which was going to appeal in May, and agreed to seek clarification on the status of the holiday park application.

225/1/24 **PLANNING MATTERS**

a) PLANNING APPLICATIONS

23/01352/HHFUL Stamford Lodge, 16 St Ives Road, PE28 3ER 22/1/24
Erection of detached garage.

It was proposed by Cllr Sutton, seconded by Cllr David and unanimously RESOLVED to approve this application, based on previously submitted comments in support of this proposal.

23/02272/HHFUL Elm Barn Oak Acres Farm, Parkhall Rd PE28 3HQ 25/1/24
Erection of a kitchen extension

It was proposed by Cllr Sansom, seconded by Cllr Chapman and unanimously RESOLVED to approve this application as the plans are in keeping with the surrounding area and do not appear to affect the neighbouring properties.

23/02263/FUL Stamford Lodge, 16 St Ives Road, PE28 3ER 12/1/24
Change of use of existing workshop to form residential dwelling

It was proposed by Cllr Sutton, seconded by Cllr David and unanimously RESOLVED to approve this application based on previously submitted comments in support.
There are no material changes from the original application.

23/02448/HHFUL Elysium Cottage, Parkhall Road, PE28 3HF 16/1/24
Erection of conservatory to rear

It was proposed by Cllr Sansom, seconded by Cllr Chapman and unanimously RESOLVED to approve this application as the plans for the conservatory are in keeping with the surrounding area and do not appear to impact neighbouring properties at the rear.

23/00369/REM Land North of 16 The Bank, Somersham 16/1/24
Planning application for the approval of reserved matters in respect of appearance, layout, landscaping and scale pursuant to outline planning permission reference 19/01790/OUT for the construction of 132 dwellings (including one self-build dwelling) alongside associated site infrastructure, works and landscaping.
Further information received.

It was proposed by Cllr Sutton, seconded by Cllr David and unanimously RESOLVED to approve this application based on previously submitted comments in support.



Planning permission has already been given and the changes made to the proposal will impact positively on the development.

b) PLANNING APPROVED

- FMW/025/19 Colne Ferry Quarry, Chatteris Road, Colne Fen, PE28 3DN
Section 73 planning application to develop land without complying with condition 1 of planning permission H/05001/13/CW (restoration of land at Cole Fen) using imported inert waste to create conservation habitats) to allow the development to continue for a further 5 years until 31st December 2024
- 23/02017 HHFUL 17 Rectory Lane, Somersham PE28 3EL
Proposed erection of single storey rear extension including demolition of existing conservatory.

c) PLANNING APPEALS

- APP/H0520/W/23/3334636 Legacy Park, Chatteris Road, Somersham
Change of use of agricultural land to caravan holiday park comprising 18 pitches and toilet block.
- 21/01374/FUL Agricultural building between 7 and 9 King Street, Somersham
Demolition of existing agricultural buildings and erection of three detached dwellings, garage and associated works.

226/1/24 MINUTES OF THE MEETING HELD ON 18TH DECEMBER 2023

The Minutes were proposed by Cllr Sutton, seconded by Cllr Smith and RESOLVED as approved. There were four (4) votes in favour and three (3) abstentions due to absence.

227/1/24 POLICE REPORT


- Neighbourhood Safety Emails
- Police Report – The EO was asked to query if the report can be offered in its previous format as it was easier to locate where incidents had occurred.

228/1/24 PARISH CLERK'S REPORT

Correspondence emailed to councillors:

Noted

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. 2024 Parish Council meeting dates circulated to Councillors and published on the website.
- v. Upcoming meetings: -
23rd January at 10am – Personnel Committee meeting in the Norwood Room
25th January at 7pm – Working Group Finance meeting at the Millennium Pavilion
SNRG request for Councillors to attend the March/April 2024 walk around the Nature Reserve (usually 7pm) – date to be confirmed.
- vi. Huntingdonshire DC – press releases & updates



- HDC Weather and Flood warning updates
- Local Transport and Connectivity Plan approved
- Huntingdon Local List Review – consultation 4/12/23-14/1/23

229/1/24 FINANCE & RISK MANAGEMENT MATTERS

- i. Monthly Accounts (Appendix One).
The monthly accounts were proposed by Cllr Sutton, seconded by Cllr Drury and unanimously RESOLVED for approval.
- ii. Unity Trust Bank ‘debit’ card and monthly spend limit of £2,000.00 in lieu of the current Optimum Card which will cease to operate on 5/2/24–There is an initial set up fee of £50, followed by a £3 monthly charge. All transactions are totalled and debited from the bank account at the end of the month. A breakdown of the payments can then be downloaded from the new card portal.
It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to apply for a Unity Trust (Lloyds) debit card with the proposed spend limit.

230/1/24 REPORT OF HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS – REPAIRS/ MAINTENANCE

The following matters were discussed:
Community Road Watch (CRW)
Temporary Prohibition of Through Traffic Order (TTRO) received and circulated regarding:
Station Approach on 5-2-24
Church Street on 12-2-24
Woodhurst (various streets) on 24-2-24.
LHI application completed for two (2) village MVAS devices.

It was requested that further information be included on the PC’s Social Media platforms regarding TTRO’s

231/1/24 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS

Cllr Sansom reported on behalf of the SNRG: -
Trees: During the strong winds before Christmas a cracked willow on the north bank of the lake became dangerous and had to be dealt with urgently. The EO was contacted by the Timebank co-ordinator and a working party was assembled to make the area safe.
Bins: The bin on County Council land at Station approach near the gate was recently overflowing. This has now been emptied and removed until future responsibility is established.
Ducks: The duck feeding platform has been cordoned off due to it being unsafe.

Cllr Sutton offered an update regarding the Victory Hall Management Committee meeting including their green bin charges.

232/1/24 NOTICES & MATTERS FOR THE NEXT AGENDA

Nothing raised.



CONFIDENTIAL SESSION

The following items are to be held as a closed session due to sensitive personal and commercial data.
Public Bodies (Admission to Meetings) Act 1960 s1(2).

It was proposed by Cllr Sutton, seconded by Cllr Drury and unanimously RESOLVED to close the meeting for a period of time, as publicity would be prejudicial to the public interest due to the confidential matters to be discussed. The meeting closed at 20:20 and was reconvened at 20:41.

233/1/24 RESURFACING WORK AT THE MULTI-SPORTS AREA IN THE NORWOOD FIELD

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to use K & M lighting for the light repairs.

It was proposed by Cllr Sansom, seconded by Cllr Chapman and RESOLVED to use Clean Courts for the repair of root damage and re-lining of the courts. There were five (5) votes in favour and one (1) against.

The next meeting of Somersham Parish Council will be on Monday 12th February 2024 at 7.30 pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS.

There being no further business the meeting was closed at 20:42 hours.

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Chairman



APPENDIX ONE

ACCOUNTS from 13th December 2023 to		Nov-23	Vat	Net	TOTAL	Cost Centre
Payroll	Salaries	£0.00	£7,799.09	£7,799.09	Back	Salaries - December 2023
Pension payments	Pension Fund	£0.00	£1,956.83	£1,956.83	Back	Pensions - December 2023
HMRC	Tax & NI	£0.00	£2,779.93	£2,779.93	Back	HMRC - December 2023
Viking	Office files	£0.33	£41.65	£49.98	Back	Office
Victory Hall	Yoga 4 classes Nov23	£0.00	£32.00	£32.00	Back	Changing Lives
Victory Hall	Tai Chi 5 classes Nov23	£0.00	£55.00	£55.00	Back	Changing Lives
Victory Hall	Strength & Balance 4 classes Nov23	£0.00	£88.00	£88.00	Back	Changing Lives
Suprtees	Millennium pavilion 4 weekly cleaning Nov23	£0.00	£460.00	£460.00	Back	Millennium
S Goodfrey	Nordic walking Nov23	£0.00	£70.00	£70.00	Back	Changing Lives
DJ Richards Ltd	Christmas lights raffle tickets	£13.79	£68.93	£82.72	Back	Christmas lights
White plumbing	Boiler repairs at Millennium Pavilion	£29.45	£147.27	£176.72	Back	Millennium
White plumbing	Replacement tap at Victory Hall small kitchen	£75.82	£379.14	£454.96	Back	Norwood
PSI Installations	3 month cov. line rents at Norwood building 1st Dec 23	£11.10	£55.50	£66.60	Back	Norwood
Polly village hall	6 month Hall hire re Knit and Knaster and Hobby Hub 16th Dec 23	£0.00	£110.00	£110.00	Back	Changing lives
CCJ supplies	Annual nappy bin service 14th Dec 23	£42.00	£210.00	£252.00	Back	Millennium
I Heplos	GiffGaff 2 x staff and Millennium	£0.00	£22.00	£22.00	Back	Expenses
Paula Peck	Mileage expenses Nov/Dec 23	£0.00	£19.35	£19.35	Back	Expenses
Churches Fire	Annual Fire Alarm service Pavilion 15th Dec 23	£23.69	£118.43	£142.12	Back	Millennium
Churches Fire	Annual Fire Alarm service Norwood building 15th Dec 23	£70.50	£392.48	£470.98	Back	Norwood
Magic Paul	Christmas Panto magician 2nd Jan 24	£0.00	£170.00	£170.00	Back	Localism
Becky Adams	3 sessions Strength & Balance Dec 23	£0.00	£150.00	£150.00	Back	Changing Lives
Viking	Printer paper	£6.86	£34.28	£41.14	Back	Office
Cole & Day	Tractor diesel Dec 23	£12.17	£60.86	£73.03	Back	Kubota
Cole & Day	Tractor diesel Nov 23	£9.95	£49.75	£59.70	Back	Kubota
HDC	Excess bin weight quarterly charge Jan-March 24	£0.00	£184.60	£184.60	Back	Maintenance
Optimum	Card top up	£0.00	£200.00	£200.00	Back	Office
			£311.56	£15,669.03	£15,980.59	£15,980.59
Electronic payments						
Talk Talk Business	01437 841359 & internet 1st Jan 24	£7.79	£39.85	£46.74	DD	Administration
EDF	Electricity - Multi sports area - 8th Jan 24	£0.40	£7.60	£8.00	DD	Multi sports area
British Gas Ltd	Electricity - Lake sea container - Jan 24	£0.44	£5.84	£9.28	DD	Lake area
British Gas Ltd	Electricity - Norwood Building - Jan 24	£6.12	£122.33	£128.45	DD	Norwood Building
British Gas Ltd	Electricity - Library - Jan 24	£57.59	£287.97	£345.56	DD	Library
British Gas Ltd	Electricity - Millennium Sports Facility - Jan 24	£0.53	£170.67	£171.20	DD	Millennium SF
British Gas Ltd	Gas - Millennium Sports Facility - Jan 24	£4.65	£92.94	£97.59	DD	Millennium SF
Scottish Power	Gas - Norwood Building - quarterly charge 8th Jan 24	£11.52	£230.33	£241.85	DD	Norwood Building
YU Energy	Street lighting - standing charge - Jan 24	£0.49	£9.87	£10.36	DD	Street lighting
YU Energy	Street lighting - electric - Jan 24	£4.02	£80.47	£84.49	DD	Street lighting
BrightPay Ltd	iCloud access mthly fee - Jan 24	£0.68	£3.38	£4.06	DD	Payroll software
HDC	Millennium Sports container rates 23/24	£0.00	£35.00	£35.00	DD	Millennium SF
HDC	Sea container rates 23/24	£0.00	£52.00	£52.00	DD	Administration
Ethos	Norwood printer 11th Dec 23	£31.57	£157.84	£189.41	DD	Office
TOTAL			£133.80	£1,298.19	£1,431.99	£1,431.99
OPTIMUM CARD						
01 November 2023						
<i>Now paid by Clebs as Optimum card no longer accepted. There are no other business options.</i>						
GiffGaff	Monthly fee	£0.00	£1.99	£1.99	CARD	
Optimum card	Xmas Panto food	£0.00	£13.28	£13.28	CARD	
Asda	Xmas Panto drinks	£0.00	£38.51	£38.51	CARD	
Tesco	Timebank coffee morning cakes	£0.00	£16.25	£16.25	CARD	
Lidl	Timebank coffee morning biscuits	£0.00	£8.83	£8.83	CARD	
Windsor Green Stores	Timebank coffee morning milk	£0.00	£1.99	£1.99	CARD	
Tesco	Xmas Panto mince pies	£0.00	£17.10	£17.10	CARD	
Morrisons	Timebank Coffee morning cakes	£0.00	£23.30	£23.30	CARD	
Bookwhen	Monthly fee	£3.80	£19.00	£22.80	CARD	
Amazon UK	Staff Christmas vouchers x 6	£0.00	£120.00	£120.00	CARD	
	Oil and fuel spilt	£9.24	£46.16	£55.40	CARD	
	Whiteboard magnets	£1.80	£9.02	£10.82	CARD	
	Large office whiteboards	£12.16	£60.92	£73.08	CARD	
TOTAL			£27.00	£376.25	£403.25	£403.25