

Website Privacy Notice

At the SOMERSHAM PARISH COUNCIL we are committed to protecting and respecting your privacy.

This notification sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our practices regarding your personal data and how we will treat it.

For the purpose of the Data Protection legislation we are a controller of your personal data, our registered offices and contact details are:

SOMERSHAM PARISH COUNCIL

The Norwood Building

Parkhall Road

Somersham

Cambridgeshire

PE28 3HE

For any queries relating to this notice please contact us on the above address or clerk@somersham-pc.gov.uk.

Nature of data

All information collected via our website is from yourself, we may collect and process the following data about you:

- Email address, if you choose to correspond with us through email using a link on our web page, we may retain the content of your email messages together with your email address and our responses.
- User name and password (councillors only)
- Personal data collected through the use of cookies

Lawful Basis

Our lawful basis for processing this data is our legitimate interest in communicating with you through our website.

Retention

- Most email correspondence will be retained for 1 year, unless you request that we delete it beforehand, however depending on the nature of the communication we may retain it for up to 7 years to meet our legal obligations.
- Log in information will be retained for the period of membership.

Recipients of your information;

To the extent that it is necessary to meet out legitimate interests your data may be disclosed to:

- Google, Facebook and Twitter, if you agreed to the use of optional cookies on the website
- Our IT Providers and Website developers

Uses made of the information

We use information hold about you in the following ways:

- to communicate with you
- to ensure councillors have access to member only areas of our website
- to ensure that content from our site is presented in the most effective manner for you and for your computer.

Transfer outside the EEA

If you have agreed to the use of optional cookies on our website then your data will be transferred outside of the EEA, namely to the US. In this case your data is protected by the EU-US Privacy Shield Framework.

Links to other websites

Where we provide links to websites of other organisations, this privacy notice does not cover how that organisation processes personal information. We encourage you to read the privacy notices on the other websites you visit.

Cookies

Our Website uses cookies,

Your rights

You have the following qualified rights regarding your personal data:

- Access – you may request we provide you with the data we hold
- Rectification – you may request we correct any inaccurate data
- Erasure – you may request we erase your data
- Restriction – you may request we stop processing your data but retain it
- Portability – you may request we provide you or a nominated party with your data in a commonly used, structured and machine-readable format

You can exercise your rights at any time by contacting us at clerk@somersham-pc.gov.uk and we will respond within 28 days. We may seek clarification as to your identity before proceeding and importantly there is no fee for this service.

You also have a right to lodge a complaint with a Supervisory Authority, for example the [Information Commissioner's Office](#) in the UK, or any [member of the European Data Protection Board](#)

Changes to this notification

Any changes we may make to this notification in the future will be posted on this page and where appropriate notified to you by e-mail.

Contact

Questions, comments and requests regarding this notification are welcomed and should be addressed to clerk@somersham-pc.gov.uk

Cookies Notification

Use of cookies by SOMERSHAM PARISH COUNCIL

Cookies are small, often encrypted text files and are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site, such as the number of visitors. They also help us to:

- Continually improve our website
- Improve the speed and security of our website
- Remember your search settings during and between visits

The table below explains the cookies we use and why.

Cookie	Name	Purpose?
Google Analytics	_ga _gali _gat _gid	This cookie collects data related to the device/browser, IP address and on-site activities to measure and report statistics about user interactions on the website. In the reports produced your data is anonymised read Googles overview of privacy and safeguarding data
Silktide	Cookie Consent	This cookie is used to remember a user's choice about cookies on our website. Where users have previously indicated a preference, that user's preference will be stored in this cookie.
Facebook Connect	Facebook Connect	This cookie collects data for Facebook related to the device/browser, IP address and on-site activities

Your consent is not required to run essential cookies on our website. These are cookies without which the website would not function, for example the Silktide cookie consent cookie shown above.

We do require consent to use non-essential cookies, such as Google Analytics and Facebook Connect. Your preference was expressed when you first landed on our website, however you can change your preferences at any time.