

MEMBERS OF
SOMERSHAM PARISH COUNCIL
Personnel Committee
ARE SUMMONED TO THE NEXT MEETING

On Wednesday 29th July 2020 at 9.30 a.m.

www.somersham-pc.gov.uk

AGENDA

This meeting shall be closed under the **Public Bodies (Admission to Meetings) Act 1960 S1(2)**

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

- 1. To Accept Apologies**
- 2. To Receive an Update on Risk Assessments Completed for COVID-19**
- 3. To Consider Updating the Council's Emergency Plan**
- 4. To Discuss Parish Council Contractual legal obligations & Councillor Interests**
- 5. To Discuss the Communication & Engagement Working Party Role**
- 6. To Discuss a Staff Complaint received concerning Councillor behaviour**
- 7. To Discuss the P3 Officer Role and the SNRG**
- 8. To Approve moving Councillor Email addresses away from BT and to Somersham-pc.gov.uk**
- 9. To Update Matters Relating to Website Accessibility**
- 10. To Approve the Updated Remote Meeting Protocol**
- 11. To Receive an Update on the National Salary Review for 2020/2021**

12. To Review Staff Roles, Responsibilities & Procedures with Recommendations in light of COVID-19 and moving forward

Confidential Report & recommendations to be considered.

13. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature Mrs P Bryant 24th July 2020

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE