

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT PARISH MEETING**

**To be held on Monday 28<sup>th</sup> June 2021 at 7.30 p.m.**

**At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS**

**COVID-19 Restrictions & Controls apply – see below**

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

1. **To Accept Apologies for Absence**
2. **To Report the Resignation of Anthony Hulme on 19<sup>th</sup> May 2021**
3. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

4. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**No matters were discussed at the meeting held on 4<sup>th</sup> May 2021**

5. **To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) TO RATIFY THE DECISION MADE FOR 21/01199/TREE**

21/01199/TREE      Old Spot Farm Parkhall Road Somersham Huntingdon PE28 3HQ  
T1 - Ash - Crown reduce by approximately 1- 2 metres maximum. We would like to carry out the work to maintain the tree for the future. Lessening wind load on long tip heavy limbs, tree is also positioned next to oil tanks.

**Response:** Councillors have no objection provided the Tree Officer is in favour.

**b) PLANNING APPLICATIONS**

21/01311/TREE	8 Hereford Close Somersham Huntingdon PE28 3JY	2 <sup>nd</sup> July
	T1 Lime at front of driveway: reduce laterally 2 meters away from driveway to reduce detritus and bird droppings on cars, thin center of crown by 20% by removing small crossing branches and epicormic growth	
21/01238/TREE	5 Bonnets Gate High Street Somersham PE28 3EH	7 <sup>th</sup> July
	Application to carry out work on a Tree Preservation Order Tree(s)	

c) **PLANNING APPROVED**

- 21/00565/HHFUL Rivington 11, St Ives Road, Somersham PE28 3ER  
Single storey extension
- 21/00172/HHFUL 13, Locksgate, Somersham PE28 3HZ  
One and two storey rear/side extension to house
- F/YR20/1048/F North west of Mepal AD Plant, Iretons Way, Chatteris  
Construct an extension to existing anaerobic digester plant (5x digester tanks,  
3 x industrial/process buildings, 10 x CO2 storage tanks, concrete  
hardstanding areas and floodlights including 5 x mounted on 8.0m high  
columns)

6. **To Approve the Minutes of the Meeting held 4<sup>th</sup> May 2021**

7. **To Adopt the Revised Code of Conduct 2021**

8. **To Accept the Police Report**

Emailed to Councillors:

- i. Weekly Policing Updates

9. **To Accept the Parish Clerk's Report Inc.  
Matters Arising Report & Updates:**

- a. To Receive a Matters Arising Report

**Correspondence emailed to councillors:**

- ii. RSN online – updates  
iii. CAPALC bulletin & NALC CEO bulletins  
iv. 20's Plenty for Cambridgeshire Briefing Note for Parish Councillors

10. **To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts  
b. To Receive a Report from the Finance Working Party  
i. To Accept the Internal Auditors Report for 2020-2021  
ii. To Accept the Year End Supporting Notes for 2020-2021  
iii. To Approve the AGAR for 2020-2021  
iv. Section 1 – The Annual Governance Statement  
v. Section 2 – The Accounting Statements  
c. To Appoint the Internal Auditor for 2021-2022

11. **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

- i. Catherine Keck, Asset Information Definitive Map Officer  
Letter, plan and a copy of an application for a Definitive Map  
Modification Order to record a bridleway between Fen Road, Pidley and  
Pidley Hill, Somersham on the Definitive Map and Statement in  
Cambridgeshire.  
ii. East Cambs & Combined Villages HCV group – request to carry out  
pollution monitoring  
iii. Parishioner request for HCV checks for those vehicles travelling through  
Somersham High Street despite the weight restriction without cause.

12. **To Accept Written Reports of Meetings attended by Parish Councillors**

- a. Report received from Cllr Sansom, SNRG

13. **To Discuss an update for a Request to Lease Parish Owned Land for a Private Business – CONFIDENTIAL SESSION**

Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

14. **To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature Mrs P Bryant 23<sup>rd</sup> June 2021**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next meeting of Somersham Parish Council will be held on Monday 2<sup>nd</sup> August 2021**

**Dick Sutton, Chairman**

**ATTENDANCE OF 'IN PERSON' MEETING**  
**COVID-19 REQUIRMENTS**

**LATERAL FLOW TESTS** – attendees are politely requested to undertake a test within 48 hours of the meeting.

These tests are freely available from the following website <https://www.gov.uk/find-covid-19-lateral-flow-test-site>

**MASKS** – Masks must be worn entering the building and whilst walking around the pavilion. Masks can be removed once seated (similar to restaurant rules)

**HANDWASHING/SANITISING** – Please use the handwashing/sanitising facilities on entering the building and using the toilet facilities.

**NHS RECORDING APP/ QR CODE** – Please use the NHS recording app on your phone by scanning the QR Code. If you do not have this app, then please complete a form as you enter the pavilion, forms are available in the table in the entrance hall.

**SOCIAL DISTANCING** – Please remember the social distancing rules at all times.

**VENTILATION** – Windows and doors will be left open to enable good ventilation. Please bring warm clothing/coat if you feel you will be cold.

**SYMPTOMS OF COVID-19** – If anyone has COVID symptoms with a continuous new cough or a high temperature, then they must not attend any meetings until after a safe quarantine period has elapsed.