

ALL COUNCILLORS OF SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE NEXT PARISH MEETING

To be held on Monday 29th November 2021 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

COVID-19 Restrictions & Controls apply to attend in person – see detail at the end of this agenda

Members of the public can attend via Zoom if they prefer

Join Zoom Meeting

<https://us02web.zoom.us/j/86427278954?pwd=eE10bEdvYXNKdDZxMk5SUUhBcm10Zz09>

Meeting ID: 864 2727 8954

Passcode: 163444

Your local call number:

[0203 481 5240](tel:02034815240)

[0203 051 2874](tel:02030512874)

[0203 481 5237](tel:02034815237)

[0131 460 1196](tel:01314601196)

1. **To Accept Apologies for Absence**

2. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28th June 2021. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

3. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

No Matters were discussed at the meeting held on 1st November 2021.

4. **To Discuss Planning Matters – available to view online at www.somersham-pc.gov.uk**

a) **PLANNING APPLICATIONS – response dates extended where required**

21/01374/FUL Agricultural Building Between 7 And 9 King Street Somersham 22nd November
Demolition of existing agricultural buildings and erection of three detached dwellings, garage and associated works

21/02219/S73 Agnes House 4A Rectory Lane Somersham 10th December
Variation of C2 (plans) for 15/00076/FUL to make changes to the site access

b) PLANNING APPROVED

Huntingdonshire District Council Planning Applications portal was checked on 23rd and 24th November 2021. No updates were recorded to Somersham pending planning applications, the website also locked out as it stated the clerk had made too many requests for updates. The Clerk has reported this issue.

c) PLANNING CORRESPONDENCE

HDC - Street Naming – 45 new dwellings at Land East of West Newlands, Somersham
Proposed name: SETCHELL GARDENS

HDC – Site at The Bank, Somersham – identified for potential new affordable homes

5. To Approve the Minutes of the Meeting held 1st November 2021

6. To Accept the Police Report

Emailed to Councillors:

- i. Weekly Policing Updates
- ii. To discuss complaints received for the white van parked outside the Tithe Barn, High Street

7. To Accept a Report from District Councillor & County Councillor Steve Criswell

8. To Accept the Parish Clerk's Report Inc.

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- iii. RSN online – updates
- iv. CAPALC bulletin & NALC CEO bulletins
- v. CCC Climate Change Strategy webinar – 11th November 2021
- vi. Cambridgeshire SCRE – Floating Pennywort Awareness
- vii. Combined Authority update: Issue 7
- viii. Community Roadwatch updates
- ix. Combined Authority – Have your say on the future of transport in our region
- x. Cambridgeshire Local Councils Conference – 14th January 2021
- xi. Cambridgeshire Police Fraud & Cyber Security Advisor emails
- xii. SNRG – EGM 8th December 2021
- xiii. FOSSL – Board Meeting 29th November 2021

9. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts
- b. To Report on the Finance & Risk Management Working Party meeting – 23rd November 2021 including:
 - To Accept the bank balances @ 30th September 2021
 - To Accept the Budget at Qtr 2 (up to 30th September 2021)
 - To Accept the Earmarked Reserves @ 30th September 2021
 - To Consider the Draft Precept 2022-2023

- To Consider the Draft Budget 2022-2023
 - To Report Matters relating to the SNRG ordering works on behalf of the Parish Council
 - To Approve the Risk Management update reports (Cllr Potter to report)
 - To Consider encouraging community tree planting as part of the Queen's Platinum Jubilee Celebrations in 2022 and other ideas
10. **To Consider Matters relating to the Millennium Sports Facility**
- To Consider installing power & lighting to the Millennium Sea containers
 - To Approve moving the Christmas Lights Storage to one Sea Container for safer storage and more available space for the decorations. There are storage issues for the sports facility day to day paraphernalia due to overcrowded internal space.
 - To Consider Disposing of the Cricket Square
11. **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**
12. **To Discuss a Meeting of the Personnel Committee– CONFIDENTIAL SESSION**
Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
13. **To Accept Reports of Meetings attended by Parish Councillors**
14. **To Accept Notices & Matters for the next Agenda**
Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature Mrs P Bryant 24 November 2021

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The next meeting of Somersham Parish Council will be held on Monday 20th December 2021

ATTENDANCE OF 'IN PERSON' MEETING **COVID-19 REQUIRMENTS**

LATERAL FLOW TESTS – attendees are politely requested to undertake a test within 48 hours of the meeting.

These tests are freely available from the following website <https://www.gov.uk/find-covid-19-lateral-flow-test-site>

MASKS – Masks must be worn entering the building and whilst walking around the pavilion. Masks can be removed once seated (similar to restaurant rules)

HANDWASHING/SANITISING – Please use the handwashing/sanitising facilities on entering the building and using the toilet facilities.

NHS RECORDING APP/ QR CODE – Please use the NHS recording app on your phone by scanning the QR Code. If you do not have this app, then please complete a form as you enter the pavilion, forms are available in the table in the entrance hall.

SOCIAL DISTANCING – Please remember the social distancing rules at all times.

VENTILATION – Windows and doors will be left open to enable good ventilation. Please bring warm clothing/coat if you feel you will be cold.

SYMPTOMS OF COVID-19 – If anyone has COVID symptoms with a continuous new cough or a high temperature, then they must not attend any meetings until after a safe quarantine period has elapsed.