

**ALL COUNCILLORS OF  
SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT PARISH MEETING**

**To be held on Monday 17<sup>th</sup> January 2022 at 7.30 p.m.**

**At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS**

**[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**COVID-19 Restrictions & Controls apply to attend in person – see detail at the end of this agenda**

**Members of the public can attend via Zoom if they prefer**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86427278954?pwd=eE10bEdvYXNKdDZxMk5SUUhBcm10Zz09>

Meeting ID: 864 2727 8954

Passcode: 163444

Your local call number:

[0203 481 5240](tel:02034815240)

[0203 051 2874](tel:02030512874)

[0203 481 5237](tel:02034815237)

[0131 460 1196](tel:01314601196)

1. **To Accept Apologies for Absence**

2. **To Report the Resignation of Jon Sewell**

3. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28<sup>th</sup> June 2021. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

4. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**No Matters were discussed at the meeting held on 29<sup>th</sup> November 2021.**

5. **To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS – response dates extended where able**

• **Delegated responses made**

21/02500/FUL Dovecote Farm Parkhall Road Somersham Huntingdon PE28 3HL  
Proposed demolition and rebuild of existing barns due to movement, subsidence, collapse and structural instability.  
No objection. The buildings are being replaced by barns and not buildings that can be easily converted to other uses.

21/02507/HHFUL 7 Crane Close Somersham PE28 3YG  
Erection of maximum 2.2 metre high fence to front boundary  
No objection. The applicant is preserving their privacy and is what many have already done.

FMW/025/19 – Restoration of land at Colne Fen Quarry using imported waste to create conservation habitats  
[Section 73 planning application to develop land without complying with condition 1 of planning permission H/05001/13/CW to allow the development to continue for a further 5 years until 31 December 2024]

Somersham Parish Council understands this work needs to be done, they are aware residents on The Bank are very opposed to the work being drawn out any longer than necessary. Therefore, the parish council agrees with County Councillor Criswell for a compromise position that reflects that at least some of the 5 year extension should have expired, rather than none. Further, the parish council ask that the county council consider whether a penalty can be imposed if the work is not completed within the new time frame?

**New Planning Application**

21/02674/HHFUL 24 Bishops Road Somersham Huntingdon 15<sup>th</sup> January  
Single storey front, side and rear extensions

**b) PLANNING APPROVED**

21/02043/PIP 1 Hammond Way Somersham PE28 3YE  
Permission in principle for minimum of 1 no and maximum of 1no dwelling house, following demolition of a garage

21/02170/FUL Sandpiper Pool and Spa 30 Colnefields Somersham PE28 3DL  
Retrospective change of use of an existing building to an established spa (Sandpiper Pool & Spa) on land to the rear

21/02191/FUL Tea Room Parkhall Nurseries and Garden Centre Parkhall Road Somersham PE28 3HW  
Proposed single storey structure to form extension

21/02044/TREE No 32 Grange Road Somersham PE28 3JX  
T1 – Lime Tree – Reduce crown by 2 metres circa to previous pruning points. Due to the size of the tree and the close proximity to the house.

21/01189/HHFUL 50 High Street Somersham PE28 3JB  
Proposed single storey rear replacement extension with installation of internal beam.

- 21/01264/LBC                      50 High Street Somersham PE28 3JB  
Proposed single storey rear replacement extension with installation of internal beam.
- 21/02158/HHFUL                12 Ditchfield Somersham PE28 3HU  
Construction of a single storey side extension

**c) PLANNING CORRESPONDENCE**

- **Mark Busby, Rose Homes – Development at St Ives Road** – Request to reconsider the development road names and reduce the request from 2 /3 names for the development to a single road name.

6.        **To Approve the Minutes of the Meeting held 29<sup>th</sup> November 2021**  
20<sup>th</sup> December 2021 – cancelled due to Government Plan B and NALC recommendation

7.        **To Accept the Police Report**

- Sergeant Rob Savill will be attending the meeting

8.        **To Accept a Report from District Councillor & County Councillor Steve Criswell**

9.        **To Accept the Parish Clerk’s Report Inc.**

**Matters Arising Report & Updates:**

**Correspondence emailed to councillors:**

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts
- iv. Think Communities December 2021 Newsletter
- v. Ann Pinkney, Think Communities Community Connector – Flood advice document
- vi. M & G Charibond share dividend £1.10
- vii. Police and Crime Commissioner, Darryl Preston – residents precept survey
- viii. SNRG – next meeting 19<sup>th</sup> January 2022
- ix. St Ives road Safety Committee – invitation to meeting 11<sup>th</sup> January 2022

10.      **To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts
- b. To Confirm the Precept 2022-2023
- c. To Approve the Draft Budget 2022-2023

11.      **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**  
11.1 to Discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road

12.      **To Discuss a Request from the VHMC for Permission to Replace the Lighting in the leased area with LEDs on PIR controls– quotations supplied**

13.      **To Purchase Wall Display Maps for the Norwood Room (as per the Millennium Pavilion) Cost = £327.50 + vat**

14.      **To Approve the 3 yearly Tree Audit with PR Newson Ltd @ £1850 + vat**  
Includes a GPs Tree Survey to be uploaded to the parish council mapping system and PDF maps.

The cost also includes the St John the Baptist Church trees and the portion applicable to the Church will be invoiced.

15. **To Discuss Tree Proposals for the Queens Platinum Jubilee and Green Canopy**  
15.1 To Agree a Program for Councillors to distribute free trees with a maximum one per household to celebrate the Queens Platinum Jubilee in 2022 and costs to purchase trees. Potential cost in the region of £200 – 300 if unavailable FOC  
Suggestion - Fruit & nut trees plus bee friendly trees
- 15.2 Two trees have been purchased from the Environment Reserves for the Norwood Field to commemorate the Queens Platinum Jubilee celebrations – a Copper Beech and Whitebeam @ £158.50
- 15.3 To purchase a sign to commemorate the planting of the Oak Tree at The Cross for King George V's coronation on Thursday, 22 June 1911  
Cost = £40 – 50 + vat
16. **To Purchase Commemorative Platinum Jubilee Mugs for all children at Somersham CP School Cost = £5.65 per mug (estimated 250 pupils = £1412.50)**

17. **CONFIDENTIAL SESSION**

Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17.1 Business Proposal

17.2 Staffing, recruitment, pay review and update from the Personnel Committee meeting held on 11<sup>th</sup> January 2022

18. **To Accept Reports of Meetings attended by Parish Councillors**

19. **To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature Mrs P Bryant 12 January 2022**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next meeting of Somersham Parish Council will be held on Monday 14<sup>th</sup> February 2022**

**ATTENDANCE OF 'IN PERSON' MEETING**  
**COVID-19 REQUIRMENTS**

**LATERAL FLOW TESTS** – attendees are politely requested to undertake a test within 48 hours of the meeting.

These tests are freely available from the following website <https://www.gov.uk/find-covid-19-lateral-flow-test-site>

**MASKS** – Masks must be worn in the building.

**HANDWASHING/SANITISING** – Please use the handwashing/sanitising facilities on entering the building and using the toilet facilities.

**NHS RECORDING APP/ OR CODE** – Please use the NHS recording app on your phone by scanning the QR Code. If you do not have this app, then please complete a form as you enter the pavilion, forms are available in the table in the entrance hall.

**SOCIAL DISTANCING** – Please remember the social distancing rules at all times.

**VENTILATION** – Windows and doors will be left open to enable good ventilation. Please bring warm clothing/coat if you feel you will be cold.

**SYMPTOMS OF COVID-19** – If anyone has COVID symptoms with a continuous new cough or a high temperature, then they must not attend any meetings until after a safe quarantine period has elapsed.