

**ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL**

ARE SUMMONED TO THE NEXT PARISH MEETING

To be held on Monday 7th February 2022 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

COVID-19 Restrictions & Controls apply to attend in person – see detail at the end of this agenda

Members of the public can attend via Zoom if they prefer

Join Zoom Meeting

<https://us02web.zoom.us/j/86427278954?pwd=eE10bEdvYXNKdDZxMk5SUUhBcm10Zz09>

Meeting ID: 864 2727 8954

Passcode: 163444

Your local call number:

[0203 481 5240](tel:02034815240)

[0203 051 2874](tel:02030512874)

[0203 481 5237](tel:02034815237)

[0131 460 1196](tel:01314601196)

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28th June 2021. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.
No Matters were discussed at the meeting held on 17th January 2022.

4. To Discuss Planning Matters – available to view online at www.somersham-pc.gov.uk

a) PLANNING APPLICATIONS – response dates extended if required

21/02795/FUL Mill Farm Dunkirk Drove Somersham PE28 3HN

9th February

Replacement dwelling

b) PLANNING APPROVED

- 21/02500/FUL Dovecote Farm Parkhall Road Somersham PE28 3HL
Proposed demolition and rebuild of existing barns due to movement, subsidence, collapse and structural instability
- 21/02219/S73 Agnes House 4A Rectory Lane Somersham
Variation of C2 (plans) for 15/00076/FUL to make changes to the site access
- 21/02043/PIP 1 Hammond Way Somersham Huntingdon PE28 3YE
Permission in principle application for the minimum of 1 no and maximum of 1 no dwelling house, following demolition of a garage
- 21/01733/S73 Hilltop Orchard St Ives Road Somersham
Variation of Condition 2 (Plans) on 19/00020/FUL (Relocation of approved gypsy/traveller mobile home and erection of dayroom) to swap the positions of the mobile home and dayroom and make minor changes to the orientation and elevations of the dayroom.
- 21/01491/FUL Pitches 4 And 4A Rosefield Parkhall Road Somersham
Use of the land for Gypsy and Traveller residential with the establishment of three residential pitches

c) PLANNING REFUSED

- 19/00443/TREE The Olde Coach House 11 Whitehall Close Somersham PE28 3EA
Beech tree - Remove branch and trim tree. Branch causing considerable concern, 13 metres into rear garden at an angle of 45%

d) PLANNING CORRESPONDENCE

Email – Connor Chamberlain, Living Space Housing – Proposal for Affordable Housing Scheme in Somersham

5. **To Approve the Minutes of the Meeting held 17th January 2022**
6. **To Accept the Police Report**
7. **To Receive a Report from the District & County Councillor Steve Criswell**
8. **To Accept the Parish Clerk's Report Inc.**

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts

9. **To Discuss Finance & Risk Management Matters including: -**
 - a. To Agree the Monthly Accounts
 - b. To Approve the Draft Budget 2022-2023
 - c. To Purchase two replacement computer base units for the office @£489.97 each from the contingency fund
10. **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**
 - 10.1 to Discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road
 - 10.2 Community Roadwatch – Mr McCandless email – Cllr suggestions for the July funding bid

11. **To Discuss Tree Proposals for the Queens Platinum Jubilee and Green Canopy**
To Agree a Program for Councillors to distribute free trees with a maximum one per household to celebrate the Queens Platinum Jubilee in 2022 and costs to purchase trees. Potential cost in the region of £200 – 300 if unavailable FOC
Suggestion - Fruit & nut trees plus bee friendly trees

12. **To Accept Reports of Meetings attended by Parish Councillors**

13. **CONFIDENTIAL SESSION**

Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10.1 Business Proposal

14. **To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature Mrs P Bryant 2nd February 2022

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The next meeting of Somersham Parish Council will be held on Monday 14th March 2022

ATTENDANCE OF 'IN PERSON' MEETING **COVID-19 REQUIRMENTS**

LATERAL FLOW TESTS – attendees are politely requested to undertake a test within 48 hours of the meeting.

These tests are freely available from the following website <https://www.gov.uk/find-covid-19-lateral-flow-test-site>

MASKS – Masks must be worn in the building.

HANDWASHING/SANITISING – Please use the handwashing/sanitising facilities on entering the building and using the toilet facilities.

NHS RECORDING APP/ QR CODE – Please use the NHS recording app on your phone by scanning the QR Code. If you do not have this app, then please complete a form as you enter the pavilion, forms are available in the table in the entrance hall.

SOCIAL DISTANCING – Please remember the social distancing rules at all times.

VENTILATION – Windows and doors will be left open to enable good ventilation. Please bring warm clothing/coat if you feel you will be cold.

SYMPTOMS OF COVID-19 – If anyone has COVID symptoms with a continuous new cough or a high temperature, then they must not attend any meetings until after a safe quarantine period has elapsed.