

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE ANNUAL PARISH MEETING

To be held on Wednesday 18th May 2022 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

1. **To Elect the Chairman & sign the Chairman's Declaration of Acceptance of Office**
2. **To Co-Opt Councillors to Fill the Vacancies**
3. **To Elect the Vice Chairman**
4. **To Elect the Personnel Committee, Working Parties and Representatives**
5. **To Accept Apologies for Absence**

6. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28th June 2021. **ALL Dispensation requests must be made to the Clerk prior to the meeting.**

7. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

Matters discussed at the meeting held on 11th April 2022 - The Timebank co-ordinator for Somersham, Mrs Anna Chivers introduced herself to the Council.

8. **To Receive a Presentation on an Affordable Housing Scheme in Somersham**
Conor Chamberlain, Living Space Housing – proposal for affordable housing scheme in Somersham.

9. **To Discuss Planning Matters – available to view online at www.somersham-pc.gov.uk**

a) PLANNING APPLICATIONS – response dates extended if required

19/01790/OUT Land North of The Bank, Somersham

To consider an amendment to the formal description to align with the reduction in numbers on the revised layout. A reduction from 145 to 132 dwellings.

22/00732/HHFUL 69 High Street Somersham

Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract

22/00733/LBC 69 High Street Somersham

Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract

b) PLANNING APPROVED

22/00344/HHFUL

31 Feoffees Road, Somersham PE28 3JE

Extension to rear of bungalow to form larger lounge

c) PLANNING APPEAL DISMISSED

20/00467/FUL 56 High Street Somersham PE28 3JB

The conversion of 2 existing Flats into 4 Flats with associated parking

d) PLANNING CORRESPONDENCE

Huntingdonshire DC – Planning Enforcement – 24 The Trundle – no breach of control. The development to convert the attached garage, raise the height and extend to the front of the garage is within permitted development criteria for side extension, max height being no more than 4m and width of the extension to be not more than 50% of the width of the dwelling.

10. **To Approve the Minutes of the Meeting held 11th April and 27th April 2022**
11. **To Consider & Approve the Updated Standing Orders & Financial Regulations**
12. **To Consider & Approve all Remaining Council Policies**
13. **To Accept the Police Report**
14. **To Receive a Report from the District & County Councillor Steve Criswell**
15. **To Accept the Parish Clerk's Report Inc.**

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- i. RSN online – updates
 - ii. CAPALC bulletin & NALC CEO bulletins
 - iii. Neighbourhood Alerts
16. **To Discuss Finance & Risk Management Matters including: -**
 - a. To Agree the Monthly Accounts
 - b. To Accept the Yearend accounts for 2021-2022
 - c. To Agree the Parish Clerk Progresses Projects in line with the approved Budget and Scheme of Delegation
 - d. To Report the Annual RoSPA Report for the Play areas has been received
 - e. To Report Matters & Work required arising from the Tree Audit
 - f. UPDATE: To purchase a replacement Computer for the Timebank Co-Ordinator @ £549.97 inc VAT
 17. **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**
 - 17.1 To Discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road by CCC Highways @ £600 + vat per bollard
 - 17.2 LHI Improvement Bid 2022/23 - update
 - 17.3 Emails –

Section 38 Application and Section 278 Application - St Ives Road, Somersham
G59/2643CCC Transport Strategy – key stakeholder engagement

18. **To Accept Reports of Meetings attended by Parish Councillors**

19. **CONFIDENTIAL SESSION - To consider the Victory Hall Management Committee's response letter regarding the overdue invoice**

This agenda item will be held entirely as a CLOSED session in line with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. **To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature Mrs P Bryant 13th May 2022

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The next meeting of Somersham Parish Council will be held on Monday 6th June 2022