

ALL COUNCILLORS OF  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT PARISH MEETING**  
**To be held on Monday 5<sup>th</sup> September 2022 at 7.30 p.m.**  
**At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS**  
[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.**  
**APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

1. **To Accept Apologies for Absence**

2. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28<sup>th</sup> June 2021.

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

**ALL Dispensation requests must be made to the Clerk prior to the meeting.**

3. **To Agree to hold a Public Forum**

*Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue.*

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**Matters discussed at the meeting held on 1<sup>st</sup> August 2022** included planning applications 22/01300/HHFUL 20 Church Street Somersham and 22/01526/FUL9 Ditchfield Somersham, the council's proposals to restart Somersham4U newsletter, the 20 mph speed limit survey, various matters directly relevant to government policy or principal authorities which are outside the scope of Somersham Parish Council

4. **To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

a) **PLANNING APPLICATIONS – response dates extended if required**

22/01210/FULTDC	1 Hammond Way Somersham PE28 3YE	24 <sup>th</sup> August
	Proposed erection of detached 2-bedroom bungalow and associated parking following Planning in Principle Approval Ref. 21/02043/PIP	
22/01740/HHFUL	11 Hammond Way Somersham PE28 3YE	8 <sup>th</sup> September
	First floor side extension and garage conversion	
21/02861/FUL	Land West Of East View To Llala Parkhall Road Somersham	
	Change of Use of Land for the creation of 6no. Gypsy/Traveller pitches comprising the siting of 1no. Mobile Home, 1 no. Touring Caravan, and formation of hardstanding area, per pitch	

**Further information to consider.**

22/01777/FUL	Former Palace Yard Farm Church Street Somersham Erection of dwelling	13 <sup>th</sup> September
22/01491/HHFUL	7 Grange Road Somersham PE28 3JX Erection of two storey front extension	21 <sup>st</sup> September

**b) PLANNING APPROVED**

22/01300/HHFUL	20 Church Street Somersham Huntingdon PE28 3EG Rendering of front elevation, new wheelchair access ramp on main path to dwelling, rear extension, erection of outbuilding, existing garage to be demolished and erection of new garage at the rear with driveway and wheelchair access.
22/01362/HHFUL	15 Pennway Somersham Huntingdon PE28 3JJ Single storey front extension

**c) PLANNING WITHDRAWN**

22/00897/FUL	Land Rear Of 122 To 124 High Street Somersham Proposed two storey, four bedroom, detached house
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**d) PLANNING CORRESPONDENCE**

**Email – Huntingdonshire DC - update on Huntingdonshire Futures, Huntingdonshire District Council’s shared Place Strategy.**

**CCC – New information released. Application No: CCC/21/088/FUL**

Location: Envar Composting Ltd, St Ives Road, Somersham, PE28 3BS

Proposal: Demolition of in-vessel compost buildings/tunnels and ancillary development; construction of a dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery facility, waste transfer station, vehicle re-fuelling station, biomass storage building, surface water storage lagoons, extension to concrete pad and ancillary development including car park

5. **To Approve the Minutes of the Meeting held 1<sup>st</sup> August 2022**
6. **To Accept the Police Report**
  - Neighbourhood Safety Emails
7. **To Receive a Report from the District & County Councillor Steve Criswell**
8. **To Accept the Parish Clerk’s Report Inc. Matters Arising Report & Updates:**
  - Email request to install a bench in remembrance of Bob Boothman at the Lake area

**Correspondence emailed to councillors:**

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts
- iv. SNRG AGM 7th September 2022
- v. Fen Reservoir Project
- vi. HDC press release with regards to Huntingdonshire District Council encouraging local people to have their say on the future of the District.

9. **To Discuss Finance & Risk Management Matters including: -**
  - a. To Agree the Monthly Accounts
  - b. To Consider an email from SAAA - Option to opt out of the SAAA central external auditor appointment arrangements. Recommendation from NALC to remain in.
  - c. To Update on the External Auditors Report for 2021-2022
  - d. To Review and update the Parish Council Facilities Hire Charges
  - e. To Approve costs to refurbish the Squash Court @ £1100 + VAT (EMR)
  
10. **To Discuss Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to councillors:**

- a. To Approve Purchasing Two (2) Night Owls for the build-outs at Chatteris Road**

Cost for County Highways Term Contractor are £600 plus VAT per bollard (supply and install) plus Highway Maintenance charge 20% on top if the works were to be commissioned by them. The above cost is based on supply and installation of the specific bollard.

- b. LHI Bid for the 20mph limit – to report on proposals**

11. **To Pass a Resolution to Sign up to the National Civility and Respect Pledge Statement through NALC & the SLCC**

Definition of Civility and Respect - Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

12. **To Consider the VHMC Request to redecorate the walls and ceilings in the small kitchen, toilet and lobby.**
  
13. **To Report the Personnel Committee Meeting Held on 25<sup>th</sup> August 2022**
  - a. Councillor emails & Chairman's reminder to review frequently
  
14. **To Accept Reports of Meetings attended by Parish Councillors**
  
15. **To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature Mrs P Bryant 31<sup>st</sup> August 2022**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next meeting of Somersham Parish Council will be held on Monday 3<sup>rd</sup> October 2022**