

### Councillors

David, Dolby, Drury, Fidler, Meadows, Potter, Sansom, Skeggs, Sutton, Smith, Wilson and Woolway of: -

**SOMERSHAM PARISH COUNCIL**  
**ARE SUMMONED TO THE NEXT PARISH MEETING**  
To be held on Monday 13<sup>th</sup> March 2023 at 7.30 p.m.  
At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS  
[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)    what3words /// wolf.constants.pine

**Signature Mrs P Bryant 8th March 2023**  
Penny Bryant, Proper Officer/Parish Clerk  
The Norwood Building, Parkhall Road, Somersham PE28 3HE



**PLEASE NOTE:** MOBILE PHONE's must be set on silent/vibrate.  
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.  
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO ATTEND

**33//03/23      Chairman's address: To Note Cllr Sutton remaining as the Chairman until May 2023.**

**34/03/23      To Note the Resignation of Anne Ephgrave.**

**35/03/23      To Accept Apologies for Absence**

**36/03/23      To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28<sup>th</sup> June 2021.

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

**ALL Dispensation requests must be made to the Parish Clerk prior to the meeting.**

**37/03/23      To Agree three (3) Parish Councillor representatives onto the Victory Hall Management Committee.**

**38/03/23      To Agree to hold a Public Forum**

*Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue.*

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**39/03/23      To Receive a Report from the District & County Councillor Steve Criswell**

**40/03/23      To Receive a presentation from Mr Tommy Kelly, Armed Forces Covenant Officer for Cambridgeshire and Peterborough, for consideration.**

**41/3/23**            **To Agree all Councillors attend Chairmanship training in April 2023 @ £350.00.**

**42/03/23**            **To Discuss Planning Matters – [available to view online at www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS – response dates extended if required**

23/00052/HHFUL      12 Loftsteads Somersham Huntingdon PE28 3HX      14<sup>th</sup> March 2023  
Proposed 1 and a half storey side extension to domestic dwelling

23/00338/HHFUL      4 Feoffees Road Somersham Huntingdon      27<sup>th</sup> March 2023  
Erection of a single storey side extension & retrospective planning for proposed outbuilding

**b) PLANNING APPROVED**

23/00070PSPPA      Heath Top House, The Heath, PE28 3BS  
To install a solar system on the pitched roof of the building.

22/02561/HHFUL      Badgers Lodge, 19 Colnefields, PE283DL  
Single storey rear extension to replace the existing single storey rear extension.

22/02515/HHFUL      Oak Barn, Oak Acres farm, Parkhall Road  
Proposed garage.

19/01790/OUT      Land North of 16 The Bank, Somersham  
Application for outline planning permission for a phased development of up to 132 dwellings and associated access, approval sought for access, layout and landscaping with scale and appearance reserved, on land North of The Bank.

19/01790/OUT      Land North of 16 The Bank, Somersham  
Application for outline planning permission for up to 132 dwellings and associated access, all other matters reserved on land North of the Bank.

**c) PLANNING WITHDRAWN**

22/00732/HHFUL      69 High Street, Somersham PE283JB  
Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract.

22/00733/LBC      69 High Street, Somersham PE283JB  
Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract.

**d) PLANNING REFUSED**

22/01510/FUL      Cranbrook Plants Colne Road Somersham  
78 dwellings and community building including access and associated landscaping. Refused on the 13<sup>th</sup> February 2023.

e) **PLANNING APPEALS**

21/01374/FUL                      Agricultural Building between 7 and 9 Kind Street, Somersham  
Demolition of existing agricultural buildings and erection of three detached dwellings, garage and associated work.

f) **PLANNING UPDATE FROM DEVELOPMENT CONTROL PANEL**

DMC meeting on 20<sup>th</sup> February - The Chairman to update Somersham Parish Council on planning application 21/02861/FUL which was approved.

**43/03/23                      To Approve the Minutes of the Meeting held 13<sup>th</sup> February 2023**

**44/03/23                      To Accept the Police Report**  
• Neighbourhood Safety Emails

**45/03/23                      To Accept the Parish Clerk's Report Inc. Matters Arising Report & Updates:**  
i. Introduction of VSM shared folder for Councillors.  
  
**Correspondence emailed to councillors:**  
i. CAPALC bulletin & NALC CEO bulletins  
ii. Neighbourhood Alerts  
iii. Resident letter received regarding correspondence to the Duke Of Norfolk.

**46/03/23                      To Discuss Finance & Risk Management Matters including: -**  
i. To Agree the Monthly Accounts  
ii. To Report Huntingdonshire District Council's Precept Notification Band D charge.

Thank you for your Notified Precept of:	<b>£256,289</b>
Tax Base for Area (Equated number of Band D Properties)	1410
Band D Charge (to cover Local Council Precept)	<b>£181.77</b>

- iii. To Agree the purchase of a second-hand flatbed trailer for the Parish Council Lengthsman – cost estimated at £500-£600 (RECORDED VOTE)
- iv. To Note the Building Valuations by Norris & Fisher Insurance Brokers Ltd for the insurance rebuilding cover.
  - a. Millennium Pavilion £1,459,000
  - b. Norwood Building £706,000
- v. Report from the Finance Working Party Meeting held on the 23<sup>rd</sup> February 2023 and matters to consider.

**RECORDED VOTE FOR ALL ITEMS BELOW**

- a. To Approve the 2023/2024 Budget
- b. To Approve an Investment Policy
- c. To Approve Opening a Post Office Account or similar to deposit cash
- d. To Adopt the GDPR Policies and Procedures Manual

- 47/03/23            Personnel Committee - To note the agreed Spinal Column Points for staff from April 2023.**
- 48/03/23            To Consider the Carnival Committee Request for use of Parish Council Facilities for the 2023 Carnival weekend 23rd – 25<sup>th</sup> June 2023**
- 49/03/23            To Report Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to councillors:**
- i.            Resident correspondence received regarding HGV's travelling through the village – Permission requested for the Clerk to contact TRADING STANDARDS to carry out checks.
- 50/03/23            To Accept Reports of Meetings attended by Parish Councillors**
- 51/03/23            To Accept Notices & Matters for the next Agenda**  
Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**The next meeting of Somersham Parish Council will be held on Monday 17<sup>th</sup> April 2023 at the Millennium Pavilion, The Trundle, Somersham, PE28 3JS**