

Councillors

David, Dolby, Drury, Fidler, Meadows, Potter, Sansom, Skeggs, Smith, Sutton, Wilson and Woolway of: -

**SOMERSHAM PARISH COUNCIL
ARE SUMMONED TO THE NEXT PARISH MEETING**
To be held on Monday 15th May 2023 at 7.30 p.m.
At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS
www.somersham-pc.gov.uk what3words /// wolf.constants.pine

Signature Mrs P Bryant 10th May 2023
Penny Bryant, Proper Officer/Parish Clerk
The Norwood Building, Parkhall Road, Somersham PE28 3HE



PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO ATTEND

- 68/05/23 To Elect the Chairman & sign the Chairman's Declaration of Acceptance of Office**
- 69/05/23 To Elect the Vice Chairman**
- 70/05/23 To Elect the Personnel Committee, Working Parties and Representatives**
- 71/05/23 To Accept Apologies for Absence**
- 72/05/23 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28th June 2021.
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.
Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.
ALL Dispensation requests must be made to the Parish Clerk prior to the meeting.
- 73/05/23 To Agree to hold a Public Forum**
Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue.
At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 74/05/23 To Receive a Report from the District & County Councillor Steve Criswell**
- 75/05/23 To Discuss Planning Matters – available to view online at www.somersham-pc.gov.uk**

a) PLANNING APPLICATIONS – response dates extended if required

23/00576/HHFUL	43 Pennway Somersham Huntingdon Proposed entrance porch extension	16 th May 2023
23/00541/FUL	Land North of Ash Barn Oak Acres Farm, Parkhall Road Proposed extension to stables	16 th May 2023
18/00840/FUL	Legacy Park Chatteris Road Somersham Change of use of land to provide four additional gypsy/traveller pitches with day rooms and gym room/ store	26 th May 2023
23/00751/HHFUL	Fields End 42 Colnefields Somersham Erection of single storey side extension to create annexe following demolition of outbuildings	26 th May 2023

b) PLANNING APPROVED

None.

c) PLANNING REFUSED

CCC/21/088/FUL	ENVAR Composting Ltd St Ives Road, Somersham Demolition of in-vessel compost buildings/tunnels and ancillary development; construction of a dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery facility, water transfer station, vehicle refuelling station, biomass storage building, surface water storage lagoons, extension to concrete pad and ancillary development including car park.
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d) PLANNING WITHDRAWN

19/00594/FUL	Land north of The Pasture, Somersham Residential development for 10 dwellings with associated parking and incidental works.
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e) PLANNING APPEALS

None.

f) HUNTINGDONSHIRE DC PLANNING CORRESPONDANCE

- Correspondence received from POWI regarding application: -
CCC/21/088/FUL ENVAR Composting Ltd St Ives Road, Somersham
:-

Request to confirm what are the council's intentions, should the applicant:-

- a) ask the court in the next 6 weeks to overturn the planning permission
- b) go to planning appeal
- c) submit a new application minus the healthcare facility

- Correspondence received from HDC Development Management Team:-
20/01979/FUL - Cuckoo Bridge Nursery, St Ives Road, Somersham - Change of use of part of
existing plant nursery to sale of plants direct to the public and small shop with parking. Do the Parish

Council maintain their objection and if so, the application will be progressed to the Development Management Committee for determination.

Local Plan: -

- Call for Sites consultation continues to run for 10 weeks until Wednesday 7th June 2023.
- Settlement Hierarchy Methodology & the Land Availability Assessment Methodology continue to run for 6 weeks until Wednesday 10th May 2023

Local Plan: Issues Engagement Papers for consultation as part of the next stage of public engagement in the development of the council's new Local Plan. Consultation will run from the 26th April for 10 weeks until Wednesday 5th July 2023.

76/05/23 To Approve the Minutes of the Meeting held on 17th April 2023

77/05/23 To Accept the Police Report
• Neighbourhood Safety Emails

**78/05/23 To Accept the Parish Clerk's Report Inc.
Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases & updates
- v. NALC's Good Employee Guide 2023 sent to all Councillors.
- vi. Resident open letter received and disseminated to Cllrs.

79/05/23 To Discuss Finance & Risk Management Matters including: -

- i. To Agree the Monthly Accounts
- ii. To Accept the Year end accounts for 2022-2023
- iii. To Accept the Financial Supporting Notes for the Year end accounts for 2022-2023
- iv. To Accept the Budget for Quarter 4 2022-2023
- v. To acknowledge the Internal Auditor attending on 17th May 2023
- vi. To Receive the Quarterly Risk Assessments update
- vii. To Receive the Attendance Register for 2022-2023
- viii. To Accept the Draft Action Plan
- ix. To Review the following policies:
 - Financial Regulations
 - Standing Orders
 - Complaints Policy
 - Disciplinary and Grievance Policy
 - Compassionate Leave Policy

To Note: All other policies will be reviewed throughout the year, as applicable.

80/05/23 To Approve the Purchase and Replacement of defective essential office equipment (£2000 in earmarked reserves for computer renewals)

- Laptop @ £500 + vat
- Desktop base unit @ £600 + vat

- 81/05/23 To Discuss the proposed SNRG Constitution to become a Charity Incorporated Organisation (CIO).**
- 82/05/23 To Note Mrs I Healiss will take on the position of Somersham Parish Council Parish Clerk, Proper Officer and the Responsible Financial Officer (RFO) as of the 1st June 2023 on the Retirement of Mrs P Bryant**
- 83/05/23 To Offer Thanks to the outgoing Mrs P Bryant, Parish Clerk and RFO for twenty-five (25) years of dedicated service.**
- 84/05/23 To Report Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to councillors:**
i. To discuss Roadwatch donation request, as per email received on the 8th May 2023.
- 85/05/23 To Accept Reports of Meetings attended by Parish Councillors**
- 86/05/23 To Accept Notices & Matters for the next Agenda**
Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

The next meeting of Somersham Parish Council will be on Monday 12th June 2023 at 7.30 pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS