

MEMBERS OF
SOMERSHAM PARISH COUNCIL
Personnel Committee

ARE SUMMONED TO THE NEXT MEETING

In the Norwood Room

On Monday 5th June 2023 at 10.00 a.m.

www.somersham-pc.gov.uk

AGENDA

This meeting shall be closed under the **Public Bodies (Admission to Meetings) Act 1960 S1(2)**

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

1. To Accept Apologies

2. To Approve the Minutes of 5th January 2023

3. Staffing Update: -

- Irene Healiss appointed Parish Clerk and RFO as of the 1st June 2023
- Penny Bryant retired as Parish Clerk and RFO as at 31st May 2023 but will remain on hand to mid-June 2023 for continuity

4. To Receive the Performance Review Update

5. To Approve the 5-year Training Budget

6. To Adopt a Menopause at Work Policy

ACAS link <https://www.acas.org.uk/search?keys=menopause>

7. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* 31st May 2023

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE