

### Councillors

Cass, Chapman, David, Dolby, Drury, Piper, Potter, Sansom, Skeggs, Smith, Sutton and Woolway of:

**SOMERSHAM PARISH COUNCIL  
ARE SUMMONED  
TO THE NEXT FULL COUNCIL MEETING**  
To be held on Monday 27<sup>th</sup> November 2023 at 7.30 p.m.  
At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS  
[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)    what3words /// wolf.constants.pine

**Signature Mrs I Healiss 22<sup>nd</sup> November 2023**

Irene Healiss, Proper Officer/Parish Clerk

The Norwood Building, Parkhall Road, Somersham PE28 3HE



**PLEASE NOTE:** MOBILE PHONE's must be set on silent/vibrate.  
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.  
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO ATTEND

**190/11/23      To Accept Apologies for Absence**

**191/11/23      To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28<sup>th</sup> June 2021.

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

**ALL Dispensation requests must be made to the Parish Clerk prior to the meeting.**

**192/11/23      To Agree to hold a Public Forum**

*Maximum time allotted for the Public Forum 15 minutes. If no members of the public are present the meeting will continue.*

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**193/11/23      To Note the Resignation of Kirsty Meadows**

**194/11/23      To Receive a Report from District & County Councillor Steve Criswell**

**195/11/23      To Receive a Report from the Personnel Committee meeting held on 26/10/23  
and Note the Clerks new job description as Executive Officer**

**196/11/23      To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS – response dates extended if required**

23/02033/CLED    Agricultural building between 7 and 9 King Street, Somersham    28/11/23  
Lawful development certificate for 2 residential dwellings with detached  
garages (lawful implementation of planning permission 18/01200/FUL)

23/02017/HHFUL    17 Rectory Lane, Somersham    28/11/23  
Proposed erection of single storey rear extension including demolition of  
existing conservatory.

**b) PLANNING APPEAL**

APP/E0535/W/23/3331431  
ENVAR Composting Ltd, St Ives Road, PE28 3BS    4/12/23

Demolition of in-vessel compost building/tunnels and ancillary development; construction of a  
dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery  
facility

**c) PLANNING WITHDRAWN**

22/02501/FUL    Legacy Park, Chatteris Road, Somersham  
Change of use of agricultural land to caravan holiday park comprising 18  
pitches and toilet block.

**d) PLANNING APPROVED**

23/01630/TREE    4 Grange Barns, Somersham PE28 3YY  
Horse Chestnut – Crown Clean and reduce by 1.5m for the health of the tree

23/00832/FUL    Parkhall, Parkhall Road, Somersham PE28 3HQ  
Proposed Vehicle Access

**197/11/23      To Approve the Minutes of the Meeting held on 30th October 2023**

**198/11/23      To Accept the Police Report (Disseminated prior to the meeting)**

- Neighbourhood Safety Emails

**199/11/23      To Accept the Parish Clerk's Report Including: -**

**Correspondence emailed to councillors:**

- i. CAPALC bulletin & NALC CEO bulletins
  - ii. Neighbourhood Alerts
  - iii. Cambridgeshire ACRE bulletins and updates
  - iv. Huntingdonshire DC – press releases & updates
- HDC priorities survey – open until 29/11/23.
  - Walking, wheeling and cycling information sessions - 2024
  - Clerk attended Planning Development training held on the 6/11/23.
  - v. Somersham Parish Council Pantomime event update.

**200/11/23      To |Consider a request by the Somersham Charity of Poor's Money, William Petit Wilson and Robert Hempsted for funding of £2000 to assist parishioners in need.**

Somersham Parish Council are not eligible to use the General Power of Competence or assist individuals through the Local Government Act 1972 s137 except through a charitable body.

**Reason:** A) To continue to meet the charity objects (below) and help address Somersham households in financial crisis through an application process

[https://www.somershampc.gov.uk/Poors\\_Money\\_13781.aspx](https://www.somershampc.gov.uk/Poors_Money_13781.aspx)

B) The Minutes of 6<sup>th</sup> April 2020, (during the COVID Lockdown) record the charity became the conduit to assist the emergency response group through the Time Bank for individuals in need. This released an initial fund of £1000 from the parish council and government funding of a further £10,000. The charity is seeking £2000 from the £10,000 awarded to enable them to continue the work.

**Charity Objectives:** The Charity Fund is for the prevention or relief of poverty in Somersham by providing grants, items, and services to individuals in need and charities or other organisations working to prevent or relieve poverty.

**201/11/23      To Discuss Finance & Risk Management Matters including: -**

- i. To Agree the Monthly Accounts
- ii. To Agree the Asset Register 2023/24
- iii. To Agree Ear Marked Reserves at 30/09/23
- iv. To Agree the Draft Budget 2024/25
- v. To Agree the Precept 2024/25
- vi. To Agree the per session fee of £305 from 1<sup>st</sup> April for the Connections Bus project (2% rise)
- vii. To Note the Local Government Services pay agreement 2023.

**202/11/23      To Report Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to councillors:  
Community Road Watch (CRW)**

**203/11/23      To Consider a Local Highway Improvement (LHI) funding bid for physical traffic calming measures in Somersham, to assist the 20mph as self-enforcing.**

**204/11/23      To Accept Reports of Meetings attended by Parish Councillors**

**205/11/23      To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 schedule 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

### **CONFIDENTIAL SESSION**

Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting

(whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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| <b>206/11/23</b> | <b>To Agree Resurfacing Work at the Multi-sports area at the Norwood Field<br/>(Quotations supplied and disseminated prior to the meeting)</b> |
| <b>207/11/23</b> | <b>To Agree the EV Lease agreement at the Norwood car park</b>   |
| <b>208/11/23</b> | <b>To Discuss Potential Lease Agreement amendments with the 1<sup>st</sup> Somersham Scout Group</b>   |

**The next meeting of Somersham Parish Council will be on Monday 18<sup>th</sup> December 2023 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS**