

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE ANNUAL MEETING
AT the Millennium Sports Pavilion, The Trundle, Somersham
On Monday 14th May 2018 at 7.30 p.m.
THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.

AGENDA

- 1. To Elect the Chairman & sign the Declaration of Acceptance of Office**
- 2. To Elect the Vice-Chairman**
- 3. To Confirm Parish Councillors have Signed a Declaration of Acceptance of Office**
- 4. To Elect Committees, Working Parties & Representatives**
- 5. To Accept Apologies for Absence**
- 6. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

7. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

At the meeting held on 9th April no matters were discussed.

At the meeting held on 30th April 2018 matters discussed were: speed changes in Pidley and the new disabled bay in Church Street. Plus planning applications 18/00344/HHFUL and 18/00344/HHFUL.

8. To Confirm or not Eligibility to Use the General Power of Competence

9. To Discuss Planning Matters – available to view on line at www.somersham-pc.gov.uk

Response dates extended where necessary

a) PLANNING APPLICATIONS

18/00717/FUL The Centurian Hall, High Street, Somersham PE28 3EE 18 May
First floor domestic accommodation and erection of a conservatory to the rear

18/00835/HHFUL Shenera, 31, Colne Fields, Somersham PE28 3DL 24 May
Retrospective planning permission for boundary fence, change to raised patio area and wall to side of patio

b) PLANNING APPLICATIONS APPROVED

18/00480/S73 Hillside Farm, St Ives Road, Somersham PE28 3ET
Variation of condition 2 on 17/01037/HHFUL

- 18/00281/HHFUL Fieldfare 39 Colnefields Somersham
Single storey side extension
- 18/00322/HHFUL 18 The Bank Somersham
Proposed extensions/alterations and detached garage with store over
- 18/00433/HHFUL Oak Acres Farm Parkhall Road Somersham
Proposed rear extension to residential dwelling
- 17/02508/S73 Fields End 42, Colne Fields, Somersham
Variation of condition 16/02160/FUL to change timber post and rail type to timber close boarded fence at a height of 1650mm

c) **PLANNING CORRESPONDENCE**

- a. Huntingdonshire DC – allocation of addressing to new residential property at Parkhall Road, Somersham. To be known as 27A, Parkhall Road, Somersham
- b. Huntingdonshire DC – email – changes to the Councils Scheme of Delegation as of 01.03.2018

10. To Approve the Minutes of the Meeting held 9th April & 30th April 2018

11. To Accept the Police Report

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

12. To Accept a Report from County & District Councillor S Criswell

13. To Accept the Parish Clerk's Report Inc.

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- ii. RSN online – weekly updates
- iii. St Ives Town Council – Copy letter sent to Mr Nelson CCC, Local Transport Manager, notes from the Bus Survey meeting held on Monday 15th Jan 2018
- iv. Mr R Fabb – request to set regular village clean-up events

Hard copy correspondence:

- v. None

14. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts
- b. To Approve the Annual Return for 2017-2018
- c. To Approve the Authorised Unity Trust Bank Account Signatories
- d. To Approve the Authorised CCLA Bank Account Signatories
- e. To Purchase a Replacement Office Laptop for Meetings – average cost £650-£700 to include Microsoft Office
- f. To Report on the Quarterly Risk Assessments

15. To Adopt the NALC/ALCC 2018-2019 National Salary Award effective April 2018 – Closed session Public Bodies (Admissions to Meetings) Act 1960

16. To Renew Membership of Cambridgeshire & Peterborough Association of Local Councils (CAPALC) - Annual Membership £576.17

17. To Receive an Update from NALC on GDPR & the DPO

18. To Review the current Action Plan & Accept New Recommendations for the Year Ahead

19. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance

- a. Community Roadwatch (CRW) SID servicing charges – emailed to councillors

20. To Discuss Street Lighting Matters inc repairs

- 21. To Receive an Update on UK Power Network & the requirement to bury the electric cable supply in the High Street**

- 22. To Receive Reports from Somersham Parish Council Working Parties & Representatives**
 - a. The Norwood Playing Field/ Norwood Building**
 - i. To update matters relating to the skate ramp
 - b. The Victory Hall Management Committee**
 - i. Draft Minutes 10th April 2018
 - c. Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
 - i. SNRG AGM 30th May 2018
 - d. Community Library**
 - e. Millennium Sports Facility**
 - f. Localism Working Party & Somersham Time Bank**
 - g. Communication Working Party**
 - h. Christmas Lights Working Party**
 - i. To Receive Reports of External Meetings Attended by Parish Councillor's**

23. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* **8th May 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The Annual Meeting (Meeting of the Electorate) will be held in the Millennium Pavilion on Monday 21st May 2018 at 7.30 pm

The Next Ordinary Parish Council Meeting will be held in the Millennium Pavilion on Monday 11th June 2018 at 7.30 pm