

**ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL**

ARE SUMMONED TO THE NEXT MEETING

To be held at the Millennium Sports Pavilion, The Trundle, Somersham

On Monday 11th June 2018 at 7.30 p.m.

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

- 1. To Accept Apologies for Absence**
- 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

- 3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

At the meeting held on 14th May 2018 no matters were discussed.

- 4. To Elect Committees, Working Parties & Representatives**
- 5. To Discuss Planning Matters – available to view on line at www.somersham-pc.gov.uk**

Response dates extended where necessary

a) PLANNING APPLICATIONS

18/00987/HHFUL	13 Manor Close Somersham PE28 3HS	13 June
	To demolish the existing conservatory & extend with a ground floor rear extension	
18/001054/FUL	Ash Barn Oak Acres Farm Parkhall Road Somersham	21 June
	Erection of garage	
18/001055/FUL	Elm Barn Oak Acres Farm Parkhall Road Somersham	21 June
	Erection of garage	

b) PLANNING APPLICATIONS APPROVED

17/02642/FUL	Oak Barn Oak Acres Farm Parkhall Road Somersham PE28 3HQ
	Extension of Nissan hut and conversion into dwelling
17/00017/FUL	Hilltop Orchard St Ives Road Somersham Huntingdon PE28 3ET
	Change of use of part orchard, laying of associated hard standing, and demolition of existing barns to provide three additional Gypsy/Traveller mobile homes, erection of new washroom facilities and retention of play area

c) PLANNING CONSULTATION

Emailed to councillors

- Cambridgeshire & Peterborough Minerals & Waste Local Plan – preliminary Draft Consultation – 16 May 2018 to 26 June 2018
- Huntingdonshire Local Plan Examination – information from the Inspector

- 6. To Approve the Minutes of the Annual Meeting held 14th May 2018**
- 7. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

8. To Accept a Report from County & District Councillor Steve Criswell

9. To Accept the Parish Clerk's Report Inc.

Matters Arising Report & Updates:

- NALC have issued new Model Standing Orders, these will be on the next agenda for consideration

Correspondence emailed to councillors:

- ii. RSN online – weekly updates

10. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts
- b. To Discuss the Internal Auditors Reports
- c. To Receive an Update on the Quarterly Risk Assessments

11. To Discuss Vision ICT GDPR Updates (Somersham PC's website provider)

a. Email dated 18 May 2018 forwarded to Councillors

- i. Assurance details include email & website hosting, cookies statement, Privacy Statement, website enquiry form update

b. Matters to consider (recorded vote):

- i. **SSL Certificate** – Essentially this provides an extra level of protection. The domain name in the URL will be seen with an 's' and green padlock. Cost to set up £125 in year 1 and then £50 a year thereafter
- ii. **Emails** – option to set up official emails for all councillors with 25gb mailbox + anti-spam & virus protection @ £18 per account per year
- iii. **Data Backup** – as this currently needs to be reviewed with present contract, this will form part of the research report

12. To Review the current Action Plan & Accept New Recommendations for the Year Ahead

13. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance

Correspondence emailed to councillors:

- a. CRW – Roadwatch report
- b. CCC – Local Highway Improvement Funding 2019/20
- c. St Ives & District Area Road Safety Committee – Wheatsheaf junction B1040

14. To Discuss Street Lighting Matters inc repairs

15. To Refurbish the Milestones & the White Post Obelisk

16. To Receive Reports from Somersham Parish Council Working Parties & Representatives

- a. **The Norwood Playing Field/ Norwood Building**
- b. **The Victory Hall Management Committee**
 - i. Draft Minutes 8th May 2018
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
 - i. SNRG AGM 30th May 2018
- d. **Community Library**
- e. **Millennium Sports Facility**
- f. **Somersham & Pidley Time Bank**
- g. **Communication Working Party**
- h. **Christmas Lights Working Party**
- i. **To Receive Reports of External Meetings Attended by Parish Councillor's**

17. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* **6th June 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 11th July 2018 at 7.30 pm
Dick Sutton, Chairman

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