

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE NEXT MEETING

To be held at the Millennium Sports Pavilion, The Trundle, Somersham

On Monday 9th July 2018 at 7.30 p.m.

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

- 1. To Accept Apologies for Absence**
- 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

- 3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

At the meeting held on 11th June 2018 no matters were discussed.

- 4. To Elect Committees, Working Parties & Representatives**
- 5. To Discuss Planning Matters – available to view on line at www.somersham-pc.gov.uk**

Response dates extended where necessary

a) PLANNING APPLICATIONS

18/01200/FUL	Agricultural Building between 7 and 9 King Street Somersham Proposed 2 residential dwellings with detached garages Parishioner emails of complaint forwarded to councillors	3 July
18/01207/CLED	91 High Street Somersham PE28 3EE Domestic dwelling	11 July
18/00835/HHFUL	Shenera 31 Colne Fields Somersham Amended plans received – Revised plans received reducing height of the patio wall with the addition of a trellis	Final date for response 3 July

b) PLANNING APPLICATIONS APPROVED

16/02473/FUL	Land north of 107 and 109, High Street, Somersham To redevelop the land to create 3 No. 4 bed houses with associated garaging and parking.
17/01626/FUL	Rosefield, Parkhall Road, Somersham PE28 3HF Change of use of the land to two residential pitches, one for Gypsies and Travellers who meet the planning definition, the other for a mix of Gypsies and Travellers who meet the planning definition and Romany Gypsies who do not, with the siting of six caravans of which no more than two would be static caravans, and the construction of two amenity blocks
18/00657/FUL	Rollins Farm St Ives Road Somersham PE28 3ET The erection of a general purpose agricultural building to be used for the purpose of agriculture
18/00696/HHFUL	130 High Street Somersham PE28 3EN Demolition of existing canopy and construction of new entrance porch to front of dwelling

c) **PLANNING APPLICATIONS WITHDRAWN**

17/02302/S73 Little Orchard Parkhall Road Somersham PE28 3HG
Removal of condition 6 from application 1100484FUL to permit retention of the bungalow known as Little Orchard

6. To Approve the Minutes of the Annual Meeting held 11th June 2018

7. To Accept the Police Report

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

8. To Accept a Report from County & District Councillor Steve Criswell

9. To Accept the Parish Clerk's Report Inc.

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- ii. RSN online – weekly updates

Hard copy correspondence:

- M & G Charibond dividend £1.40
- Somersham Town Bowls Club – invitation to Presidents Day on 29th July 2018
- MAGPAS – request for a donation
- Mr R Stanton – request for a commemorative life size silhouettes of WWI soldiers

10. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts
- b. To Discuss the Internal Auditors Reports (Recorded vote)
- c. To Approve the Internal Auditor for 2018-2019 (Recorded vote)
- d. To Adopt Revised Standing Orders (Recorded vote)
- e. To Adopt a Laptop Usage Policy (Recorded vote)
- f. To Confirm Councillors attendance at the Finance Training on Tuesday 2nd October 7 – 9 pm

11. To Discuss Vision ICT GDPR Updates (Somersham PC's website provider)

- a. **Email dated 18 May 2018 forwarded to Councillors**
 - i. Assurance details include email & website hosting, cookies statement, Privacy Statement, website enquiry form update
- b. **Matters to consider (recorded vote):**
 - i. **SSL Certificate** – Essentially this provides an extra level of protection. The domain name in the URL will be seen with an 's' and green padlock. Cost to set up £125 in year 1 and then £50 a year thereafter
 - ii. **Emails** – option to set up official emails for all councillors with 25gb mailbox + anti-spam & virus protection @ £18 per account per year
 - iii. **Data Backup** – as this currently needs to be reviewed with present contract, this will form part of the research report

12. To Review the current Action Plan & Accept New Recommendations for the Year Ahead (Recorded vote)

13. To Approve the Purchase of the Replacement Kubota Tractor £11,950 as budgeted (Recorded vote)

14. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance

Correspondence emailed to councillors:

- a. CCC – Local Highway Improvement Funding 2019/20
- b. To discuss the forthcoming end of CCC's Somersham bus service contract with Dews Coaches (start date August 2017)

15. To Discuss Street Lighting Matters inc repairs

16. To Receive Reports from Somersham Parish Council Working Parties & Representatives

- a. **The Norwood Playing Field/ Norwood Building**
 - i. Matters arising from the May RoSPA Report 2018
- b. **The Victory Hall Management Committee**
 - i. Draft Minutes 12th June 2018
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
 - i. SNRG AGM 30th May 2018

- d. **Somersham Angling Club**
 - i. To consider the hire or purchase of an aerator for the lake due to the heatwave & concern for the water quality to prevent fish deaths. Estimated cost £4000 (Recorded vote)
- e. **Community Library**
- f. **Millennium Sports Facility**
- g. **Somersham & Pidley Time Bank**
- h. **Communication Working Party**
- i. **Christmas Lights Working Party**
- j. **Road Safety Reports (SID's)**
- k. **To Receive Reports of External Meetings Attended by Parish Councillor's**

17. To Receive a Report from the Personnel Working Party (Recorded vote)

Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 17 namely the Report from the Personnel Working Party it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.

18. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* **3rd July 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 6th August 2018 at 7.30 pm

Dick Sutton, Chairman