

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**

**To be held at the Millennium Sports Pavilion, The Trundle, Somersham**

**On Monday 6<sup>th</sup> August 2018 at 7.30 p.m.**

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.  
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

- 1. To Accept Apologies for Absence**
- 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

- 3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 9<sup>th</sup> July 2018 matters discussed were:** Welcome to Katie Ixer, new Time Bank Co-Ordinator & farewell to Lucy Bird who departs as the Time Bank Co-Ordinator, also theft of stock from Somersham Lake & the purchase of aerating equipment.

- 4. To Discuss Planning Matters – available to view on line at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

*Response dates extended where necessary*

**a) PLANNING APPLICATIONS**

18/01223/FUL	Storage container Oak Acres Farm Parkhall Road Somersham Change of use and extension to form two dwellings	6 <sup>th</sup> August
18/00559/FUL	Public House The George 76 High Street Somersham Change of use of ground floor from a pub (A4) to two residential flats (C3), first floor proposed two, one bed apartments and removal of decking and erection of bin and cycle store.	13 <sup>th</sup> August

**Amendment** – The applicant has taken away the parking due to highway objection in regard to safety. The proposal is for 4 one-bedroom flats with no parking provision.

18/01288/FUL	Palace Yard Farm Church Street Somersham PE28 3EG Demolition of existing bungalow & erection of replacement dwelling	14 <sup>th</sup> August
18/01312/FUL	Rosefield Parkhall Road Somersham PE28 3HF Change of use of the land to residential with the siting of three caravans of which no more than one would be static caravans, and the construction of an amenity block	14 <sup>th</sup> August

**b) PLANNING APPLICATIONS APPROVED**

18/01054/FUL	Ash Barn Oak Acres Farm Parkhall Road Somersham Erection of garage	
18/01055/FUL	Elm Barn Oak Acres Farm Parkhall Road Somersham Erection of garage	
18/01207/CLED	91 High Street Somersham PE28 3EE Domestic dwelling	

18/00835/HHFUL Shenera 31 Colne Fields Somersham

Amended plans received – Revised plans received reducing height of the patio wall with the addition of a trellis

c) **PLANNING CONSULTATION**

Huntingdon Neighbourhood Plan – Pre-submission Consultation

**5. To Approve the Minutes of the Annual Meeting held 9<sup>th</sup> July 2018**

**6. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

**7. To Accept a Report from County & District Councillor Steve Criswell**

**8. To Accept the Parish Clerk's Report Inc.**

**Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- ii. RSN online – weekly updates

Hard copy correspondence:

- M & G Charibond quarterly statement

**9. To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts
- b. Confirmation of Insurance liability for the Laptop Usage Policy
- c. To Discuss the Data Back-up Service Supplier – Review Report provided to Cllrs with costs of 3 service providers. Costs range from £180 - £360 + vat
- d. Cambridge Hearing Help – request for a donation of £300 towards volunteer kit replacement, paper towels & bin bags, hand sanitisers & Milton, Travel costs & refresher training – application form provided to Cllrs

**10. To Review the current Action Plan & Accept New Recommendations for the Year Ahead (Recorded vote)**

**11. To Discuss a Community Event to Commemorate the End of WWI with Options to Purchase Display Material and Costs**

- a. 'There but Not There' - shadow of a 'Tommy' (6ft aluminium) – can be a temporary or permanent display by the WWI bench in Church Street -unit £750 inc vat
- b. 'There but Not There' – Clear Perspex silhouette for chairs or pews (permanent or temporary display) £42 each
- c. Poppy Appeal - Display Plastic Poppies for lamp posts & similar. Cost per item to be confirmed Ultimately it would be ideal to have a Poppy Wall as a permanent display on council land somewhere
- d. WWI Commemorative Plaques - £194 + £15 carriage + vat

**12. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

**13. To Discuss Street Lighting Matters inc repairs**

**14. To Receive Reports from Somersham Parish Council Working Parties & Representatives**

**a. The Norwood Playing Field/ Norwood Building (Recorded vote)**

- i. **Kershaw Maintenance Contract** – proposal to terminate the 1-year contract due for expiry in October 2018 & source an alternative as the service has been unsatisfactory

Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 14 (ii) namely the Report from the Skate Ramp Repairs it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.

- ii. **Skate Ramp repairs** – HDC wish to extend a one off enabling loan to Somersham Parish Council, to allow the Parish to achieve immediate lasting repairs to play equipment. This loan is in recognition of the community role the play equipment plays, and ensures that the community retains a locally important play facility. This work delivered in partnership

contributes to the areas wider health objectives. All of this year's play maintenance budget within HDC is earmarked across the District. As part of future rolling facilities reviews, the Somersham play facility will form a part of considerations around how subsequent year budgets are best allocated.

- b. The Victory Hall Management Committee**
- c. Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
  - i. To update on portable pump hire & the purchase of fixed installation aerators for Somersham lake
- d. Community Library**
  - i. **Huntingdonshire DC** – confirmation of removal from the list of Assets of Community Value. The Localism Act 2011 & Assets of Community Value (England) Regulations 2012 requires HDC to remove the property after 5 years from the date of entry on the list.
- e. Millennium Sports Facility**
- f. Somersham & Pidley Time Bank**
- g. Communication Working Party**
  - i. Meeting Report – 11<sup>th</sup> July 2018
  - ii. To review the Communication & Engagement Strategy
- h. Christmas Lights Working Party**
- i. Road Safety Reports (SID's)**
- j. To Receive Reports of External Meetings Attended by Parish Councillor's**

### **15. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature** *Mrs P Bryant* **31<sup>st</sup> July 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 3<sup>rd</sup> September 2018 at 7.30 pm**

**Dick Sutton, Chairman**