

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**

**To be held at the Millennium Sports Pavilion, The Trundle, Somersham**

**On Monday 29<sup>th</sup> October 2018 at 7.30 p.m.**

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.  
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 1<sup>st</sup> October 2018 no matters were discussed.**

**4. To Co-opt Parish Councillors to Fill the Vacancies**

**5. To Discuss Planning Matters – available to view on line at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS**

18/02041/TREE Somersham House Rectory Lane Somersham PE28 3EL 17<sup>th</sup> October  
T1 – Cedar – 15% Crown thin – Reason: Lost large limbs, alleviate weight while preserving shape.

Councillors responded via email due to the short time frame and resolved to approve.

18/00840/FUL Legacy Park Chatteris Road Somersham 23<sup>rd</sup> October  
Change of use of land to provide four additional gypsy/traveller pitches with day rooms and gym/store  
2 letters of objection

18/01923/FUL Baptist Chapel High Street Somersham 30<sup>th</sup> October  
Upgrade outbuilding to form new kitchen, enlarge rear extension and create new side extension to provide safe access upstairs. Re-order interior of the church.

18/02033/HHFUL 2 Pinfold Lane Somersham 1<sup>st</sup> November  
Single storey extension to rear of building

18/02144/FUL 1 Colne Fen Farm Chatteris Road Somersham 7<sup>th</sup> November  
Proposed pig rearing units and associated anaerobic digestion plant.

**b) PLANNING APPLICATIONS APPROVED**

16/00239/FUL Parkhall Farm, Parkhall Road, Somersham  
Erection of stables

18/01223/FUL Storage container, Oak Acres Farm Parkhall Road Somersham  
Change of use and extension to form two dwellings

18/01714/HHFUL 9 Butts Close Somersham  
To clad the existing facing brickwork to the house with 'Fortex' by Freefoam, in Storm Grey colour

**c) PLANNING CONSULTATION**

Joint Minerals & Waste Local Plan to 2036 – response due Wednesday 31<sup>st</sup> October 2018. Nearest site – Land at Colne Fen

**6. To Approve the Minutes of the Annual Meeting held 1<sup>st</sup> October 2018**

**7. To Accept the Police Report**

Emailed to Councillors:

- i. Neighbourhood Watch Alerts

**8. To Accept a Report from County & District Councillor Steve Criswell**

**9. To Accept the Parish Clerk's Report Inc.**

**Matters Arising Report & Updates:**

Correspondence emailed to councillors:

- ii. RSN online – weekly updates
- iii. Cambridgeshire Local Councils Conference 2018 Friday 23 Nov 2018 9.30am – 3.45 pm
- iv. Christmas Tree Festival Committee – invitation for the Parish Council to display a tree.  
Confirmation due by Monday 22<sup>nd</sup> October 2018

**10. To Discuss Finance & Risk Management Matters including: -**

- a. **To Agree the Monthly Accounts**
- b. **Finance Working Party Meeting set for 7<sup>th</sup> November 2018**
- c. **To Discuss the purchase of a replacement grit bin for Lakeway**
  - i. Option 1 - Slimline bin (160 ltrs -as currently) £148.19 + vat plus fixing kit £24.16
  - ii. Option 2 - Orbistor (capacity 800 ltrs) £352.10 + vat, plus fixing kit £24.16
- d. **To Discuss the purchase of a grit bin for Parkhall Road/Warners Drove:** Orbistor (capacity 800 ltrs) £352.10 + vat,
- e. **To Discuss a Grant Application from MAGPAS for £200**

**11. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

- i. **Community Gritting scheme** – Volunteers Winter 2018-2019. Forms to be returned by end of October 2018
- ii. **Email – R Wells** – request to change the name of Bishops Yard to avoid confusion with Bishops Road.
- iii. **Request for work to trim back the trees off the highway at St Ives Road by College Farm** – cost to be confirmed

**12. To Discuss Street Lighting Matters inc repairs**

**13. Request from Mr G Brown (current P3 officer) for Mr R Fabb to take on the responsibilities of Somersham's P3 Officer** (although this position no longer exists officially with county)

Recommendation Terms of Refence are implemented in the same manner as the Tree Officer role.

**14. To Consider the Tree Audit Re-survey quote for Parish Trees**

- a. £1350 + vat for the survey
- b. £350 + vat for a PDF copy

**15. To Receive Reports from Somersham Parish Council Working Parties & Representatives**

- a. **The Norwood Playing Field/ Norwood Building**
- b. **The Victory Hall Management Committee**
  - i. Draft Minutes 9<sup>th</sup> October 2018
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
  - i. Request from Angling Club to complete work to Crack Willows at the Lake £1100 (by Mr S Blackwell)
- d. **Community Library**
- e. **Millennium Sports Facility**
- f. **Somersham & Pidley Time Bank**
- g. **Communication Working Party**
  - i. Communication & Engagement Strategy – to note
  - ii. To Accept a Report on Parish Councillor email communications
- h. **Christmas Lights Working Party**
  - i. Notes from the Working Party meeting on 3<sup>rd</sup> October 2018
- i. **Road Safety Reports (SID's)** (emails forwarded to councillors)

**j. Environment Working Party**

- i. Proposal for working group to discuss new lighting schemes for the Norwood Building & Millennium Pavilion plus possible energy schemes

**k. To Receive Reports of External Meetings Attended by Parish Councillor's**

**16. To Discuss the Youth Club & Update on Staff Matters**

**17. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature** *Mrs P Bryant* **23<sup>rd</sup> October 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 26<sup>th</sup> November 2018 at 7.30 pm**

**Dick Sutton, Chairman**