

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE NEXT MEETING

To be held at the Millennium Sports Pavilion, The Trundle, Somersham
On Monday 26th November 2018 at 7.30 p.m.

www.somersham-pc.gov.uk

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.
APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

At the meeting held on 29th October 2018 Matters discussed were: The Victory Hall and the need for Parish Councillor representatives

4. To Co-opt Parish Councillors to Working Parties & as Representatives

5. To Discuss Planning Matters – available to view on line at www.somersham-pc.gov.uk

a) PLANNING APPLICATIONS

18/02226/HHFUL 22 The Paddock Somersham PE28 3JU 22 November

To demolish existing conservatory & replace with single storey monopitch extension to the rear elevation.

18/02306/HHFUL 55 High Street Somersham PE28 3JB 3 December

Demolition of existing outbuilding in rear garden & replacement with oak framed ancillary annexe

b) PLANNING APPLICATIONS APPROVED

18/01288/FUL Palace Yard Farm Church Street Somersham PE28 3EG

Demolition of existing bungalow & erection of replacement dwelling

c) PLANNING CONSULTATION

Huntingdonshire Local Plan 2036 – Update

Outline of main modifications from Inspector & HDC News Release

6. To Approve the Minutes of the Meeting held 29th October 2018

7. To Accept the Police Report

Emailed to Councillors:

- i. Weekly Policing Updates

8. To Accept a Report from County & District Councillor Steve Criswell

9. To Accept the Parish Clerk's Report Inc.

Matters Arising Report & Updates:

Poppy Wall - Request to send a letter of thanks to Mr & Mrs C Leah for use of their boundary wall & Mr R Bainbridge Royal British Legion for their commitment

Correspondence emailed to councillors:

- ii. RSN online – weekly updates
- iii. Policy Consultation on the LGPS Funding Strategy Statement sent to the Personnel WP
- iv. Hunts DC – Christmas & New Year waste collection dates

Hard copy correspondence:

- i) M&G Charibond quarterly statement

10. To Report a Personnel Working Party Meeting held on 14th November 2014

Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 10 (a) namely 'To Consider the Staff Pay Review commencing April 2019/2020' it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.

All matters below will have a recorded vote.

- a. **To Consider the Staff Pay Review commencing April 2019/2020**
- b. **To Adopt the ACAS Framework for Positive Mental Health in the Workplace**
- c. **To Confirm the Adoption of the Unity Trust Bank Mandate & Monthly Rota for Councillors to authorise payments**
- d. **Training** – a Code of Conduct training session by CAPALC has been booked for all councillors to attend on Monday 4th February 2018 at 7 pm in the Millennium Pavilion, Somersham
- e. **To Implement outstanding project for the Norwood Building** (Equality Act 2010 s149 & Public Sector Equality Duty) to install a stairlift at the Norwood Building to enable access the Norwood Room for members of the public to attend meetings & staff. *Quotes being sourced.*
- f. **To Purchase a Hearing Loop kit** for the Norwood Room @ £109.99 + VAT

11. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts
- b. Mr T Palmer, Angling Club, is concerned about the footpath around the lake is beginning to fail & will require repair. The Club is considering applying to the National Lottery Sport for England for funding, would the council put 3rd party funding towards it?
- c. Finance Working Party Meeting held 7th November 2018

All matters below will have a recorded vote.

- i. To Consider the Earmarked Reserves as at 30th September 2018
- ii. To Consider the Budget as at Quarter 2
- iii. To Consider the Precept Request for 2019/2020 (response due 14th December)

12. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance

- i. **Request for work to trim back the trees off the highway at St Ives Road by College Farm** – (Recorded vote) Quotes supplied to councillors.
 1. Trimming base area of approx 8 trees to permit clearance of drainage ditch £310
 2. **OR** Trimming base area of approx 8 trees to permit clearance of drainage ditch & remove large Ash branch overhanging road £480

Correspondence emailed to councillors

- ii. To Discuss the proposed amendments to bus timetables in St Ives & the surrounding area to provide bus services to Morrisons. Response due by 14th December 2018
- iii. CCC – Highway updates & road closures

13. To Discuss the Application to add a footpath to the Definitive Map & Statement in Somersham M075 – Somersham Footpath 4 to 5 plan

Emailed to councillors

14. To Discuss Street Lighting Matters inc repairs

15. To Receive Reports from Somersham Parish Council Working Parties & Representatives

- a. **The Norwood Playing Field/ Norwood Building**
- b. **The Victory Hall Management Committee**
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**

- i. Mr T Palmer, Angling Club – the ramp and slope for disabled fishing access is being installed
 - ii. Mrs Siggs has requested permission to install a seat similar to Pam Blundell's on Station Land in memory of Graham Siggs
- d. Community Library (FOSL)**
 - i. Draft Minutes 22nd October 2018
- e. Millennium Sports Facility**
 - i. Meeting to be held on 20th November 2018
- f. Somersham & Pidley Time Bank**
- g. Communication Working Party**
 - i. Communication & Engagement Strategy – to note
- h. Christmas Lights Working Party**
- i. Community Road Watch logger (SID)** (emails forwarded to councillors)
- j. Environment Working Party**
 - i. Working group to report on the new lighting schemes for the Norwood Building & Millennium Pavilion plus possible energy schemes
- k. To Receive Reports of External Meetings Attended by Parish Councillor's**

16. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature *Mrs P Bryant* **21st November 2018**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 17th December 2018 at 7.30 pm

Dick Sutton, Chairman