

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**

**To be held at the Millennium Sports Pavilion, The Trundle, Somersham  
On Monday 14<sup>th</sup> January 2019 at 7.30 p.m.**

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**PLEASE NOTE: MOBILE PHONE's must be set on silent/vibrate.**  
**APPLICABLE TO COUNCILLORS, PRESS AND MEMBERS OF THE PUBLIC.**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

**At the meeting held on 17<sup>th</sup> December 2018 no matters were discussed.**

**4. To Co-opt Parish Councillors to Working Parties & as Representatives**

- i. Cllr P McCloskey – please for support for the Communication & Engagement WP – copy provided to all Cllrs

**5. To Discuss Planning Matters – available to view on line at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS**

18/02597/FUL      The Meadow Parkhall Road Somersham      2 January 2019  
Construction of 6 No. Glamping Pods, Reception Office, Machinery Store, and Amenity Block

**b) PLANNING APPLICATIONS APPROVED**

None

**c) PLANNING CONSULTATION**

*Huntingdonshire Local Plan 2036 – consultations – links sent to councillors*

Proposed Main Modifications

Proposed Main Modifications Sustainability Appraisal

Habitats Regulations Assessment

Start date 10/12/2018 17:00

End Date: 29/01/2019 17:00

**6. To Approve the Minutes of the Meeting held 17<sup>th</sup> December 2018**

**7. To Accept the Police Report**

Emailed to Councillors:

- i. Weekly Policing Updates

**8. To Accept a Report from County & District Councillor Steve Criswell**

## **9. To Accept the Parish Clerk's Report Inc.**

### **Matters Arising Report & Updates:**

#### **Correspondence emailed to councillors:**

- ii. RSN online – weekly updates
- iii. CCC – views sought on County Council Business Planning
- iv. CAPALC – Buckingham Palace Garden Party – 29 May 2019

#### **Hard copy correspondence:**

- i) M & G Charibond Dividend £1.40
- j) M & G Charibond Fixed Interest Common Investment Annual Report for year ended 31 October 2018

## **10. To Report on the Installation of a Stairlift at the Norwood Building**

(Equality Act 2010 s149 & Public Sector Equality Duty) to install a stairlift at the Norwood Building to enable access the Norwood Room for members of the public to attend meetings & staff. *Quotes being sourced.*

## **11. To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts
- b. To Report the Internal Auditor attended on Monday 7<sup>th</sup> January 2019
- c. To Update on the Quarterly Risk Assessment Reports due 14<sup>th</sup> January 2019

## **12. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

#### **Correspondence emailed to councillors**

- i. Highways England – road closures

## **13. To Discuss Street Lighting Matters inc repairs**

## **14. To Review Renewing the Angling Club Annual Lease for Permission to Use Somersham Lake – Renewal date 1<sup>st</sup> January 2019**

## **15. To Receive Reports from Somersham Parish Council Working Parties & Representatives**

- a. **The Norwood Playing Field/ Norwood Building**
- b. **The Victory Hall Management Committee**
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
  - i. Quotes for repairs to the footpath are being sought by the SNRG & Angling Club
- d. **Community Library (FOSL)**
- e. **Millennium Sports Facility**
  - i. Meeting to be held on 29<sup>th</sup> January 2019
- f. **Somersham & Pidley Time Bank**
- g. **Communication Working Party**
  - i. Communication & Engagement Strategy – to note
- h. **Christmas Lights Working Party**
- i. **Community Road Watch logger (SID)** (emails forwarded to councillors)
- j. **Environment Working Party**
  - i. Working group to report on the new lighting schemes for the Norwood Building & Millennium Pavilion plus possible energy schemes – emailed to Cllrs Potter, Skeggs, Sutton & Sansom
- k. **To Receive Reports of External Meetings Attended by Parish Councillor's**

## **16. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature** *Mrs P Bryant* **8<sup>th</sup> January 2019**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The Next Parish Council Meeting will be held in the Millennium Pavilion on Monday 11<sup>th</sup> February 2019 at 7.30 pm**

**Dick Sutton, Chairman**