

ALL COUNCILLORS OF
SOMERSHAM PARISH COUNCIL

ARE SUMMONED TO THE NEXT MEETING

To be held on Monday 4th May 2020 at 7.30 p.m.

www.somersham-pc.gov.uk

REMOTE (online) MEETING

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78

Please follow the instructions below to [Join Zoom Meeting](#)

<https://us02web.zoom.us/j/8285175565?pwd=U1E5SEc2ZWxZeExtZW9ENVVjanRhZz09>

Meeting ID: 828 517 5565

Password: 708004

Your local call number:

0203 481 5240

0131 460 1196

0203 051 2874

0203 481 5237

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT

NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above;

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9th June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

No matters were discussed at the meeting held on 9th March 2020

4. To Discuss Planning Matters – available to view online at www.somersham-pc.gov.uk

- a) **PLANNING APPLICATIONS** – response dates extended with approval
- | | | |
|---------------|--|----------------------|
| 20/00685/TREE | 44 High Street Somersham PE28 3JB | 2 nd May |
| | The main stem of this tree has a column of decay approx.. 50% of stem diameter from approx.. 1 metre to at least 8 metres from ground level. | |
| 20/00573/FUL | Land west of Toll Cottage Chatteris Road Somersham | 13 th May |
| | Partial demolition of existing cottage and replacement with new 4 bedroom dwelling and detached garage and store. | |

- 20/00608/FUL Pitches 4 and 4A Rosefield Parkhall Road Somersham 19th May
Change of use of the land to Gypsy and Traveller residential with the establishment of two residential pitches, each with the siting of two caravans of which no more than one can be static caravans and the construction of an amenity building
- 19/00579/FUL Land north of The Pasture Somersham AMENDED PLANS
Residential development of 8 dwellings with associated parking and additional parking for local residents

b) PLANNING APPROVED

- 19/02048/LBC 60 High Street Somersham PE28 3EE
Retention of various roof repairs, replace crumbling mortar and gutter cleaned and repaired where needed

c) PLANNING CORRESPONDENCE

Cambridgeshire County Council – Consultation on review of County Planning, Minerals and Waste Enforcement Plan 2020 Draft Enforcement Plan (Copy emailed to councillors)
Consultation period – 26th February – 8 April 2020 – not discussed as 6th April meeting postponed

5. To Approve the Minutes of the Meeting held 9th March 2020 & to Ratify Interim Decisions due to COVID-19 Lockdown

The meeting due to be held on Monday 6th April 2020 was postponed whilst emergency temporary legislation was put in place by the Government following COVID-19 lockdown. The legislation came into force on Saturday 4th April.

- a. **Remote decisions on planning applications** were made via email and voting records retained.
- b. **Allocating S137 monies for a volunteer help group** through the Time Bank and Somersham Poor's Money Charity were made via email and voting records retained.
- c. **Minutes of the Meeting held 9th March 2020**

6. To Consider & Approve the Terms of Reference for the Communication & Engagement Working Party

Two versions already provided for consideration.

7. To Accept the Police Report

Emailed to Councillors:

- i. Weekly Policing Updates

8. To Accept a Report from County & District Councillor Steve Criswell

9. To Accept the Parish Clerk's Report Inc. Matters Arising Report & Updates:

Correspondence emailed to councillors:

- ii. RSN online – updates
- iii. CAPALC bulletin & NALC CEO bulletins
- iv. CCC coronavirus briefings
- v. Countywide Coordination Hub Highlights (COVID-19)
- vi. HDC – Small business Grant Fund – support for businesses that pay little or no business rates

10. To Discuss Finance & Risk Management Matters including: -

- a. To Agree the Monthly Accounts from 9th March – 28th April 2020
- b. The Annual Return (AGAR) 2019 – 2020 – On 30th April 2020 the date for local councils to complete the final audited accounts was extended from 1st June to 1st September 2020 by statute. The Accounts and Audit (Coronavirus)(Amendment) Regulations 2020.

The requirement for the public inspection period has been amended & public inspection must commence on or before the first working day of September 2020.
Draft accounts must be approved by 31st August 2020 latest

- c. The Internal Audit – Mrs J Wilson, Canalbs Ltd
- d. Finance Working Party – 20th April 2020 Meeting postponed. Working Party members provided with yearend figures via email for comment.
- e. To Consider a Grant Application of £200 for MAGPAS
- f. To Purchase 3 Blachere Christmas Tree kits (wall mounted) from the Norwood Building income for the Norwood Building @ £99 + vat each = £297 + vat

11. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance Correspondence emailed to Councillors:

Stagecoach Group Plc – Busway changes Spring 2020 FAQ's
CCC Passenger Transport – changes to Local Bus Services

12. To Accept Notices & Matters for the next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Signature Mrs P Bryant 29th April 2020

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

The Annual Parish Meeting will be held on Monday 18th May 2020 at 7.30 pm by Zoom video conferencing

The Next Parish Council Meeting will be on Monday 1st June 2020 at 7.30 pm by Zoom video conferencing

Dick Sutton, Chairman