

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**

**To be held on Monday 24<sup>th</sup> August 2020 at 7.30 p.m.**

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

**REMOTE (online) MEETING**

COVID-19 Pandemic (Temporary Regulations in force from 4<sup>th</sup> April 2020 expiring 7<sup>th</sup> May 2021)

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78

Please follow the instructions below to [Join Zoom Meeting](#)

<https://us02web.zoom.us/j/89762979606?pwd=eUlhYzBabHdpYzg0RjAvMWJielNuZz09>

**Meeting ID:** 897 6297 9606

**Passcode:** 056209

Your local call number: [0203 481 5240](tel:02034815240)  
[0131 460 1196](tel:01314601196)  
[0203 051 2874](tel:02030512874)  
[0203 481 5237](tel:02034815237)

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**No matters were discussed at the meeting held on 27<sup>th</sup> July 2020**

**4. To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS – response dates extended with approval**

20/01224/FUL The Hawthorns, Pidley Road, Somersham PE28 3ES  
Change of use of manege (40m x 20m) to be used for the storage of scaffolding equipment  
(Use Class B8) 28<sup>th</sup> August

20/01357/HHFUL 26 Crane Close Somersham PE28 3YG  
Extensions to and conversion of garage 4<sup>th</sup> Sept

**b) PLANNING APPROVED**

19/00020/FUL Hilltop Orchard, St Ives Road, Somersham  
Relocation of approved Gypsy/traveller mobile home and erection of dayroom including  
accommodation for sick partner and carer.

### **c) PLANNING CONSULTATION**

#### **Buckden Submission (Regulation 16) Neighbourhood Plan**

Start date: 23/07/2020

End date: 01/09/2020

**Fenland Local Plan** - Update on the emerging Fenland Local Plan. Due to the COVID-19 pandemic, work on preparing the Local Plan and the proposed Draft Local Plan consultation in summer 2020 has been delayed. On Tuesday 28 July 2020 Cabinet approved a revised timetable (known as a Local Development Scheme (LDS)) to take into account the delays and also to allow the opportunity for a second call for sites exercise to take place. The revised LDS can be viewed at: [https://www.fenland.gov.uk/media/17035/Fenland-Local-Development-Scheme-2020/pdf/Fenland\\_LDS\\_update\\_2020.pdf](https://www.fenland.gov.uk/media/17035/Fenland-Local-Development-Scheme-2020/pdf/Fenland_LDS_update_2020.pdf) and shows that consultation on the draft Local Plan will now take place in February 2021.

#### **5. To Approve the Minutes of the Meetings held on 27<sup>th</sup> July 2020**

#### **6. To Accept the Police Report**

Emailed to Councillors:

- i. Weekly Policing Updates

#### **7. To Accept a Report from County & District Councillor Steve Criswell**

#### **8. To Accept the Parish Clerk's Report Inc.**

##### **a. Matters Arising Report & Updates:**

The Parish Council Meeting dates for the next 2 years are on council's website [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

##### **b. Correspondence emailed to councillors:**

- ii. RSN online – updates
- iii. CAPALC bulletin & NALC CEO bulletins
- iv. Post Office consultation &/re-opened on 17<sup>th</sup> August 2020
- v. Bluntisham PC – ENVAR, The Heath – campaign against unpleasant odour from the site – email forwarded
- vi. Cllr S Criswell – email forwarded on local flooding issues & contact details

#### **9. To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts - emailed
- b. To Review the Quarter 1 Budget & Bank balances – emailed
- c. To Acknowledge Receipt of the 'Risk Assessment for holding in-person meetings'

#### **10. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

- a. Highway repair/maintenance matters to report

#### **11. To Consider the Somersham Housing Needs Survey compiled by Cambridgeshire ACRE & Huntingdonshire District Council**

Survey emailed to Councillors

#### **12. To Receive a Report from the Personnel Committee**

- a. To confirm the updated remote meeting protocol - emailed (Automatic Recorded Vote)
- b. To Confirm the updated Councillor email addresses & Request for Councillors to check their email at least every two days to avoid missing essential requests
- c. To adopt new policies (Automatic Recorded Vote)
  - i. Scheme of Delegation - emailed
  - ii. Career Break/Sabbatical - emailed
- d. To Remind Cllrs of Legislation relating to payments to councillors (emailed separately)

#### **13. To Report the Request & Council Decision to Approve Somersham Community Library's Request to Install Railings at the Library Rear Door**

This was agreed by a majority email vote between meetings.

#### **14. To Report the Decision by Council for the Victory Hall Management Committee to Install Fire Door Retainers on the linked Area**

This was agreed by a majority email vote between meetings.

**15. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature Mrs P Bryant 19<sup>th</sup> August 2020**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next Meeting will be held on Monday 21<sup>st</sup> September 2020 at 7.30 pm by Zoom conferencing**