

**ALL COUNCILLORS OF**  
**SOMERSHAM PARISH COUNCIL**

**ARE SUMMONED TO THE NEXT MEETING**

**To be held on Monday 29<sup>th</sup> June 2020 at 7.30 p.m.**

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

**REMOTE (online) MEETING**

COVID-19 Pandemic (Temporary Regulations in force from 4<sup>th</sup> April 2020 expiring 7<sup>th</sup> May 2021)

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78

**Please follow the instructions below to [Join Zoom Meeting](#)**

<https://us02web.zoom.us/j/84570347830?pwd=anloM2tEenc1ajl1UEh6ZnUwSTQyZz09>

**Meeting ID: 845 7034 7830      Password: 629059**

Your local call number: 0203 481 5240  
0131 460 1196  
0203 051 2874  
0203 481 5237

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**1. To Accept Apologies for Absence**

**2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the revised Code of Conduct on 9<sup>th</sup> June 2014. **ALL Dispensation requests must be made to the Clerk prior to the meeting**

**3. To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

**Please note:** When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**No matters were discussed at the meeting held on 1<sup>st</sup> June 2020**

**4. To Discuss Planning Matters – available to view online at [www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**a) PLANNING APPLICATIONS – response dates extended with approval**

20/00719/FUL      Palace Yard Farm Church Street Somersham PE28 3EG      18<sup>th</sup> June  
Siting of caravan during construction works for up to three years

20/00685/TREE      44 High Street Somersham PE28 3JB  
The main stem of this tree has a column of decay approx.. 50% of stem diameter from approx.  
1 metre to at least 8 metres from ground level.

**b) PLANNING APPROVED**

20/00667/HHFUL      96 The Trundle Somersham  
Single storey front and side elevation

20/00608/FUL      Pitches 4 and 4A Rosefield Parkhall Road Somersham  
Change of use of the land to Gypsy and Traveller residential with the establishment of two residential  
pitches, each with the siting of two caravans of which no more than one can be static caravans and the  
construction of an amenity building.

20/00573/FUL Land west of Toll Cottage Chatteris Road Somersham  
Partial demolition of existing cottage and replacement with new 4 bedroom dwelling and detached garage/store.

**c) PLANNING CORRESPONDENCE/UPDATES**

- Ida Johnson, HDC Planning – response to refusal of replacement windows at 7 The Grange Somersham – emailed to all councillors
- 20/00608/FUL Pitches 4 and 4A Rosefield Parkhall Road Somersham – Councillor Sutton represented the council at the Planning Development Committee meeting on 22<sup>nd</sup> June 2020

**5. To Approve the Minutes of the Meetings held on 1<sup>st</sup> June 2020**

**6. To Accept the Police Report**

Emailed to Councillors:

- i. Weekly Policing Updates

**7. To Accept a Report from County & District Councillor Steve Criswell**

**8. To Accept the Parish Clerk's Report Inc.**

**a. Matters Arising Report & Updates:**

**b. Correspondence emailed to councillors:**

- ii. RSN online – updates
- iii. CAPALC bulletin & NALC CEO bulletins
- iv. CCC coronavirus briefings
- v. Countywide Coordination Hub Highlights (COVID-19)
- vi. CCC – Household Recycling Centres Update on booking system & access
- vii. Church Street Health Centre closure & update by County Cllr S Criswell
- viii. Magpas – Thank you letter received to acknowledge donation

**9. To Discuss Finance & Risk Management Matters including: -**

- a. To Agree the Monthly Accounts
- b. To Receive the Internal Auditors Report for 2019/2020
- c. To Agree the Internal Auditor for 2020/2021.  
Recommendation to continue with Mrs J Wilson @ £45.50 per hr
- d. To Request Approval to Purchase a replacement laptop for K Ixer, Time Bank from the Time Bank earmarked reserves. Amount requested in the region of £600-£650

**10. To Discuss Highway Matters including Public Footways - Repairs/ Maintenance**

- a. Highway repair/maintenance matters to report

**11. To Approve Renewing the Annual Street Lighting Maintenance Contract with K & M Lighting Ltd @ £196.08 + vat**

**12. To Discuss a Request from Impressions, High Street, Somersham to display a Banner at The Cross aimed at 'Getting Back to Business' in support of local businesses**

**13. To Respond to the New Model Code of Conduct Consultation**

Response date 17<sup>th</sup> August 2020 All councillors emailed a copy

**14. To Accept Notices & Matters for the next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**Signature Mrs P Bryant 24<sup>th</sup> June 2020**

Penny Bryant Proper Officer/Parish Clerk The Norwood Building, Parkhall Road, Somersham PE28 3HE

**The next Meeting will be held on Monday 27<sup>th</sup> July 2020 at 7.30 pm by Zoom conferencing**