



GUIDELINES FOR INFLATABLE PLAY EQUIPMENT AT EVENTS (Inc BOUNCY CASTLE USERS/HIRERS/OPERATORS/ATTENDANTS)

Helping you play safe and stay safe

Legislation:

Health and Safety at Work etc Act 1974
Management of Health and Safety at Work
Regulations 1999

Users/Hirer Responsibilities

“All hirers must provide a completed copy of this form, a valid copy of your bouncy castle contractors insurance cover for £10 million plus a valid copy of their inspection reports and a written assurance the contractor will set up, monitor and be onsite for the entire period the bouncy castle or other inflatables are on site.”

- Evidencing the appropriate documentation prior to delivery and erection of the inflatable play equipment, to include Public Liability Insurance Cover for no less than £10 million, PIPA* Paperwork and/or tag, and instructions for safe use, or the provision of a competent person trained to operate and erect the equipment.
- Evidence the equipment has been inspected within the last 14 months in the form of the Amusement Devices Inspection Procedures Scheme (ADIPS) inspection report.
- Agreeing the Operator/Attendants, ensuring that they have been adequately trained and are competent in their role
- Completion of a risk assessment. This must be updated to take account of local operational and practical considerations and reviewed at appropriate times.
- Appropriate supervision is in place or assurances of Enhanced Disclosure checks if appropriate

**The Register of Play Inspectors International (RPII) specialist qualification for inflatable play inspectors is the only one recognised by PIPA*

Operator/Attendant Responsibilities

The operational control of the inflatable play equipment at any time when it is intended to be available for use to include:

- Advise users to remove glasses

- users to remove footwear (except socks) and any other hard, sharp or dangerous objects
- not allow users to consume food, drink or chew gum
- not allow users to obstruct entrances or exits
- not allow users to climb or hang on the walls
- restrict users to the minimum height stipulations
- maintain a clear view of the equipment and its entrances and exits
- only allow use of the equipment when it is fully inflated
- restrict users to any loading regulations that may be in force
- restrict users to appropriate age groups
- in all instances operate the equipment in line with the guidance given in the controllers instructions.

Safe use and operation of play inflatables, including bouncy castles

Recognised hazards

The following hazards have been known to occur:

- instability and blowing away in windy conditions;
- situations caused by loss of pressure as a result of failure of the fabric zips and seams;
- failure or loss of power to the blower;
- disconnection of the blower;
- litter blocking the air intake and/or vents;
- falls from the structure;
- windows tearing or detaching;
- tripping (particularly over anchorages);
- injury to users caused by boisterous behaviour, overcrowding or not separating larger users from smaller ones;
- access to dangerous (parts of) machinery (e.g. inadequately protected, or unguarded, blower units);
- electrical hazards (e.g. shock or burns), if powered in this manner;
- inadequate means of escape in case of fire;
- lifting injuries caused by manual handling;
- injury to users caused by wearing inappropriate clothes and shoes;
- suffocation
- entrapment.

Checklist for accepting a booking for inflatable play equipment - to be completed by the event organisers and returned to Somersham Parish Council 2 weeks in advance of the booked date.

Information Required	
Date of Use	
Booking form with details of Inflatable Play Equipment (to include PIPA tag or certificate number) and Amusement Devices Inspection Procedures Scheme (ADIPS) inspection report.	
Completed and signed Risk Assessment	
Site agreed with SPC for location of equipment	
Public Liability Insurance Cover for £10 million	
Is Events Management Plan Required?	
Supervision in place	
Checklist completed by :-	
Date:	

ADOPTED 6th June 2016