

**MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL**
Held on Monday 8th February 2021 at 7.30 p.m.

www.somersham-pc.gov.uk

REMOTE (online) MEETING

PRESENT WERE:

Cllr J Blundell
Cllr S Criswell
Cllr C Dolby
Cllr T Hulme
Cllr D Potter
Cllr T Sansom

Cllr D Smith
Cllr R Sutton (In the Chair)
Cllr R Woolway
Cllr G Wooster

Mrs P Bryant, Parish Clerk
Miss M Blewett, Deputy Clerk
Mr A Scriven, Administrator

IN ATTENDANCE: Mr J Sewell

1. APOLOGIES

Apologies for absence were accepted from.
Cllr C White – work commitment

Cllr D Skeggs - ABSENT

2. DECLARATIONS OF INTEREST

No declarations were made.

3. PUBLIC FORUM

It was proposed by Cllr Criswell, seconded by Cllr Sansom and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 19:32 and was reconvened at 19:33.

Matters discussed: Mr Sewell introduced himself to the Council.

4. CO-OPT A COUNCILLOR TO FILL A VACANCY

An application was received from Mr J Sewell for co-option.

It was proposed by Cllr Woolway, seconded by Cllr Wooster and RESOLVED by a unanimous vote to co-opt Mr Sewell onto the Council.

5. PLANNING MATTERS

a) PLANNING APPLICATION

20/02603/HHFUL 100 The Trundle Somersham Huntingdon PE28 3JS

Two storey side extension


It was proposed by Cllr Sutton, seconded by Cllr Blundell and RESOLVED by 8 votes for, and 2 abstentions to recommend no objection, it is in keeping with the property and street scene.

In addition, the Chairman reported he was disturbed to see work has already commenced on site and to ask the Planning Department for an explanation.

20/02602/HHFUL 126 High Street Somersham Huntingdon PE28 3EN

Single storey side and rear extension replacing existing garage, new garage replacing existing side office and new front entrance porch

It was proposed by Cllr Blundell, seconded by Cllr Smith and RESOLVED by 7 votes for, and 3 abstentions to recommend no objection, it is in keeping with the property and there is room on site for the proposed work.


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b) PLANNING APPROVED

- 20/01875/TREE 44 High Street Somersham PE28 3JB
T1 Horse Chestnut: fell to ground level. This is a substantial tree which has been declining for several years. There is a column of decay in the eastern side of the main stem which extends from ground level to at least 2 metres high. Two main roots on the eastern side are substantially decayed and decay can now be seen on the north and west sides of the main stem, indicating that the decay is spreading through the stem. Large outbreaks of ink-cap mushrooms are regularly seen at the base of the tree, on the main stem and in the driveway next to the tree, indicating that dead wood is present in and around the tree; fruiting bodies in the driveway are likely from decayed roots.
- 20/02430/HHFUL 4 Hammond Way Somersham PE28 3YE
Proposed replacement porch

c) PLANNING CONSULTATION

Cambridgeshire DC - Consultation on Our Local Validation List Requirements – response date 8th March 2021

It was proposed by Cllr Sutton, seconded by Cllr Sansom and RESOLVED by a unanimous vote to agree.

d) PLANNING CORRESPONDENCE

Street naming & Numbering

Allocation of addressing for a barn conversion at Pidley Sheep Lane, Pidley. To Be Known As: GREEN ACRES PIDLEY SHEEP LANE PIDLEY

6. MINUTES OF THE MEETING HELD ON 11TH JANUARY 2021

The Minutes were proposed by Cllr Blundell, seconded by Cllr Hulme and RESOLVED by 9 votes for and 1 abstention to be a true record of events. The Minutes will be signed by the Chairman as soon as practical in the current lock-down situation.

7. POLICE REPORT

Emailed to Councillors:

- i. Weekly Policing Updates

8. REPORT FROM COUNTY & DISTRICT COUNCILLOR STEVE CRISWELL

Cllr Criswell reported he was still immersed in COVID-19 issues but can report Cambridgeshire has the highest rate of vaccinations of over 70s in the country.

There have been a number of reports of flooding due to excessive rain in the area.

Wheatsheaf Crossroads - Progress is going well and funding is beginning to be started with the future design proposals.

9. PARISH CLERK'S REPORT Inc.**a. Matters Arising Report & Updates:**

Sea Containers – Lake Area - Work was due to commence on Monday 8th February but due to weather conditions it is now likely to start on Wednesday 10th February 2021.

Somersham Emergency Plan – An Emergency Plan was last written in the 1980s. The Deputy Clerk has started on a revised plan and as part of that, will be speaking to Mrs Ixer this week so she can add a suitable section on 'Pandemic's which had previously regarded as very low risk.

b. Correspondence emailed to councillors:

- ii. RSN online – updates

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- iii. CAPALC bulletin & NALC CEO bulletins
- iv. HDC – Flooding Review Scoping Document – this identifies a need for a local parish/town emergency flood warden to monitor local events, something the Council ought to build into the Emergency plan
- v. M & G Charibond quarterly report

10. **FINANCE & RISK MANAGEMENT including: -**

- a. **The Monthly Accounts** – The accounts were proposed by Cllr Sutton, seconded by Cllr Potter and RESOLVED by a unanimous vote to be accepted.
- b. **Quarterly Risk assessments** – to be completed under COVID secure guidelines by councillors
- c. SERV Suffolk & Cambridgeshire ‘The Bloodrunners’ – Clerk to email a donation request form
- d. The next Finance Working Party Meeting will be held on 22nd February 2021 at 7 pm

11. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

- a. **Highway repair/maintenance matters** –
Cllr Wooster repeated his request for repair works to the High Street footpath, north side in certain areas. Cllr Criswell said it has been reported already and will check what stage it is at, noting that some work does take time to be completed.
- b. **Email correspondence** –
 - i. Highways Service Stakeholder Survey – The Chairman recommended Cllrs reply individually.
 - ii. Somersham SID data and locations

12. **PURCHASE 3 BARRIER GATES FOR BRIDLEWAY 7 @ £750 - £900 PER GATE**

Gates are required at 3 points to prevent unlawful access by vehicles along the Bridleway including hare coursers.

The Clerk will look into quotes for tip-down bollards in addition to the barrier gates and report back.

13. **STREET LIGHTING**

The Clerk requested assistance from the councillors to carry out monthly parish lamp checks to report on their condition/bulb out etc. A map of the locations and check sheet will be supplied by the office. Ideally two councillors would complete the checks on alternate months.

The Chairman asked councillors to email the Clerk if they could assist.

14. **REQUEST TO INSERT A DRAINAGE PIPE INTO THE MILLENNIUM SPORTS FACILITY DITCH ADJACENT TO LOFTSTEADS**

An email with information was sent to all councillors


It was proposed by Cllr Woolway, seconded by Cllr Criswell and RESOLVED by a unanimous vote to recommend no objection for a neighbouring property to add a drainage pipe into the ditch adjacent to Loftsteads in the Millennium Sports Facility at their own cost.

15. **NOTICES & MATTERS FOR THE NEXT AGENDA**

No matters were raised by Councillors.

The next meeting will be held on Monday 8th March 2021 at 7.30 pm by Zoom conferencing.

There being no further business the meeting finished at 20:42


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 Richard Sutton, Chairman
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ACCOUNTS	Salaries	£0.00	£7,285.83	£7,285.83	Ba
SS	Pension Fund	£0.00	£479.94	£479.94	Ba
ST	Pension Fund	£0.00	£291.36	£291.36	DI
MRC	Tax & NI	£0.00	£2,255.47	£2,255.47	Ba
Tabrett	T'ai Chi session - December 2020	£0.00	£150.00	£150.00	Ba
Blackwell	Tree surgery - Inv 100313	£0.00	£480.00	£480.00	Ba
iltas	Bookings annual support & Licence	£39.40	£197.00	£236.40	Ba
IMC	Hall hire - exercise classes - December 2020	£0.00	£45.00	£45.00	Ba
	Hall hire - T'ai Chi classes - December 2020	£0.00	£70.00	£70.00	Ba
PALC	1/2 day forum	£0.00	£30.00	£30.00	Ba
yal British Legion	Hall hire	£0.00	£12.00	£12.00	Ba
CC	February conference x 2	£30.00	£150.00	£180.00	Ba
on	Electricity	£5.18	£103.55	£108.73	Ba
ntingdonshire DC	Residual bin collection - 1 Jan - 31 March 2021	£0.00	£184.60	£184.60	Ba
mens	Printer rental 27 Jan - 26 April 2021	£17.99	£89.97	£107.96	Ba
Bryant	Refund - microsoft OneDrive	£0.00	£21.89	£21.89	Ba
m Oufrey	Nordic Walking sessions - December 2020	£0.00	£140.00	£140.00	Ba
xer	Refund - shopping expense	£0.00	£4.90	£4.90	Ba
ida Garrick	Starfish yoga sessions - December 2020	£0.00	£165.00	£165.00	Ba
Potts	Shower refurbishment - balance payment	£888.76	£4,443.78	£5,332.54	Ba
Blackwell	Tree surgery - Inv 100314	£0.00	£320.00	£320.00	Ba
PO	Gas	£5.40	£108.00	£113.40	Ba
ie & Day	Fuel - 1 Jan - 15 January 2021	£9.03	£45.15	£54.18	Ba
s C Pleasants	Shopping refund	£0.00	£5.99	£5.99	Ba
Murray Signs	Street lighting stickers	£8.00	£40.00	£48.00	Ba
s C Pleasants	Shopping refund	£0.00	£4.99	£4.99	Ba

TOTAL

£995.76

£17,079.43

£18,128.18

Electronic payments

Business	Qtr			£0.00	DI
ik Talk Business	01487 841359 & internet -	£5.60	£28.00	£33.60	DI
ik Talk	CIC-01487 840266 -			£0.00	DI
icrosoft Online	Monthly computer software - 18 Dec 2020 - 17 Jan 2021	£0.00	£31.60	£31.60	DI
mens	Printer lease rental -			£0.00	DI
rphone warehouse	K Ixer - mobile contract payment	£1.25	£6.25	£7.50	DI
fgaff	P Bryant - mobile contract payment - due	£0.00	£0.00	£0.00	DI
	M Tyers - mobile contract payment	£1.25	£6.25	£7.50	DI
ntingdonshire DC	Sea Container - Rates - January 2021	£0.00	£48.00	£48.00	DI
	Norwood Building - rates	£0.00	£0.00	£0.00	DI
	Millennium Sports Facility - Rates	£0.00	£0.00	£0.00	DI
	Electricity - Multi sports area - QRT 4			£0.00	DI
	Electricity - Lake sea container - Qtr 4			£0.00	DI
	Electricity - Norwood Building - QTR 4			£0.00	DI

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Electricity - Library - QRT 4	£0.00	DE
Electricity - Millennium Sports Facility - QRT 4	£0.00	DE

<u>TOTAL</u>	<u>£8.10</u>	<u>£120.10</u>	£128.20
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<u>Payment Card</u>	January/21				
Apple iXer	Shopping payments	£0.00	£46.55	£46.55	Ca
Annny Bryant	Cloud access for staff pay slips	£0.56	£2.82	£3.38	Ca
LightPay	Tile grout	£4.96	£24.83	29.79	Ca
Books	Displayport to HDMI Adapter, Benfei Dp(Display Port)	£1.79	£8.95	£10.74	Ca
Amazon UK	Printer ink	£0.00	£37.00	£37.00	Ca
	RJ45 CAT6 Ethernet LAN Patch Cable (1.5 m / 5 Feet)	£1.55	£7.73	£9.28	Ca
Microsoft	Annual fee	£13.33	£66.66	£79.99	Ca
Mr Gaff	M Tyers mobile	£0.00	£6.00	£6.00	Ca
Post Office	Postage	£0.00	£7.50	£7.50	Ca
Amazon UK	Printer - small for remote use during pandemic	£11.67	£58.32	£69.99	Ca
<u>TOTAL</u>		<u>£33.86</u>	<u>£266.36</u>		<u>£300.22</u>

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