

**MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL**
Held on Tuesday 4th May 2021 at 8.00 p.m.

www.somersham-pc.gov.uk
REMOTE (online) MEETING

PRESENT WERE:

Cllr J Blundell	Cllr T Sansom
Cllr S Criswell	Cllr J Sewell
Cllr C Dolby	Cllr R Sutton (In the Chair)
Cllr T Hulme	Cllr R Woolway
Cllr D Potter	Cllr G Wooster

Mrs P Bryant, Clerk,
Mr A Scriven, Administrator

1 member of the public

1. ELECTION OF THE CHAIRMAN

It was proposed by Cllr Dolby, seconded by Cllr Blundell and RESOLVED by a unanimous vote to elect Richard Sutton for another year in the office.

Cllr Sutton will sign the Declaration of Acceptance of Office as Chairman when it is safe to do so.

2. ELECTION THE VICE CHAIRMAN

It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to elect Christine Dolby as the Vice Chairman.

3. To Elect Members to Committees, Working Parties and as Representatives

Cllr Sansom is the SNRG representative

Cllr Sutton to join the Charity of the Poor's Money

Cllr Sewell to join the Finance Working Party

Cllr Dolby to join the Environment and Localism Working Party

The vacant space for the VHMC will be deferred to the next meeting to allow councillors more time who were not present at the meeting.

It was proposed by Cllr Sutton, seconded by Cllr Blundell and RESOLVED by a unanimous vote to accept the new members.

4. APOLOGIES FOR ABSENCE

Apologies for absence were accepted from.

Cllr C White – work commitment

Miss M Blewett - Illness

Cllr D Smith - Absent

Cllr D Skeggs - Absent

5. PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

6. TO ADVISE COUNCILLORS TO REVIEW AND UPDATE THEIR REGISTER OF INTERESTS

The Clerk asked if any changes had occurred over the last year and will supply the easy to complete digital form on request.

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7. PUBLIC FORUM

It was proposed by Cllr Criswell, seconded by Cllr Wooster and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting was closed at 8:09pm and was reconvened at 8:11pm

Member of the public expressed an interest in listening to the views of Somersham Parish Council for the Planning Correspondence of Huntingdonshire DC – application to purchase small parcel of land, Somersham (adj to 9 Ditchfield)

8. PLANNING MATTERS

a) PLANNING APPROVED

21/00282/FUL Floral Elegance Florist, Pidley Sheep Lane, Pidley PE28 3FL
Erection of agricultural shed

21/00140/HHFUL 38, High Street, Somersham PE28 3JA
Proposed single oak framed timber clad building

20/02407/FUL Parkhall Nurseries and Garden Centre, Parkhall Road, Somersham PE28 3HW
Construction of a horticultural storage building

b) PLANNING WITHDRAWN

21/00141/LBC 38, High Street, Somersham PE28 3JA
Proposed single oak framed timber clad building

c) PLANNING CORRESPONDENCE

Huntingdonshire DC – application to purchase small parcel of land, Somersham (adj to 9 Ditchfield) – circulated to councillors

It was proposed by Cllr Sutton, seconded by Cllr Sewell and RESOLVED by a unanimous vote to recommend no object as long as the proposed hedge is kept in good order and not infringing on the footpath.

Huntingdonshire DC – Street naming & numbering – Allocation of addressing to 2 new mobile homes at Rosefield, Parkhall Road, Somersham. To Be Known As 4 & 4A ROSEFIELD (*building name*) PARKHALL ROAD SOMERSHAM

9. MINUTES OF THE MEETING HELD 12TH APRIL 2021

The Minutes of 12th April 2021 were proposed by Cllr Blundell, seconded by Cllr Sewell and RESOLVED by all councillors present with 2 abstentions (as those Councillors were not present at the meeting) to be a true record of events and to be signed by the Chairman when it is safe to do so.

10. CONSIDER & APPROVE THE STANDING ORDERS, FINANCIAL REGULATIONS AND ALL COUNCIL POLICIES

It was proposed by Cllr Sutton, seconded by Cllr Sansom and RESOLVED with 9 votes for and 1 abstention to approve the current Standing Orders, Financial Regulations and all Council Policies.

11. REMINDER TO COUNCILLORS OF THE REVISED CODE OF CONDUCT & TRAINING DATE 17TH MAY 2021

Information has been emailed out to all Councillors and the mandatory attendance in line with the Councils adopted Training Statement of Intent.

12. **POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates

13. **THE PARISH CLERK'S REPORT Inc.**

a. **Matters arising report & updates:**

b. **Correspondence emailed to councillors:**

- ii. RSN online – updates
 iii. CAPALC bulletin & NALC CEO bulletins
 iv. Notification First Step Playgroup has now closed, and the management team are making arrangements for the sea container on site next to the Scout Hut to be removed together with their remaining equipment/toys.

14. **FINANCE & RISK MANAGEMENT MATTERS including: -**

a. **The Monthly Accounts** - The accounts were proposed by Cllr Sutton, seconded by Cllr Wooster and RESOLVED by a unanimous vote to be accepted.

b. **Yearend accounts for 2020-2021** – The year end accounts were proposed by Cllr Sutton, seconded by Cllr Wooster and RESOLVED by a unanimous vote to be accepted.

c. **Proposed new electricity contracts for all Parish Council property (except street lighting)** - The item will be deferred to the next meeting to check the figures are cost effective.

d. **Parish Clerk Progresses projects in line with the approved Budget** – It was proposed by Cllr Criswell, seconded by Cllr Dolby and RESOLVED by a unanimous vote to be accepted.

15. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

a. **Community Roadwatch** – Yearend summary email circulated to Cllrs dated 21 April 2021.

The request for an annual donation of £200 was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to be made.

b. **Anglian Water – from 24 June – 26 June 2021 - Road closure and diversion** (Colne, Rectory road-station road-needingworth road-somersham road) The correct diversion route should be B1050 – A1123 – B1040 – B1086 and vice versa <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-licences-and-permits/>

16. **NOTICES & MATTERS FOR THE NEXT AGENDA**

The next meeting will be held on Monday 28th June 2021 at 7.30pm in the Millennium Pavilion.

There being no further business the meeting finished at 8:38pm


 Richard Sutton, Chairman

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COUNTS	Salaries	£0.00	£7,184.66	£7,184.66
SS	Pension Fund	£0.00	£479.94	£479.94
ST	Pension Fund	£0.00	£197.49	£197.49
	Pension Fund - February 2021 payment	£0.00	280.37	£280.37
ARC	Tax & NI	£0.00	£2,050.40	£2,050.40
Office Staff	Home working allowance - x 4 office staff	£0.00	£104.00	£104.00
Residents Forum	Membership subscription	£0.00	£25.00	£25.00
Adams	Seated exercise - March 2021	£0.00	£100.00	£100.00
Printing Payments	Office supplies	£0.00	£55.97	£55.97
Printingdonshire DC	Year 1 loan repayment for 2020 - skate ramp	£0.00	£1,845.98	£1,845.98
IT Installations	Change over door entry system to new computer	£18.00	£90.00	£108.00
	3 months line rental, GSM/3g line - CCTV x 2	£22.20	£111.00	£133.20
Ma Garrick	Starfish yoga	£0.00	£275.00	£275.00
on	Electricity	£5.18	£103.55	£108.73
Printingdonshire DC	Residual bins - weekly collections 1 April - 30 June 2021	£0.00	£184.60	£184.60
le & Day	Fuel 1 April - 15 April 2021	£8.83	£44.15	£52.98
PO	Gas	£4.91	£98.14	£103.05
iltas	Making Tax Digital' for VAT annual support fee	£11.80	£59.00	£70.80
				£0.00
				£0.00
				£0.00
	TOTAL	£70.92	£13,289.25	£13,360.17

Electronic payments

Business	Qtr - to receive			£0.00
Black Talk Business	01487 841359 & internet - due 1 May 2021	£5.60	£28.00	£33.60
Black Talk	CIC-01487 840266 - to receive			£0.00
Business	Printer lease rental - 27 April 2021 - 26 July 2021	£17.99	£89.97	£107.96
Phone warehouse	K Ixer - mobile contract payment	£1.25	£6.25	£7.50
fgaff	P Bryant - mobile contract payment	£1.25	£6.25	£7.50
Printingdonshire DC	Sea Container - Rates - 15 April 2021	£0.00	£49.00	£49.00
	Norwood Building - rates	£0.00	£0.00	£0.00
	Millennium Sports Facility - Rates - 15 April	£0.00	£140.00	£140.00
	Electricity - Multi sports area - Qtr 4			£0.00
	Electricity - Lake sea container - Qtr 4 - meter read			£0.00
	Electricity - Norwood Building - QTR 4	£15.66	£313.38	£329.04
	Electricity - Library - QRT 2 (2021-2022)			£0.00
	Electricity - Millennium Sports Facility - QRT 1 (2021-2022)			£0.00
	Gas - Millennium Sports Facility - QTR 4 (2020-2021)			£0.00
	TOTAL	£41.75	£632.85	£674.60

Stimulus Card

Stimulus Card	01/04/2021 - Statement not ready			
Stimulus Card	Shopping payments	£0.00		£0.00
Anderson Chemist	TB materials	£0.00		£0.00

Handwritten signature
29/6/21

nr ryant
ghtPay
f Gaff
rosoft

Cloud access for staff pay slips
M Tyers mobile
OneDrive

£0.56	£2.82	£3.38
£0.00	£6.00	£6.00
£0.00	£1.99	£1.99
£0.00		£0.00
£0.00		£0.00
£0.00		£0.00
£0.00		£0.00
£0.56	£10.81	£11.37

TOTAL

A. 20/6/21