

**MINUTES OF A MEETING OF  
SOMERSHAM PARISH COUNCIL**

**Held on Monday 2<sup>nd</sup> August 2021 at 7.30 p.m.**

**At the Millennium Sports Pavilion, The Trundle, Somersham, PE28 3JS**

**[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)**

**PRESENT WERE:**

- |                 |                              |
|-----------------|------------------------------|
| Cllr J Blundell | Cllr R Sutton (In the Chair) |
| Cllr S Criswell | Cllr R Woolway               |
| Cllr D Potter   | Cllr G Wooster               |
| Cllr T Sansom   |                              |

Mrs P Bryant, Parish Clerk  
Miss M Blewett, Deputy Clerk via Zoom  
Mr A Scriven, Administrator via Zoom

**Quorum: 5 councillors**

**IN ATTENDANCE:** 3 members of the public

**1. APOLOGIES**

Apologies for absence were accepted from.  
Cllr C Dolby - Personal reasons  
Cllr J Sewell - Work commitments  
Cllr D Skeggs - Personal reasons  
Cllr C White - Work Commitments

Cllr D Smith - ABSENT (last Meeting attended was 8<sup>th</sup> March 2021)

**2. DECLARATIONS OF INTEREST**

No declarations were made.

**3. PUBLIC FORUM**

It was proposed by Cllr Criswell, seconded by Cllr Sansom and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 19:31 and was reconvened at 19:47.

Matters discussed: A member of the public spoke against the ENVAR application.

**4. PLANNING MATTERS**

**a) PLANNING APPLICATIONS**

21/01356/HHFUL      Rowan Garth 22 St Ives Road Somersham Huntingdon PE28 3ER  
Double storey rear extension including loft conversion to roof space and  
demolishment of existing garage and new garage to be built

It was proposed by Cllr Woolway, seconded by Cllr Blundell and RESOLVED by a unanimous vote to propose no objection. This is an old dwelling and the work needs doing.

21/01446/HHFUL      Dovecote Farm Parkhall Road Somersham Huntingdon PE28 3HL  
Proposed construction of a single storey extension with associated internal  
alterations and external works.

It was proposed by Cllr Woolway, seconded by Cllr Criswell and RESOLVED by a unanimous vote to propose no objection. This appears to be essential work to improve the dwelling.



21/01499/HHFUL      33 High Street Somersham Huntingdon PE28 3JA  
Proposed internal alterations and external alterations to existing dwelling and single storey rear extension including removal of existing UPVC conservatory and timber frame carport and erection of new single storey double carport with integrated store/workshop.

It was proposed by Cllr Wooster, seconded by Cllr Blundell and RESOLVED by 2 votes for, 3 votes against and 2 abstentions to propose no objection but with the condition for no PVC windows as it is within a conservation area. Failed resolution.

It was proposed by Cllr Criswell, seconded by Cllr Sansom and RESOLVED by 7 votes for and 1 against to recommend no objection, the work seems appropriate to improve existing facilities.

21/01491/FUL      Pitches 4 And 4A Rosefield Parkhall Road Somersham  
Use of the land for Gypsy and Traveller residential with the establishment of three residential pitches

It was proposed by Cllr Sansom, seconded by Cllr Blundell and RESOLVED by a unanimous vote to object. The Parish Council understands the larger site is owned by 7 family members and each family strip is treated as a separate site. Therefore, the application and number of pitches 'on the site' only refers to one strip for the Rosefield site.

The proposal is for 3 pitches on one strip, this is clearly in excess of the maximum 2 residential pitches per strip.

HDC Policy LP27 of the Local Plan to 2036 states that proposals will be supported where they satisfy criteria. Somersham Parish Council does not believe this site fulfils the policy LP27 criteria, the site is too small and would constitute over development and be cramped.

Para 7.41 which states " Sites that are small in size, to accommodate a single family group, are likely to better meet the criteria although they must be of sufficient size to accommodate large vehicles....."

21/01586/HHFUL      15 Ditchfield Somersham Huntingdon PE28 3HU  
Single storey side extension following the demolition of the existing

It was proposed by Cllr Sansom, seconded by Cllr Potter and RESOLVED by a unanimous vote to propose no objection, the proposed works are in keeping with the property and street scene.

19/01938/FUL      42B High Street Somersham PE28 3JB  
To demolish the existing building at the front of the site and replace with 4 No. 1 bed flats plus rebuild the buildings to the rear of the site to create 2 No. 2 bed dwellings

It was proposed by Cllr Woolway, seconded by Cllr Criswell and RESOLVED by a unanimous vote to propose no objection, the area needs developing to enhance the site and the proposal will be a vast improvement.

CCC/21/088/FUL      Envar Composting Ltd, St Ives Road, Somersham, PE28 3BS  
Demolition of in-vessel compost buildings/tunnels and ancillary development; construction of a dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery facility, waste transfer station, vehicle re-fuelling station, biomass storage building, surface water storage lagoons, extension to concrete pad and ancillary development including car park.

It was proposed by Cllr Criswell, seconded by Cllr Sansom and RESOLVED by a unanimous vote to defer to the next meeting to allow for more information to come forward.

**b) PLANNING APPROVED**

- 21/01199/TREE Old Spot Farm Parkhall Road Somersham  
T1 – Ash – Crown reduce by approximately 1-2 metres maximum. We would like to carry out the work to maintain the tree for the future. Lessening wind load on long tip heavy limbs, tree is also positioned next to oil tanks.
- 21/00584/HHFUL 14 Church Street Somersham  
Single storey rear extension
- 20/01224/FUL The Hawthorns Pidley Road Somersham  
Change of use of manege (40m x 20m) to be used for the storage of scaffolding equipment (Use Class B8)

**c) LICENSING****Review of the Hackney Carriage and Private Hire Policy.**

The draft policy takes into account changes in legislation, concerns from the trade, consideration of local circumstances, public safety and best practice.

The draft policy is available on the district council's website

<https://www.huntingdonshire.gov.uk/consultations/consultation-for-a-review-of-the-taxi-policy/>

The consultation will close on the **11<sup>th</sup> October 2021** and will be discussed at the next Parish Council Meeting.

**Consultation on the Gambling Act Statement of Principles.**

The draft statement is available on the district council's website

<https://www.huntingdonshire.gov.uk/consultations/gambling-act-2005-consultation/>

The consultation will close on the **14<sup>th</sup> October 2021** and will be discussed at the next Parish Council Meeting.

**d) PLANNING CORRESPONDENCE**

- a. Grafham and Ellington Submission (Regulation 16) Neighbourhood Plan will be available for you to view and comment between the following dates:

Start date: 12/07/21 10:30

End date: 27/08/21 17:00

Please select the following link to view this event:

<https://consult.huntingdonshire.gov.uk/kse/event/36355>

- b. Whittlesey Town Council, who are currently consulting on the draft Whittlesey Neighbourhood Plan (Regulation 14). The draft Neighbourhood Plan sets out policies and proposals which, if the plan is made, will apply to the whole of Whittlesey parish, located within Fenland district.

The draft Neighbourhood Plan and accompanying documents, including a Baseline Report and Local Green Spaces Assessment, are available to view and download from Whittlesey Town Council's website:

<https://www.whittleseytowncouncil.gov.uk/neighbourhood-plan/neighbourhood-plan/>

You are invited to comment on the draft Neighbourhood Plan. Please submit comments via the online questionnaire, available at: <https://www.surveymonkey.co.uk/r/WhittleseyNP>

Councillors may respond as individuals.

5. **MINUTES OF THE MEETING HELD ON 28th<sup>TH</sup> June 2021**

The Minutes were proposed by Cllr Potter, seconded by Cllr Wooster and RESOLVED by 6 votes for and 2 abstentions (as those councillors were not present at the meeting) to be a true record of events. The Minutes will be signed by the Chairman.

6. **UPDATE AND REVIEW COMMITTEES, WORKING PARTIES & REPRESENTATIVES**

It was proposed by Cllr Sutton, seconded by Cllr Blundell to co-opt Danielle Page onto the Environment Working Party.

The VHMC needs representatives and this will be added to agenda for the next Parish Council Meeting.

7. **POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates
- ii. Police & Crime Commissioner invitation to a 'virtual Round Table meeting to discuss policing and crime in your local authority area'.
- iii. Have your say on the new Police and Crime Plan for Cambridgeshire and Peterborough – survey closes 30<sup>th</sup> July 2021

8. **PARISH CLERK'S REPORT Inc.**

**Matters Arising Report & Updates:**

- a. Clerk's Matters Arising Report - The Clerk gave an update on work to the sea containers and reasons for the length of time the work is taking to ensure not only health and safety for users but inevitable delays due to COVID. The Clerk has kept the SNRG Chairman and Secretary up-to-date at all times as matters progressed. Also, the status of the drains in the Norwood Carpark following jetting.

**Correspondence emailed to councillors:**

- iv. RSN online – updates
- v. CAPALC bulletin & NALC CEO bulletins

9. **FINANCE & RISK MANAGEMENT including: -**

- a. **The Monthly Accounts** – The accounts were proposed by Cllr Sutton, seconded by Cllr Potter and RESOLVED by a unanimous vote to be accepted.
- b. **1<sup>st</sup> Quarter Budget Report.** - It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to be accepted.

10. **PERSONNEL COMMITTEE MEETING HELD ON MONDAY 26<sup>TH</sup> JULY 2021**

Cllr Sutton gave a summary of the meeting.

11. **ENVIRONMENT WORKING PARTY MEETING HELD ON MONDAY 26<sup>TH</sup> JULY 2021**

Cllr Sutton gave a summary of the report.

It was proposed by Cllr Sutton, seconded by Cllr Blundell and RESOLVED by a unanimous vote to purchase Jubilee trees and bespoke tree guards.

Cllr Criswell suggested nurturing the saplings in the Nature Reserve.

It was proposed by Cllr Sansom, seconded by Cllr Wooster and RESOLVED by a unanimous vote to adopt all 3 environment plans.

12. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

a. **Local Highway Improvement Bid 2022/23**

It was discussed limiting the High Street to 20mph and will be deferred to the next Parish Council Meeting for a final decision.

b. **Highway repair/maintenance matters –**

Cllr Criswell explained that new administration at County has put Woodhurst crossroads improvements on hold and they intend making a decision at their September meeting.

Cllr Criswell is trying to get Parkhall Road resurfaced and gave an explanation as other roads nearby are flooding.

Cllr Woolway spoke about grass verge cutting up a lot of wood materials within that and also expressed concerns over the high volume of water under New Line Bridge.

13. **WRITTEN REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

a. An SNRG meeting was held on 21<sup>st</sup> July 2021

14. **NOTICES & MATTERS FOR THE NEXT AGENDA**

Cllr Wooster would like Parish Council Allowances added to the next agenda.

The next meeting will be held on Monday 6<sup>th</sup> September 2021 at 7.30 pm in the Millennium Pavilion (COVID distancing restrictions will apply to maintain standards and prevent infection).

There being no further business the meeting finished at 20:42

  
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Richard Sutton, Chairman

6/9/21

COUNTS	Salaries	£0.00	£7,195.12	£7,195.12
SS	Pension Fund	£0.00	£479.94	£479.94
ST	Pension Fund	£0.00	£295.33	£295.33



MRC	Tax & NI	£0.00	£1,465.99	£1,465.99
Office Staff	Home working allowance - x 4 office staff	£0.00	£104.00	£104.00
PO	Gas	£2.21	£44.23	£46.44
P Bryant	Expenses refund - postage	£0.00	£4.25	£4.25
le & Day	Fuel - 1 June - 15th June 2021	£20.39	£101.96	£122.35
Computer Talk Ltd	Digital communication screens x2	£1,535.60	£7,678.00	£9,213.60
Blackwell	Tree surgery - Inv 100339	£0.00	£500.00	£500.00
IMC	Hall hire - T'ai Chi	£0.00	£50.00	£50.00
	Seated exercise	£0.00	£120.00	£120.00
Adams Rehab	Seated exercise instructor	£0.00	£250.00	£250.00
Godfrey	Nordic Walking instructor	£0.00	£70.00	£70.00
Astronics	Repair of fire alarm system	£67.80	£339.00	£406.80
ntingdonshire DC	Trade waste - residual bin 01 Jul - 30 Sept 2021	£0.00	£184.60	£184.60
le & Day	Fuel - 16 June - 30th June 2021	£10.11	£50.55	£60.66
PO	Gas	£1.63	£32.65	£34.28
Blackwell	Tree surgery - Inv 100338	£0.00	£500.00	£500.00
Tabrett	T'ai Chi sessions	£0.00	£250.00	£250.00
le & Day	Fuel - 01 July - 15 July 2021	£10.56	£52.78	£63.34
Waters	Grass verge cutting	£78.00	£390.00	£468.00
Astronics	Fire alarm batteries/maintenance	£11.84	£59.18	£71.02
da Garrick	Seated yoga	£0.00	£220.00	£220.00

**TOTAL**

**£1,738.14**

**£20,437.58**

**£22,175.72**

**Electronic payments**

Business	Qtr - to receive			£0.00
ik Talk Business	01487 841359 & internet - due 1 June & 2 July 2021	£12.00	£58.00	£70.00
ik Talk	CIC-01487 840266 - to receive			£0.00
emens	Printer lease rental			£0.00
rphone warehouse	K lxxer - mobile contract payment	£1.25	£6.25	£7.50
fgan	P Bryant - mobile contract payment	£1.25	£6.25	£7.50
ntingdonshire DC	Sea Container - Rates	£0.00	£50.00	£50.00
	Norwood Building - rates	£0.00	£0.00	£0.00
	Millennium Sports Facility - Rates	£0.00	£138.00	£138.00
	Electricity - Multi sports area - Qtr			£0.00
	Electricity - Lake sea container - Qtr			£0.00
	Electricity - Norwood Building - QTR			£0.00
	Electricity - Library - QRT			£0.00
	Electricity - Millennium Sports Facility - QRT			£0.00
	Gas - Millennium Sports Facility - QTR			£0.00
	<b><u>TOTAL</u></b>	<b><u>£14.50</u></b>	<b><u>£258.50</u></b>	<b><u>£273.00</u></b>

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tie lxxer

30 June 2021

Handlebards/actors refreshments - Tesco  
Giffgaff  
Terrys Heel Bar - keys cut

£0.00	£19.10	£19.10
£1.33	£6.67	£8.00
£0.00	£12.00	£12.00

nny Bryant

ghtPay

Cloud access for staff pay slips

£0.56	£2.82	£3.38
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f Gaff

M Tyers mobile

£1.00	£5.00	£6.00
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rosoft

OneDrive

£0.00		£0.00
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azon UK

COVID anit pollution masks, sneeze screens

£69.20	£345.99	£415.19
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Cables, remote control holders, padlocks

£10.38	£51.91	£62.29
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rden Machinery Direct

Strimmer head & cable

£7.95	£53.10	£61.05
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**TOTAL**

<b><u>£90.42</u></b>	<b><u>£496.59</u></b>	<b><u>£587.01</u></b>
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