

**MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL**

Held on Monday 1st November 2021 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham, PE28 3JS

www.somersham-pc.gov.uk

PRESENT WERE:

Cllr J Blundell
Cllr C Dolby
Cllr D Potter
Cllr J Sewell

Cllr D Skeggs
Cllr R Sutton (in the Chair)
Cllr R Woolway
Cllr G Wooster

Mrs P Bryant, Parish Clerk
Mr A Scriven, Administrator

Quorum: 5 councillors

IN ATTENDANCE: No Members of the public, Katie Ixer, outgoing Time Bank Co-Ordinator

1. **APOLOGIES**

Apologies for absence were accepted from.

Cllr T Sansom - Illness

Cllr S Criswell - arrived at 20:35

2. **DECLARATIONS OF INTEREST**

None declared

3. **PUBLIC FORUM**

It was proposed by Cllr Sewell, seconded by Cllr Skeggs and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7.32 pm and was reconvened at 7:34 pm.

Matters discussed were: Katie Ixer was presented with a thank you leaving gift by the Chairman

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

21/02170/FUL

Sandpiper Pool and Spa 30 Colnefields Somersham PE28 3DL
Retrospective change of use of an existing building to an established spa
(Sandpiper Pool and Spa) on land to the rear.

It was proposed by Cllr Skeggs, seconded by Cllr Blundell and RESOLVED by a unanimous vote to propose no objection, this is an established business.

21/02024/FUL

Five Acre Field St Ives Road Woodhurst PE28 3DX
Change of use of land to use as residential caravan site for 5 gypsy families,
each with two caravans, together with the laying of hardstanding and erection
of 5 no amenity/dayroom buildings.

It was proposed by Cllr Skeggs, seconded by Cllr Blundell to recommend no objection as the site is not currently causing any issues. 2 votes for, 4 votes against and 2 abstentions.

It was proposed by Cllr Dolby, seconded by Cllr Sewell to recommend objection as the site is not compliant to the local plan policy. 4 votes for, 2 votes against and 2 abstentions.

21/02191/FUL

Tea Room Parkhall Nurseries and Garden Centre Parkhall Road
Somersham PE28 3HW
Proposed single storey structure to form extension

It was proposed by Cllr Woolway, seconded by Cllr Skeggs and RESOLVED by a unanimous vote to propose no objection. The proposed extension will aid to the success of the Tea Room as a business.

21/02043/PIP 1 Hammond Way Somersham PE28 3YE
Permission in principle application for the minimum of 1 no and maximum of 1 no dwelling house following demolition of a garage

It was proposed by Cllr Sewell, seconded by Cllr Skeggs and RESOLVED by 7 votes for and 1 abstention to propose no objection in principle but are concerned about proposed access to the plot, the actual plot size and dwelling layout.

20/00405/OUT Land North of Stocks Bridge Way
Compass Point Business Park St Ives
Outline planning application with all matters reserved except for access for the provision of up to 8,400 sq.m (Gross External Area) of B1 (Research + Development and Light Industry) and or B2 (General Industrial) floorspace.

It was proposed by Cllr Woolway, seconded by Cllr Sewell and RESOVLED by 7 votes for and 1 abstention to object to this application. The proposed structure will cause further flooding problems in that area of St Ives.

b) PLANNING APPROVED

21/01786/HHFUL 11 The Trundle Somersham PE28 3JW
Front and side extension

21/01708/HHFUL Birds Nest Farm Parkhall Road Somersham
Single storey ground floor extension and first floor extension above footprint of part of the existing dwelling

21/01635/LBC 7 The Grange 65 High Street Somersham PE28 3JB
Replacement windows

19/02220/REM Land East of West Newlands Somersham
Reserved matters following 15/00917/OUT – layout, scale, appearance, and landscaping for 45 residential dwellings.

c) PLANNING CORRESPONDENCE

- **Development Control Panel Meeting 18th October 2021**

21/01491/FUL

Use of the land for Gypsy and Traveller residential with the establishment of three residential pitches - Pitches 4 And 4A Rosefield Parkhall Road Somersham

The Chairman reported he attended The Development Management Committee to present Somersham's case. The committee did not dispute the case but felt that there was a higher humanitarian case allowing the development to go ahead and so rejected Somersham's appeal.

- **Somersham Road – St Ives Road - Rose Homes** – Request from the developer for a site name /marketing name.

It was proposed by Cllr Woolway, seconded Cllr Sutton and RESOVLED by 6 votes for and 2 abstentions the preferred name for the development would be 'East Newlands'.

It was proposed by Cllr Sewell, seconded by Cllr Sutton and RESOLVED by 6 votes for and 2 abstentions for the name 'Setchell' to be included on one of the roadways within the estate.

- **Landscape and Townscape SPD:** Consultation Draft 2021 will be available for between the following dates: for the next agenda
Start date: 15/10/21 13:00
End date: 10/12/21 23:59

Please select the following link to view this event:

<https://consult.huntingdonshire.gov.uk/kse/event/36533>

5. **MINUTES OF THE MEETING HELD ON 6th September 2021**

The Minutes were proposed by Cllr Blundell, seconded by Cllr Potter and RESOLVED by all present with 1 abstention (as the Councillor was not present at the meeting) to be a true record of events. The Minutes were signed by the Chairman.

6. **POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates

7. **REPORT FROM DISTRICT COUNCILLOR & COUNTY COUNCILLOR STEVE CRISWELL**

The report is deferred as Cllr Criswell was not in attendance.

8. **PARISH CLERK'S REPORT Inc.**

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- ii. RSN online – updates
- iii. CAPALC bulletin & NALC CEO bulletins
- iv. HDC – Community Flooding Letter
- v. CCC online flood training for community groups
- vi. Cambridge Primary Education Trust CPET – Proposed voluntary merger of CPET with the Cambridge Meridian Academies Trust (CMAT) and trust name change

9. **ADVISE THE APPOINTMENT OF A REPLACEMENT TIME BANK CO-ORDINATOR**

The Chairman announced Samantha Godfrey will be taking over from Katie Ixer.

10. **FINANCE & RISK MANAGEMENT including: -**

- a. **The Monthly Accounts** – The accounts were proposed by Cllr Sutton, seconded by Cllr Wooster and RESOLVED by a unanimous vote to be accepted.
- b. **The next Finance & Risk Management Working Party meeting** – 23rd November 7 pm on ZOOM
- c. **HDC – Precept Request 2022-2023** – to go on the next agenda

11. **TO APPROVE COSTS TO UPDATE THE CCTV SYSTEMS AT THE NORWOOD BUILDING/VICTORY HALL AND THE MILLENNIUM PAVILION with recorded vote**

- a. Norwood Building/ Victory Hall £2,800 (in the EM Reserves)
- b. Millennium Pavilion - £1,800 (in the EM Reserves)

It was proposed by Cllr Sutton, seconded by Cllr Sewell to upgrade both systems.

Those in favour Cllr C Dolby, Cllr J Sewell, Cllr R Sutton, Cllr J Blundell, Cllr D Potter, Cllr R Woolway, Cllr D Skeggs.

One abstention Cllr G Wooster, who did not feel he had the facts to know whether it was a good idea.

12. **APPROVE THE PURCHASE AND REPLACEMENT OF THE KUBOTA TRACTOR - £12,200 + PART EXCHANGE (IN THE EM RESERVES) with recorded vote**

It was proposed by Cllr Woolway, seconded by Cllr Skeggs and RESOLVED by a unanimous vote to not replace the tractor this year and to review the situation next year.

13. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

Following complaints received by Cllr Skeggs, it was proposed by Cllr Skeggs, seconded by Cllr Sewell and RESOLVED by a unanimous vote for the Clerk to contact Highways to paint chevrons by the traffic calming measures at Chatteris Road so the build outs are more clearly seen.

Cllr Woolway asked for signage for around his farm's definitive footpaths as the current signs are very poor, Cllr Woolway offered to put them up if he is provided with them.

Cllr Woolway also mentioned he is looking at hedging and grassing the diagonal definitive footpath across his land.

The Chairman notified the Clerk that on the corner of The Trundle, 1 Robert Avenue, there is a raised fire hydrant.

14. **UPDATE FOR A REQUEST TO LEASE PARISH OWNED LAND FOR A PRIVATE BUSINESS – CONFIDENTIAL SESSION with recorded vote**

Public Bodies (Admissions to Meetings) Act 1960 s1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was proposed by Cllr Sewell seconded by Cllr Woolway and RESOLVED by a unanimous vote to close the meeting to the public at 20:14. The meeting was reconvened at 20:19

The Clerk read an independent external evaluation by Idea Genie letter.

It was proposed by Cllr Sutton, seconded by Cllr Wooster and RESOLVED by a unanimous vote for the Personnel Committee to progress the feasibility review and consider it in line with the proposed Business Plan and independent external evaluation.

15. **ACCEPT REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

Cllr Sutton reported a meeting with the primary school head Jonathan Clarke, Mrs Everest (PTA), County & District Cllr Criswell and the Clerk. In agreement with Mr Clarke is proposed to nominate a Parish Cllr representatives after the May 2022 elections.

16. **NOTICES & MATTERS FOR THE NEXT AGENDA**

Cllr Dolby requested ideas for the Queens Platinum Jubilee celebrations were added to the next agenda.

Cllr Wooster queried why the parish council had not published a public tribute to Mr B Setchell? The Clerk replied she had sent a private card of condolence to his brother Mr M Setchell on behalf of the council as a whole as is usual for those known to the council. Over the years there have been several notable local figures who have passed away and public tributes have not been published. A number of years ago the council resolved that it was unreasonable for them to decide who was more worthy of a public tribute/obituary over and above any other Somersham parish resident.

Cllr Criswell arrived at 20:35

The next meeting will be held on Monday 29th November 2021 at 7.30 pm in the Millennium Pavilion (COVID distancing restrictions will apply to maintain standards and prevent infection).

There being no further business the meeting finished at 20:38

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Richard Sutton, Chairman

ACCOUNTS	Salaries	£0.00	£6,841.94	£6,841.94
LGSS	Pension Fund	£0.00	£479.94	£479.94
NEST	Pension Fund	£0.00	£303.83	£303.83
HMRC	Tax & NI	£0.00	£1,922.72	£1,922.72
Office Staff	Home working allowance - x 4 office staff	£0.00	£104.00	£104.00
CMUK Visual Safety Ltd	First Aid Kit - replacement	£5.29	26.45	£31.74
Sam Godfrey	Nordic Walking - August 2021	£0.00	£140.00	£140.00
Warren Access	Versalift hire	£45.60	£228.00	£273.60
Cole & Day	Fuel - 1 Sept - 30 Sept 2021	£14.60	£62.75	£77.35
Huntingdonshire DC	Residual bin - weekly collections - 1 Oct - 31 Dec 2021	£0.00	£184.60	£184.60
Linda Garrick	Adapted yoga - September 2021	£0.00	£110.00	£110.00
MK Illuminations	Christmas Lights displays	£168.57	£842.81	£1,011.38
Impressions	Village Scene advert	£22.00	£110.00	£132.00
VHMC	Hall hire - Strength & balance class	£0.00	£80.00	£80.00
	Hall hire - T'ai Chi	£0.00	£50.00	£50.00
	Hall hire - Adapted yoga	£0.00	£14.00	£14.00
	Hall hire - TB coffee mornings	£0.00	£35.00	£35.00
Cole & Day	Fuel - 01 Oct - 15 Oct 2021	£11.14	£55.68	£66.82
PSK Installations	Works to CCTV system - repairs	£40.00	£200.00	£240.00
Westronics Ltd	12 months restricted maintenance - Fire alarm system	£67.53	£337.65	£405.18
	12 months restricted maintenance - Fire alarm system	£55.15	£275.75	£330.90
Ramshed	Donation for construction of Seed Bank Cabinet	£0.00	£200.00	£200.00
E Ison	Grass topping at nature reserve	£0.00	£135.00	£135.00
Mrs K Ixer	Expenses refund	£0.00	£10.80	£10.80
ESPO	Gas	£1.65	£33.02	£34.67

TOTAL

£431.53 £12,783.94

£13,215.47

Electronic payments

BT Business	Qtr - to receive			£0.00
Talk Talk Business	01487 841359 & internet - October 2021	£6.00	£30.00	£36.00
Talk Talk	CIC-01487 840266 - October 2021			£0.00
Siemens	Printer lease rental			£0.00
Carphone warehouse	K Ixer - mobile contract payment	£1.25	£6.25	£7.50
Giifgaff	P Bryant - mobile contract payment	£1.25	£6.25	£7.50
Huntingdonshire DC	Sea Container - Rates	£0.00	£50.00	£50.00
	Norwood Building - rates	£0.00	£0.00	£0.00
	Millennium Sports Facility - Rates	£0.00	£50.00	£50.00
SSE	Electricity - Multi sports area - Qtr 3	£5.16	£9.49	£14.65
	Electricity - Lake sea container - Qtr 2			£0.00
	Electricity - Norwood Building - QTR 3	£4.34	£86.98	£91.32

	Electricity - Library - Qtr 3	£0.00	£0.00	£0.00
	Electricity - Millennium Sports Facility - QRT 3	£8.42	£168.48	£176.90
ESPO	Gas - Millennium Sports Facility - QTR 2			£0.00
	Gas - Norwood Building			£0.00
	<u>TOTAL</u>	<u>£26.42</u>	<u>£407.45</u>	<u>£433.87</u>

	<u>OPTIMUM CARD</u>			
	September			
Katie Ixer	Time Bank and Changing Lives costs - September	£65.82		
	GiffGaff	£10.00		
Penny Bryant	Warren Access - insurance for Versalift	£60.00		
	Printer inks	£47.63		
	GiffGaff	£6.00		
	Post Office	£5.25		
	Post Office	£4.25		
	Staplers	£30.99		
		£229.94		