

**SOMERSHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**MONDAY 7<sup>TH</sup> FEBRUARY 2022**

**PRESENT WERE:**

Cllr John Blundell

Cllr C Dolby

Cllr Daryl Potter

Cllr A Sansom

Cllr R Sutton (in the Chair)

Cllr R Woolway

Mrs P Bryant, Parish Clerk, Miss M Blewett, Deputy Clerk

The Chairman reported this was Megan's last meeting before she left the council and on behalf of everyone, he wished her well for the future and in her new job.

**IN ATTENDANCE:** Sgt Rob Savill

1. **APOLOGIES**

Apologies for absence were accepted from Cllr S Criswell – shielding

**ABSENT** – Cllrs D Skeggs and G Wooster.

It is understood Cllr G Wooster is not well. The Chairman proposed the council gave a general apology dispensation for absence until the May elections when all councillors stand down, this was seconded by Cllr Blundell and **RESOLVED** by a unanimous vote.

The Clerk reported Anna Chivers, Timebank Coordinator, cannot attend this evening as she has childcare issues but will attend on 14<sup>th</sup> March to introduce herself

2. **PARISH COUNCILLORS' DECLARATIONS OF INTEREST**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. LGA Model Code of Conduct adopted on 28<sup>th</sup> June 2021.

No declarations of interest were made.

3. **PUBLIC FORUM**

It was proposed by Cllr Sansom, seconded by Cllr Potter and **RESOLVED** by a unanimous vote to close the meeting for a period of time to hold a public forum. The meeting was closed and reopened as 19.52 as there were no members of the public present.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

21/02795/FUL Mill Farm Dunkirk Drove Somersham PE28 3HN  
Replacement dwelling

It was proposed by Cllr Woolway, seconded by Cllr Potter and **RESOLVED** by a unanimous vote to recommend no objection. The building appears to be suffering from subsidence and needs replacing. Councillors request a condition is placed on the planning approval for the old dwelling to be demolished within 3 months of the new building being constructed.

**b) PLANNING APPROVED**

- 21/02500/FUL Dovecote Farm Parkhall Road Somersham PE28 3HL  
Proposed demolition and rebuild of existing barns due to movement, subsidence, collapse and structural instability
- 21/02219/S73 Agnes House 4A Rectory Lane Somersham  
Variation of C2 (plans) for 15/00076/FUL to make changes to the site access
- 21/02043/PIP 1 Hammond Way Somersham Huntingdon PE28 3YE  
Permission in principle application for the minimum of 1 no and maximum of 1no dwelling house, following demolition of a garage
- 21/01733/S73 Hilltop Orchard St Ives Road Somersham  
Variation of Condition 2 (Plans) on 19/00020/FUL (Relocation of approved gypsy/traveller mobile home and erection of dayroom) to swap the positions of the mobile home and dayroom and make minor changes to the orientation and elevations of the dayroom.
- 21/01491/FUL Pitches 4 And 4A Rosefield Parkhall Road Somersham  
Use of the land for Gypsy and Traveller residential with the establishment of three residential pitches

**c) PLANNING REFUSED**

- 19/00443/TREE The Olde Coach House 11 Whitehall Close Somersham PE28 3EA  
Beech tree - Remove branch and trim tree. Branch causing considerable concern, 13 metres into rear garden at an angle of 45%

**d) PLANNING CORRESPONDENCE**

Email – Connor Chamberlain, Living Space Housing – Proposal for Affordable Housing Scheme in Somersham  
The Clerk reported Mr Chamberlain has requested a meeting this month. Councillors agreed he could attend the public forum at the 14<sup>th</sup> March meeting.

5. **MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> JANUARY 2022**

The Minutes were proposed by Cllr Potter, seconded by Cllr Woolway and RESOLVED by all Councillors present with 1 abstention (as that Cllr was not present at the meeting), to be a true record of events and will be signed by the Chairman.

6. **POLICE REPORT** (The police report was brought forward to follow Agenda Item 1)  
Sgt Savill gave an update on the recent youth problems/issues and the formal processes being implemented by the Police to curb the youth's bad behaviour.

Councillors were concerned they no longer received police updates through the e-cops system. Sgt Savill promised to compile a short manual report provided he is notified about 6 days in advance of each meeting.

7. **REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL**

Cllr Criswell sent his apologies for the meeting and there is no report on this occasion.

8. **PARISH CLERKS REPORT Inc.**  
**Matters Arising Report & Updates:**  
**Correspondence emailed to councillors:**

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts

**Oak Tree at the White Post.** The Clerk can confirm the Minutes of 27<sup>th</sup> March 1911 (page 242) record it was proposed by the Chairman Mr Gotobed, seconded by Mr Goodenough and agreed unanimously to celebrate the coronation and it would be discussed by the ‘Roadside Letting’ public meeting.

9. **FINANCE & RISK MANAGEMENT MATTERS including: -**

- a. **The Monthly Accounts** – It was proposed by Cllr Sutton, seconded by Cllr Potter and RESOLVED by a unanimous vote to approve the accounts.
- b. **The Budget 2022-2023** – It was proposed by the Chairman to increase the LHI Bid 2022-2023 from £5000 to £7000 and accept the budget. RESOLVED.
- c. **To Purchase two replacement computer base units for the office @£489.97** each from the contingency fund – This was proposed by Cllr Sutton, seconded by Cllr Blundell and RESOLVED by a unanimous vote.

10. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

**10.1 To discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road** – no costs received to date

**10.2 Community Roadwatch – Mr McCandless email** – The Clerk asked for Cllr suggestions for the July funding bid. Cllrs requested the Clerk to ask for his suggestions to go to the March meeting

**Road closure** - The Chairman reported the imminent complete closure at Parkhall Road/The Trundle with the understanding it will be closed for a month. The Clerk has not been notified and will try to find out more information.

11. **TREE PROPOSALS FOR THE QUEENS PLATINUM JUBILEE AND GREEN CANOPY**

Program for Councillors to distribute free trees with a maximum one per household to celebrate the Queens Platinum Jubilee in 2022 and costs to purchase trees. Potential cost in the region of £200 – 300 if unavailable FOC

It was proposed by Cllr Dolby to proceed. Councillors RESOLVED to purchase 70 trees (fruit & nut trees plus bee friendly trees), one for each year of the Queens reign. Councillors will organise a distribution exercise for Somersham parishioners from the Norwood Building car park.

12. **REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

Cllr Sansom attended an SNRG meeting and provided an update via email.

13. **CONFIDENTIAL SESSION**

It was proposed by Cllr Sansom, seconded by Cllr Dolby and RESOLVED by a unanimous vote to close the meeting for a period of time as publicity would be prejudicial to the public interest due to the confidential matters to be discussed.

The meeting closed at 20:13 and was reconvened at 20:23

**10.1 Business Proposal**

A RECORDED VOTE is required to establish the principle of whether or not to proceed with the request.

It was proposed by Cllr Sansom, seconded by Cllr Blundell and RESOLVED by a unanimous vote to investigate the principle of a lease through Wellers Hedley Solicitors and address the various long-term implications.

14. **NOTICES & MATTERS FOR THE NEXT AGENDA**

The following items were requested to be added to the next agenda.

Cllr Sansom – Footpath at the lake

Cllr Blundell – Thoughts of where the council could suggest young people may safely congregate and socialise.

The next meeting of Somersham Parish Council will be held on Monday 14<sup>th</sup> March 2022

There being no further business the meeting closed 20:25

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Richard Sutton, Chairman

ACCOUNTS	7th February 2022	Vat	TOTAL	Cost Centre		
ACCOUNTS	Salaries	£0.00	7,694.17	£7,694.17	Bacs	Salaries - 24 January 2022
LGSS	Pension Fund	£0.00	£581.97	£581.97	Bacs	Pensions - 24 January 2022
NEST	Pension Fund	£0.00	£297.92	£297.92	DD	Pension - 24 January 2022
HMRC	Tax & NI	£0.00	£2,394.62	£2,394.62	Bacs	HMRC - 24 January 2022
	Home working allowance - x 4 office staff	£0.00	£104.00	£104.00	Bacs	Salaries - 24 January 2022
Royal British Legion	Remembrance Day wreath	£0.00	17.00	£17.00	Cheque	
Cambs ACRE	Annual membership	£0.00	£57.00	£57.00	Bacs	Subscriptions
CCL Supplies	Wheelie bin bags	£4.35	£21.76	£26.11	DD	Maintenance
VHMC	Hall hire - Strentht & balance classes	£0.00	£60.00	£60.00	Bacs	Changing Lives
	Hall hire - T'ai Chi classes	£0.00	£40.00	£40.00	Bacs	Changing Lives
	Hall hire - adapted yoga	£0.00	£21.00	£21.00	Bacs	Changing Lives
PKS Installations	GSM/3g line rental on remote CCTV, High Street	£11.10	£55.50	£66.60	Bacs	CCTV
Ryness/QVS	Electrical parts	£11.00	£55.00	£66.00	Bacs	C Lights
Rialtas	Bookings software annual support & licence	£39.40	£197.00	£236.40	Bacs	Admin
Mrs L Garrick	Adapted yoga sessions	£0.00	£165.00	£165.00	Bacs	Changing Lives
Huntingdonshre DC	Residual bin collections - 01 Jan - 31 March 2022	£0.00	£184.60	£184.60	Bacs	Maintenance
Mike Tabrett	T'ai Chi sessions	£0.00	£450.00	£450.00	Bacs	Changing Lives
CCL Supplies	Toilet cleaner	£1.10	£5.50	£6.60	Bacs	Maintenance
	Kitchen sanitiser	£1.12	£5.60	£6.72	Bacs	Maintenance
Mrs P Bryant	Expenses refund - keys	£0.00	£33.60	£33.60	Bacs	Maintenance
Warren Access	Van mounted platform hire	£45.60	£228.00	£273.60	Bacs	C Lights
Cole & Day	Fuel - 01 Jan 2022 - 15 Jan 2022	£11.89	£59.46	£71.35	Bacs	Kubota
	<b>TOTAL</b>		<b>£125.56</b>	<b>£12,728.70</b>	<b>£0.00</b>	<b>Bacs</b>
						<b>£12,854.26</b>

#### Electronic payments

BT Business	Qtr - to receive			£0.00	DD	Administration
Talk Talk Business	01487 841359 & internet - January 2022	£12.00	£60.00	£72.00	DD	Administration
Talk Talk	<a href="#">CIC-01487 840266 - January 2022</a>			£0.00	DD	Librar

Siemens	Printer lease rental			£0.00	DD	Administratio n
Carphone warehouse	K Ixer - mobile contract payment	£1.25	£6.25	£7.50	DD	Time Bank - office
Giifgaff	P Bryant - mobile contract payment	£1.25	£6.25	£7.50	DD	Administratio n
Huntingdonshire DC	Sea Container - Rates	£0.00	£50.0 0	£50.0 0	DD	Administratio n
	Norwood Building - rates	£0.00	£0.00	£0.00	DD	<b>No rates due in 2021-2022</b>
	Millennium Sports Facility - Rates	£0.00	£50.0 0	£50.0 0	DD	Millennium SF
British GasLite	Electricity - Multi sports area - Qtr 3	£0.00	£0.00	£0.00	DD	Multi sports area
British GasLite	Electricity - Lake sea container - Qtr 2	£15.8 9	£317. 81	£333. 70	DD	Lake area
EDF	Electricity - Norwood Building - Nov, Dec 2021 & Jan 2022	£24.9 4	£498. 76	£523. 70	DD	Norwood Building
British GasLite	Electricity - Library - Nov, Dec 2021 January 2022	£16.9 2	£338. 35	£355. 27	DD	Librar y
British GasLite	Electricity - Millennium Sports Facility - Nov, Dec 2021, Jan 2022	£41.0 0	£820. 16	£861. 16	Invoice	
British GasLite	Gas - Millennium Sports Facility - Nov, Dec 2021 January 2022	£21.9 1	£438. 25	£460. 16	Invoice	
ESPO	Gas - Norwood Building	3.22	64.31	£67.5 3	DD	
YU Energy	Street lighting - standing charge - Jan 2022 - invoice waiting			0	DD	Street lighting
	Street lighting - electric - Jan 2022 - invoice waiting			£0.00	DD	Street lighting
				0	DD	Street lighting
				£0.00	DD	Street lighting
	<b><u>TOTAL</u></b>	<b><u>£138. 38</u></b>	<b><u>£2,65 0.14</u></b>	<b><u>£2,788. 52</u></b>		
				<b><u>£2,78 8.52</u></b>		