

**MINUTES OF THE MEETING OF
SOMERSHAM PARISH COUNCIL
Held on Monday 14th March 2022**

PRESENT WERE:

Cllr J Blundell
Cllr C Dolby
Cllr D Potter
Cllr A Sansom
Cllr D Skeggs
Cllr R Sutton (Chairman)
Cllr R Woolway

Mrs P Bryant, Parish Clerk,
Mrs I Healiss, Succession Clerk (remote attendance)

IN ATTENDANCE: Three (3) members of the public and one online.

Chairman's Announcement - a letter of thanks and gift are to be given to the previous Deputy Clerk from the Chairman's allowance.

1. **APOLOGIES**

Apologies for absence were accepted from Cllr S Criswell – personal

Irene Healiss, Succession Clerk was unable to attend in person due to personal reasons.
Anna Chivers apologised for non-attendance due to personal reasons.

2. **PARISH COUNCILLORS DECLARATIONS OF INTEREST**

No declarations of interest were made.

3. **PUBLIC FORUM**

It was proposed by Cllr Sansom, seconded by Cllr Dolby and **resolved** by unanimous vote to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:32 and reconvened at 19:54 hours.

The Chair of trustees for VHMC Miss Minter in company with two (2) other members, read a statement regarding the VHMC lease agreement, outstanding invoice and lease process with the Parish Council.

It was agreed that any further dialogue required a closed session at a further meeting due to the sensitive nature of the business being discussed.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

19/01790/OUT Land North Of 16 The Bank, Somersham.

Application for outline planning permission for a phased development of up to 145 dwellings and associated access, approval sought for access, layout and landscaping with scale and appearance reserved, on land North of the Bank.

Noise and lighting statement submitted

It was proposed by Cllr Samson, seconded by Cllr Woolway and **resolved** to reiterate the Parish Councils original comments on the application and OBJECT to outline planning permission. The Local housing plan had established 120 houses on the site and not 145 as per the presented application. Therefore, the Parish Council's original objection stands. Five (5) in favour and two (2) abstentions.

It was proposed by Cllr Sansom, seconded by Cllr Blundell and **resolved** unanimously to accept the noise and light statement.

21/02837/LBC 99 High Street Somersham PE28 3EE
Erection of illuminated and non-illuminated signs to the exterior of the building

It was proposed by Cllr Skeggs, seconded by Cllr Blundell and **resolved** to recommend no objection to this application. Councillors confirmed the proposed erection of illuminated and non-illuminated signs to the building exterior are acceptable. Six (6) in favour and one (1) abstention.

22/00344/HHFUL 31 Feoffees Road Somersham Huntingdon
Extension to rear of bungalow to form larger lounge

It was proposed by Cllr Potter, seconded by Cllr Skeggs and **resolved** by unanimous vote to recommend no objection. Councillors agreed the extension is in keeping with the street scene and property.

21/02861/FUL Land West Of East View To Llala Parkhall Road Somersham
Change of Use of Land for the creation of 6no. Gypsy/Traveller pitches comprising the siting of 1no. Mobile Home, 1 no. Touring Caravan, and formation of hardstanding area, per pitch

It was proposed by Cllr Woolway, seconded by Cllr Sansom and **resolved** to object to this application due to the unreasonable request/grounds for application due to over development of the site. Six (6) in favour and one (1) abstention.

The land has already undergone extensive work and is already in occupation without the necessary planning permissions and approval. Further, hardcore has been imported which is likely to have required a permit in the first instance to move to the site.

CCC/21/088/FUL - Envar Composting Ltd St Ives Road, Somersham, PE28 3BS
Demolition of in-vessel compost buildings/tunnels and ancillary development; construction of a dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery facility, waste transfer station, vehicle re-fuelling station, biomass storage building, surface water storage lagoons, extension to concrete pad and ancillary development including car park

As there is additional paperwork to be considered on this application, the Council agreed to defer this item to the next meeting.

b) PLANNING APPROVED

21/02674/HHFUL 24 Bishops Road Somersham PE28 3HP
Single storey front, side and rear extensions

c) PLANNING CORRESPONDENCE

Email – Connor Chamberlain, Living Space Housing – Proposal for Affordable Housing Scheme in Somersham. Mr Chamberlain was not in attendance.

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Huntingdonshire DC – Street naming & numbering

Allocation of addressing to 45 new dwellings at St Ives Road, Somersham.

To Be Known As:

1 – 51 (*odds, excluding 13*)

NEWLANDS WAY
SOMERSHAM
HUNTINGDON
PE28 3FS

2 – 40 (*evens*)

NEWLANDS WAY
SOMERSHAM
HUNTINGDON
PE28 3FS

Allocation of addressing to a new mobile home at Rosefield, Parkhall Road, Somersham.

To Be Known As:

4B

ROSEFIELD
PARKHALL ROAD
SOMERSHAM

5. **MINUTES OF THE MEETING HELD ON 7TH FEBRUARY 2022**

It was proposed by Cllr Potter, seconded Cllr Blundell and **resolved** that the minutes are a true record of events and will be signed by the Chairman. There was one (1) abstention as the councillor was not present at that meeting.

6. **POLICE REPORT**

It was updated that Sgt Savill had positively met with a group of twelve (12) Somersham residents, although he has now been moved on. No update was offered by Sgt Savill's successor.

7. **R EPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL**

Cllr Criswell sent apologies for not attending.

8. **PARISH CLERK'S REPORT Inc.**

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts
- iv. Huntingdonshire District Council – Elections pack – May 2022. Cllrs are to download and submit applications directly to HDC.
The Chairman and vice chair are to remain incumbent for the May meeting.
- v. Huntingdonshire District Council – Adoption of the Local Government Association Model Code of Conduct 2020.
Somersham Parish Council have already adopted this model.

9. **INFORMATION ONLY – To Confirm the Current Office Staff in Post**

- Penelope Bryant, Parish Clerk/RFO
- Irene Healiss, Succession Clerk (started 2nd March 2022)
- Anna Chivers, Timebank Co-Ordinator (started 7th January 2022)
- Alexander Scriven, Administrator

10. **CONNECTIONS YOUTH BUS UPDATE**

The Connections Youth Bus project are suffering from qualified staff shortages at present. They anticipate the youth bus being available for Somersham in September 2022. The Parish Council has budgeted for this initiative.

11. **TO CONSIDER SUITABLE LOCATIONS FOR YOUNG PEOPLE TO GATHER AND SOCIALISE**

There will be a camera under the public shelter, with the addition of a directional camera. The senior youth club was not affective. Further ideas are to be discussed at the next meeting.

12. **FINANCE & RISK MANAGEMENT MATTERS including: - (Accounts shown as Appendix B)**

- a. To Agree the Monthly Accounts
It was proposed by Cllr Sutton, seconded Cllr Potter and **resolved** by unanimous vote to approve the accounts.
- b. To Approve the Quarter 3 Budget 2021-2022
It was proposed by Cllr Sutton, Seconded by Cllr Potter and unanimously **resolved** to approve the quarter three (3) budget.
- c. To Approve the CAPALC Affiliation Fee for 2022-2023 @ £793.54 including the £50 DPO scheme cover
It was proposed by Cllr Sutton, seconded by Cllr Potter and unanimously **resolved** to approve the CAPALC affiliation fee including the DPO cover.

13. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

13.1 to Discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road.

Cllr Criswell is still chasing costs for this scheme, and will follow up on his return.

13.2 Community Roadwatch – Mr McCandless email – Cllr suggestions for the July funding bid.

A funding bid for a village wide 20mph speed limit had been previously approved by the Parish Council. Steve Blackwell (footpath officer) will work with Councillors, as per 13.3 (below) regarding footpath signage.

13.3 LHI Bid 2022-23 – update Cllr Sutton

An LHI meeting was attended by Cllr Sutton who offered an update.

20:34 the online MOP left the meeting.

14. **WORKS TO THE TARMAC FOOTPATH AT THE LAKE AREA**

The Clerk will circulate the report to Councillors from Philip Clark, SNRG Chairman. (shown as appendix A)

15. **REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

SNRG report will be disseminated to the Council, and the Clerk offered an update regarding the smart meter installations.

16. **CONFIDENTIAL SESSION**

It was proposed by Cllr Samson, seconded Cllr Woolway and **resolved** to close the meeting for a period of time as publicity would be prejudicial to the public interest due to the confidential matters to be discussed.

The meeting closed at 20:45 hours and was reconvened at 20:56.

15.1 Business Proposal

The Council agreed to meet with the business proposer to discuss the plans presented. The Clerk is to arrange a meeting.

17. **NOTICES & MATTERS FOR THE NEXT AGENDA**

- Toilets were unavailable at the football pitch -The Clerk will remind bookers of the field to open the toilets.
- VHMC lease discussions with a comprehensive report.

The next meeting of Somersham Parish Council will be held on Monday 11th April 2022.

There being no further business the meeting closed at 20:59 hours.

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Richard Sutton, Chairman

APPENDIX A
NRG Report

- Path end of month £19K total. Date TBC
- Anglian club all good 2 dipping tanks to be installed
- Debris to be chipped £200 - £400
- Grants & funding
- Pond dipping stuff needs buying before summer events
- Giraffe food from willow trees
- Nature reserve On-going maintenance
- Report of motor bike nuisance
- Sea Containers Landscaping garden
- Locks not done yet welding
- School pond maintenance joint with PTA decking not safe
- Apply for grant
- Events
- 19th March amphibian walk 7 pm @ containers
- Easter treasure hunt
- April star gazing No volunteers to run yet
- 8 may joint with TB rights of way event Dog Walking field 2pm
- Same day dawn curious walk
- 4th June carnival joint stand SNRG TB and anglers
- 16th July Butterfly walk / insets 2 pm
- 12th August Bat walk
- 10th Sept Lake day 10 – 4pm on site by 9
- 16th Oct Apple Day
- 6th Nov Fungi Foray
- Dec Xmas tree
- Communication - FB ok but might need more formal association so can have vote at AGM
- Friends badge
- Newsletter editor needed
- AOB
- duck platform needs attention
- Lilley pads need thinning
- Site management walk 6th April 7pm Station approach

Next meeting 11th May

APPENDIX B

ACCOUNTS	14th March 2022	Vat	TOTAL	Cost Centre	
ACCOUNTS	Salaries	£0.00	£7,303.47	£7,303.47 Bacs	Salaries - 21 February 2022
Pension payments	Pension Fund	£0.00	£790.37	£790.37 Bacs	Pensions - 21 February 2022
HMRC	Tax & NI	£0.00	£1,801.99	£1,801.99 Bacs	HMRC - 21 February 2022
	Home working allowance - x 4 office staff	£0.00	£104.00	£104.00 Bacs	Salaries - 21 February 2022
Mrs S Godfrey	Nordic walking sessions	£0.00	£105.00	£105.00 Bacs	Changing Lives
CamCare UK	Donation/funding Indian Cookery	£0.00	£857.30	£857.30 Bacs	Timebank
Shrobona Bhattacharya	Donation/funding Indian Cookery	£0.00	£450.00	£450.00 Bacs	Timebank
Wyton-on-the-Hill	Donation/funding Indian Cookery	£0.00	£677.60	£677.60 Bacs	Timebank
VisionICT	Biennial fee for .gov.uk domain (inc credit note)	£3.00	£15.00	£18.00 Bacs	Admin (credit note for £60)
CAPALC	Nimble self-learning training courses	£0.00	£140.00	£140.00 Bacs	Training
Mrs P Bryant	Expenses refund -Microsoft renewal	£0.00	£79.99	£79.99 Bacs	Admin
CommuniCorp	Platinum Jubilee mugs	£377.72	£1,888.60	£2,266.32 Bacs	Section 137
Mrs L Garrick	Adapted yoga sessions	£0.00	£220.00	£220.00 Bacs	Changing Lives
VHMC	Hall hire - Strenght & balance classes	£0.00	£100.00	£100.00 Bacs	Changing Lives
	Hall hire - T'ai Chi classes	£0.00	£40.00	£40.00 Bacs	Changing Lives
	Hall hire - adapted yoga	£0.00	£28.00	£28.00 DD	Changing Lives
Wave	Water - 15 March 2021 - 16 Sept 2021	£0.00	£233.33	£233.33 Bacs	Norwood B/VH
			£0.00	£0.00 Bacs	
TOTAL		£380.72	£14,834.65	£15,215.37	
				£15,215.37	
Electronic payments					
BT Business	Qtr - to receive		£0.00	DD	Administration
Talk Business	01487 841359 & internet - February 2022	£7.67	£38.35	£46.02 DD	Administration
Talk Talk	CIC-01487 840266 - February 2022	£6.65	£33.27	£39.92 DD	Library
Siemens	Printer lease rental			£0.00 DD	Administration
Carphone warehouse	K Ixer - mobile contract payment	£1.25	£6.25	£7.50 DD	Time Bank - office
Giifgaff	P Bryant - mobile contract payment	£1.25	£6.25	£7.50 DD	Administration
Huntingdonshire DC	Sea Container - Rates	£0.00	£0.00	£0.00 DD	Administration
	Norwood Building - rates	£0.00	£0.00	£0.00 DD	No rates due in 2021-2022
	Millennium Sports Facility - Rates	£0.00	£0.00	£0.00 DD	Millennium SF
British GasLite	Electricity - Multi sports area - Feb 2022	£3.98	£79.65	£83.63 DD	Multi sports area
British GasLite	Electricity - Lake sea container - Feb 2022	£4.96	£99.23	£104.19 DD	Lake area
EDF	Electricity - Norwood Building - Feb 2022	£0.00	£0.00	£0.00 DD	Norwood Building
British GasLite	Electricity - Library - February 2022	£5.12	£102.45	£107.57 DD	Library
British GasLite	Electricity - Millennium Sports Facility - Feb 2022	£9.56	£191.29	£200.85 DD	
British GasLite	Gas - Millennium Sports Facility -Feb 2022	£0.00	£0.00	£0.00 Invoice	<i>In credit</i>
Scottish Power	Gas - Norwood Building - Feb & March 2022	4.03	80.53	£84.56 DD	£42.28 (inc vat) per month
YU Energy	Street lighting - standing charge - Feb 2022	0.45	8.91	9.36 DD	Street lighting
	Street lighting - electric Feb 2022	£3.69	£73.82	£77.51 DD	Street lighting

<u>TOTAL</u>	<u>£48.61</u>	<u>£720.00</u>	<u>£768.61</u>
			<u>£768.61</u>

Optimum Card	01 January 2022	VAT	TOTAL	CARD
Timebank	Tesco Stores	£0.00	£4.52	£4.52 CARD
	Tesco Stores	£0.00	£5.20	£5.20 CARD
	PayPal refund - Changing Lives	£0.00	£27.10	£27.10 CARD
	Tesco Stores	£0.00	£0.60	£0.60 CARD
	GiffGaff - tablet wifi	£1.33	£6.67	£8.00 CARD
Parish Office	AVG renewal x 2	£0.00	£109.99	£109.99 CARD
	Giffgaff x 2	£2.00	£10.00	£12.00 CARD
	Office materials	£7.21	£36.05	£43.26 CARD
	Warren Access - van insurance	£0.00	£72.00	£72.00 CARD
	BrightPay UK	£0.63	£3.19	£3.82 CARD
	01 February 2022			
Timebank	Tesco Stores	£0.00	£4.30	£4.30 CARD
	Post Office counters	£0.00	£2.30	£2.30 CARD
	Tesco Stores	£0.00	£0.70	£0.70 CARD
	GiffGaff - tablet wifi	£1.00	£5.00	£6.00 CARD
Parish Office	Giffgaff x 2	£2.00	£10.00	£12.00 CARD
	Amazon UK - computer replacement supplies	£58.33	£291.62	£349.95 CARD
	Office materials	£0.00	£59.78	£59.78 CARD
	BrightPay UK	£0.63	3.19	£3.82 CARD
	TOTAL	<u>£73.13</u>	<u>£652.21</u>	<u>£725.34</u>
				£725.34