

**MINUTES OF THE MEETING OF
SOMERSHAM PARISH COUNCIL**
Held on Monday 11th April 2022 at 7.30 pm
At the Millennium Sports Pavilion, The Trundle, PE28 3JS
www.somersham-pc.gov.uk

PRESENT WERE:

Cllr J Blundell	Cllr D Skeggs	
Cllr S Criswell	Cllr R Sutton (Chairman)	
Cllr D Potter	Cllr R Woolway	
Cllr A Sansom		Mrs I Healiss, Succession Clerk

IN ATTENDANCE: One (1) member of the public – Anna Chivers, Timebank co-ordinator.

1. **APOLOGIES**

Apologies for absence were accepted from: -
Cllr C Dolby – personal
Cllr G Wooster- personal
Parish Clerk, Mrs P Bryant - personal.

2. **PARISH COUNCILLORS DECLARATIONS OF INTEREST**

No declarations of interest were made.

3. **PUBLIC FORUM**

It was proposed by Cllr Criswell, seconded by Cllr Sansom and **resolved** by unanimous vote to close the meeting for a period of time to hold a public forum.
The meeting was closed at 19:32 and reconvened at 19:35 hours.

The Timebank co-ordinator for Somersham, Mrs Anna Chivers introduced herself to the Council.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

CCC/21/088/FUL - Envar Composting Ltd St Ives Road, Somersham, PE28 3BS

Demolition of in-vessel compost buildings/tunnels and ancillary development; construction of a dry anaerobic digestion (AD) facility, pellet fertiliser facility, healthcare waste energy recovery facility, waste transfer station, vehicle re-fuelling station, biomass storage building, surface water storage lagoons, extension to concrete pad and ancillary development including car park.

It was proposed by Cllr Criswell, seconded by Cllr Sansom and **resolved** to repeat previously raised concerns regarding the burning of healthcare waste at this facility. Whilst the council supports the application and conversion to green energy, it does not support the on-site use of an incinerator to convert waste into energy. There were six (6) votes in favour of this proposal and 1 (one) against.

17/01499/FUL - Floral Elegance Florist Pidley Sheep Lane Pidley.

Retrospective permission for 1x residential caravan.

It was proposed by Cllr Sutton, seconded by Cllr Sansom and **resolved** to restate previous comments for refusal and object to this proposal as no valid planning reasons have been offered. The caravan is in the countryside and there is no need for anyone to live onsite, as commented on previously.

There were six (6) votes in favour of this proposal and one (1) abstention.

22/00701/HHFUL – 16 Locksgate, Somersham, Huntingdon, PE28 3HZ
Single storey rear extension.

It was proposed Cllr Sansom, seconded Cllr Blundell and unanimously **resolved** for no objection to this proposal.

PLANNING APPROVED

None.

b) PLANNING CORRESPONDENCE

Email – Conor Chamberlain, Living Space Housing – proposal for affordable housing scheme in Somersham. Date for informal meeting to be agreed.

It was agreed to defer this item to the new Council in May.

5. MINUTES OF THE MEETING HELD ON 14th March 2022

It was proposed by Cllr Potter, seconded Cllr Woolway and **resolved** that the Minutes are a true record of events and will be signed by the Chairman. There was one (1) abstention as the councillor was not present at that meeting.

6. POLICE REPORT

The police report was disseminated prior to the meeting. Cllr Sutton requested thanks be sent to PCSO Shepherd for the comprehensive report offered, and to submit a list of upcoming meetings for awareness.

7. REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL

The District Council are quite involved in the Homes for Ukraine initiative, and are currently assessing 55 premises in Huntingdon for inspection. Design work has started for the crossroads at Woodhurst with traffic lights, and it is estimated to take a couple of years pending completion.

8. PARISH CLERK’S REPORT Inc.

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- i. RSN online – updates
- ii. CAPALC bulletin & NALC CEO bulletins
- iii. Neighbourhood Alerts
- iv. Squadron Leader Matt Greef, Preparations for the Annual Pathfinder March – Saturday 18 June 2022

9. FINANCE & RISK MANAGEMENT MATTERS including: -

(Accounts shown as Appendix A)

a. To Agree the Monthly Accounts

It was proposed by Cllr Sutton, seconded Cllr Potter and **resolved** to approve the accounts. Cllr Skeggs abstained from the vote.

b. To purchase a replacement computer for the Timebank co-ordinator @£549.97 incl. VAT

It was proposed by Cllr Sutton, seconded by Cllr Potter and unanimously **resolved**.

10. HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance

10.1 To discuss and consider the cost to purchase and install self-righting night owl bollards for Chatteris Road.

Cllr Criswell is chasing costs for installation and will offer an update in due course.



Cllr Woolway is to meet with Steve Blackwell re: the footpath signs. The Clerk is to pass along Mr Blackwells details.

11. **REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

Cllr Sutton attended the panel meeting.

12. **CONFIDENTIAL SESSION**

It was proposed by Cllr Criswell, seconded Cllr Woolway and **resolved** to close the meeting for a period of time as publicity would be prejudicial to the public interest due to the confidential matters to be discussed.

The meeting closed at 20:15 hours and was reconvened at 20:26.

12.1 **Business Proposal**

It was proposed by Cllr Sansom, seconded by Cllr Woolway and resolved by unanimous vote to accept the business proposal presented. Negotiations are to be agreed as plans progress.


12.2 **Staffing update**

Update: A member of staff has accepted voluntary redundancy.

13. **NOTICES & MATTERS FOR THE NEXT AGENDA**

The next meeting of Somersham Parish Council will be held on Wednesday 11th May 2022.

There being no further business the meeting closed at 20:26 hours.


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Chairman
6/6/22

Appendix A

ACCOUNTS	11th April 2022	Vat		TOTAL
ACCOUNTS	Salaries	£0.00	£6,603.07	£6,603.
Pension payments	Pension Fund	£0.00	£999.38	£999.
MRC	Tax & NI	£0.00	£2,374.71	£2,374.
	Home working allowance - x 4 office staff	£0.00	£104.00	£104.
IK Installations	CCTV upgrade - Norwood Building/Victory Hall	£560.00	£2,800.00	£3,360.
	CCTV upgrade - Millennium Sports Facility	£374.00	£1,870.00	£2,244.
eve Blackwell	Tree surgery - Inv 100345	£0.00	£320.00	£320.
	Tree surgery - Inv 100346	£0.00	£320.00	£320.
le & Day	Fuel - 1 Feb - 15 Feb	£12.02	£60.10	£72.
ike Tabrett	Tai Chi sessions - Dec 2021 and January 2022	£0.00	£400.00	£400.
hos Communications	Printing/ink	£41.68	£208.38	£250.
King Payments	Office supplies	£4.99	£50.95	£55.
itashers	Data shredding	£12.00	£60.00	£72.
lsee	Digital screen repair	£135.00	£675.00	£810.
Adams Rehab	Strength & balance classes - February 2022	£0.00	£200.00	£200.
IMC	Hall hire - Strenght & balance classes	£0.00	£80.00	£80.
	Hall hire - T'ai Chi classes	£0.00	£40.00	£40.
	Hall hire - adapted yoga	£0.00	£21.00	£21.
	Hall hire - Time Bank Coffee morning	£0.00	£25.00	£25.
: Turf	Play bark - 20 cubic metres	£360.00	£1,800.00	£2,160.
rs A Chivers	Expenses refund	£0.00	£27.90	£27.
rs P Bryant	Expenses refund	£0.00	£4.29	£4.
rs S Godfrey	Nordic Walking sessions	£0.00	£70.00	£70.
L Supplies	Refuse sacks	£2.05	£10.25	£12.
K Illumination	Rubberised cable	£9.12	£45.60	£54.
rs L Garrick	Adapted yoga sessions	£0.00	£110.00	£110.
untingdonshire DC	Excess bin weight - 1100L Refuse bin	£0.00	£7.65	£7.
IK Installations	GSM/3g line rental on remote CCTV system	£11.10	£55.50	£66.
Scriven	Eye test refund	£0.00	£35.00	£35.
imbridge Water	Water - library	£0.00	£37.34	£37.
eve Blackwell	Inv 100347 - tree work	£0.00	£150.00	£150.
APALC Ltd	Affiliation fee 2022-2023	£0.00	£793.54	£793.
icroshade Business	One off set up & migration of data etc	£146.44	£732.20	£878.
le & Day	Fuel 1 March - 15 March 2022	£10.62	£53.11	£63.
	TOTAL		£1,679.02	£21,143.97
				<u>£22,822.</u>

Electronic payments

Business	Qtr 4	£16.80	£84.00	£100.
alk Business	01487 841359 & internet - Feb/March/April 2022	£22.86	£114.29	£137.
ilk Talk	CIC-01487 840266 - March 2022	£12.83	£64.19	£77.
emen	Printer lease rental			£0.

irph Warehouse	K lxxer - mobile contract payment	£1.25	£6.25	£7.
iffgaff	P Bryant - mobile contract payment	£1.25	£6.25	£7.
untingdonshire DC	Sea Container - Rates	£0.00	£0.00	£0.
	Norwood Building - rates	£0.00	£0.00	£0.
	Millennium Sports Facility - Rates	£0.00	£0.00	£0.
DF	Electricity - Multi sports area - March 2022	£0.43	£8.57	£9.
itish GasLite	Electricity - Lake sea container - March 2022	£4.19	£83.75	£87.
itish GasLite	Electricity - Norwood Building - March 2022	£3.37	£67.34	£70.
itish GasLite	Electricity - Library - March 2022	£3.63	£72.66	£76.
itish GasLite	Electricity - Millennium Sports Facility - March 2022	£5.95	£119.03	£124.
itish GasLite	Gas - Millennium Sports Facility -March 2022	£0.46	£47.39	£47.
ottish Power	Gas - Norwood Building - March 2022	£2.01	£40.27	£42.
J Energy	Street lighting - standing charge - March 2022	£0.49	£9.87	£10.
	Street lighting - electric March 2022	£3.88	£77.58	£81.
umbridge Water	Norwood Building/ Victory Hall - due 1 April 2022	£0.00	£74.12	£74.
	<u>TOTAL</u>	<u>£79.40</u>	<u>£875.56</u>	<u>£954.</u>

<u>Optimum Card</u>	<u>31 March 2022</u>	<u>VAT</u>	<u>TOTAL</u>	
mebank	Tesco Stores	£0.00	£11.80	£11.
	giffgaff	£1.00	£5.00	£6.
Irish Office	Monthly fee	£0.00	£1.99	£1.
	Office supplies	£37.17	£185.87	£223.
	DBS checks	£0.00	£110.00	£110.
	The Woodland Trust	£0.00	£254.15	£254.
	BrightPay - Cloud access	£0.63	£3.19	£3.
	TOTAL	<u>£38.80</u>	<u>£572.00</u>	£610.