

MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 13th February 2023 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

IN ATTENDANCE: County & District Cllr S Criswell and no members of the public.

PRESENT WERE:

Cllr N David
Cllr C Dolby
Cllr D Potter
Cllr D Skeggs
Cllr F Smith
Cllr R Sutton (in the chair)

Mrs P Bryant, Parish Clerk
Mrs I Healiss, Succession Clerk
Mrs J Turney, Deputy Clerk

Members: Fifteen (15) Quorum: Five (5)

15/02/23 TO ELECT A CHAIRMAN

Due to low Councillor attendance, it was proposed by Cllr Sutton and agreed by all members to defer this item to the March meeting.

16/02/23 TO NOTE THE RESIGNATION OF JOHN BLUNDELL

John Blundell has offered his resignation to the Clerk.

To Note: - Anne Ephgrave has also offered her resignation, and letters of thanks have been sent by the Clerk.

The Elections Office has been notified, and the vacancies will be suitably advertised.

17/02/23 CO-OPT A NEW PARISH COUNCIL MEMBER

It was proposed by Cllr Dolby, seconded by Cllr Skeggs and unanimously RESOLVED to Co-Opt Claire Fidler onto the Parish Council.

**18/02/23 PARISH COUNCILLOR REPRESENTATIVE ON THE VICTORY HALL
MANAGEMENT COMMITTEE**

It was agreed to defer this item to the March meeting due to low Councillor attendance.

19/02/23 APOLOGIES

Apologies for absence were accepted from:

Cllr Julia Drury - personal
Cllr Kirsty Meadows – personal
Cllr Tony Sansom – illness
Cllr Ray Woolway – personal/lambing
ABSENT - Cllr Ryan Wilson

20/02/23 PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

21/02/23 PUBLIC FORUM

It was proposed by Cllr Potter, seconded by Cllr David and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:35 hours and reconvened immediately after as no members of the public were present.

22/02/23 PLANNING MATTERS**a) PLANNING APPLICATIONS**

22/02540/OUT

Fields End 42 Colnefields Somersham PE28 3DL

Construction of a single dwelling and associated access and parking

It was proposed by Cllr Skeggs, seconded by Cllr David and unanimously RESOLVED to recommend no objection. The proposed single dwelling will improve the area and fit in with the street scene.

22/01510/FUL

Cranbrook Plants Colne Road, Somersham

Full planning permission for 78 dwellings and community building including access and associated landscaping.

It was noted that the officers report detailed the application as refused, with no further Parish Council input now required for this application. The Clerk will send the report to Councillors for review.

22/02313/FUL

The Centurian Hall, High Street

Alterations to rear elevation including replacement windows, new escape door, blocking of an existing door and two roof lights.

It was proposed by Cllr David, seconded by Cllr Skeggs and unanimously RESOLVED to recommend no objection. The proposed works are required and support previously submitted comments.

23/00070/PSPPA

Heath Top House, The Heath Somersham PE28 3BS

To install a solar system on the pitched roof of the building.

It was proposed by Cllr Skeggs, seconded by Cllr David and unanimously RESOLVED to recommend no objection due to the environmental benefit offered.

CCC/22/091/FUL

Land at Bridge Farm, Holme Fen Drove, Colne

Extension of irrigation reservoirs (part retrospective) and construction of a third reservoir by the extraction, processing and export of sand and gravel; excavation of clay for sealing the reservoir embankments; silt settlement lagoons; and temporary infrastructure with access onto the B1050 Chatteris Road between Ashwood and Holwood Nurseries.

It was proposed by Cllr Skeggs, seconded by Cllr Sutton and RESOLVED to offer no objection, providing that the time scales offered within the plans are strictly adhered to. There was one (1) abstention.

b) PLANNING APPROVED

- 22/02248/TREE 2 Hereford Close, Somersham, Huntingdon, PE283JY
Prunus front garden T1; reduce by approximately 1.5m and remove deadwood Prunus, rear garden T2; reduce by approximately 1.5 m. The reason for the work is to keep the trees size suitable for their location, and prevent the trees from providing excessive shading.
- 22/02449/HHFUL Kentrica, 9 St Ives Road, Somersham
Single storey rear extensions, following demolition of previous extensions. Addition of front porch and single garage.
- 22/02438/TREE Kingfisher House, Hammond Way, Somersham
Walnut – request 4 metre crown reduction to prevent excessive shading to the garden and rear rooms of the house having low light levels.
- 20/01968/FUL Cuckoo Bridge Nursey, St Ives Road, Somersham
Change of use of part of existing plant nursey to sale of plants direct to the public and small shop with parking.

c) PLANNING REFUSED

- 20/00719/FUL Palace Yard Farm Church Street Somersham PE28 3EG
Siting of caravan during construction works for up to three years.

d) PLANNING CORRESPONDANCE

- i. HDC update regarding the Adopted Local Plan – (disseminated to Councillors.)
- ii. Consultation on the proposed 2023 revision of the Local Validation List for planning applications for the County Council's own development and for waste development.

23/02/23 MINUTES OF THE MEETING HELD 16th JANUARY 2023

The Minutes were proposed by Cllr Potter, seconded by Cllr Smith and RESOLVED by all Councillors present to be approved. There was one (1) abstention due to absence at the meeting. The Chairman duly signed the Minutes as a true record of events.

24/02/23 POLICE REPORT

- Neighbourhood Safety Emails

The Police Report was circulated to all Councillors. It was agreed for the Clerk to request a police officer to attend the next meeting regarding local community concerns.

25/02/23 REPORT FROM THE DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL

The Envar incinerator application is going to the Planning Committee for decision on the 19th April, with a site meeting scheduled for next week. Following the County Council budget meeting, a Council Tax increase of 4.99% was agreed effecting significant cuts for the Highways Department. The Local Plan 2036 which was approved in 2019, is due for a five (5) year review within the next 12 months.

It was suggested that new requirements surrounding identification when voting be included in the Somersham 4U newsletter for promotion, to make electors aware.

26/02/23

PARISH CLERK'S REPORT Inc.**Matters Arising Report & Updates:****Correspondence emailed to councillors:**

- i. To Receive a Report regarding the donation of a defibrillator (and any ongoing costs and responsibilities.)

It was proposed by Cllr David, seconded by Cllr Skeggs and unanimously RESOLVED to accept the recommendations as per the offered report for the G5 defibrillator model and lockable cabinet, and to finance the installation and ongoing maintenance costs as a Parish Council asset.

It was also agreed to include the support package from the Community Heartbeat Trust.

Relevant governance checks will be managed by the Parish Council.

Thanks were offered to the resident donating the defibrillator.

- ii. Buckingham Palace Garden Party 9th May 2023 – Chairman nomination.

Cllr Sutton was nominated to be put forward, which the Clerk will action.

- iii. For information only - changes to procurement thresholds and VAT on sports fees.

The Clerk will notify the football club that fees will increase in September 2023, as previously approved.

27/02/23

FINANCE & RISK MANAGEMENT MATTERS INCLUDING: -

- i. **Monthly Accounts**

The monthly accounts were proposed by Cllr Sutton, seconded by Cllr Potter and unanimously RESOLVED for approval.

Appendix 1

- ii. **The Education Charity of Thomas Hammond funds**

It was proposed by Cllr Potter, seconded by Cllr Dolby and unanimously RESOLVED for the funds currently held at Lloyds Bank to be kept in the Parish Council bank account under earmarked reserves.

- iii. **Budget as at Quarter 3 (end of December 2022)**

The Quarter 3 budget was accepted as agreed.

- iv. **Christmas Lights 2022**

Collection boxes and other donations £526.45

Draw tickets sales £1609.01

Bucket donations £400.56

More money is due to be collected from the village pet shop and pub.

The next Finance Working Party Meeting is to be held on the 23rd February 2023.

28/02/23

KING CHARLES 111 CORONATION REPORT

An application for £4,500 has been submitted to the Lottery Fund, to assist with costs towards the Party in The Park event on May 8th. Thanks were offered to the Deputy Clerk for her ongoing work.

29/02/23 HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance

Notice received that the potholes at Church Street car park will be repaired. There is an ongoing issue with the pothole on Parkhall Road, which is leaking water. Cllr Smith will contact the water board and County Highways.

30/02/23 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS

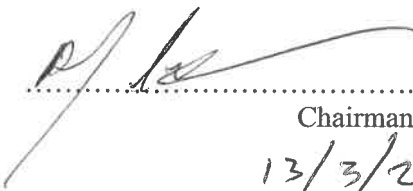
None offered.

31/02/23 NOTICES & MATTERS FOR THE NEXT AGENDA

The following matters were raised but can be dealt without going to a full council meeting, proposed Councillor surgery for the community to meet their local parish councillors, Report from the upcoming planning panel committee and refuse sacks from HDC to assist with a local litter pick.

There being no further business the meeting closed at 20:45pm.

The next meeting of Somersham Parish Council will be held on Monday 13th March 2023 in the Millennium Pavilion, The Trundle, Somersham.


.....
Chairman
13/3/23

Appendix 1

COUNTS	13th February 2023	Vat		TOTAL		Cost Cent
	Salaries	£0.00	£7,505.42	£7,505.42	Bacs	Salaries
Pension payments	Pension Fund	£0.00	£1,224.51	£1,224.51	Bacs	Pension:
MRC	Tax & NI	£0.00	£2,587.49	£2,587.49	Bacs	HMRC -
Par Technology	Technical support & software updates until 31/12/2023	£52.00	£260.00	£312.00	Bacs	Subscrip
Microshade	Recurring monthly fees - January 2023	£50.20	£251.00	£301.20	Bacs	Office
Antingdonshire DC	Excess bin weight charge - December 2022	£0.00	£12.60	£12.60	Bacs	Mainten
Imbridgeshire ACRE	Annual subscription 2023	£10.00	£50.00	£60.00	Bacs	Subscrip Changin
rs S Godfrey	Nordic walking sessions - December 2022	£0.00	£35.00	£35.00	Bacs	Lives
ien Signs	Replacement noticeboard	£210.80	£1,054.00	£1,264.80	Bacs	Norwoo
King Payments	Office supplies	£18.07	£90.35	£108.42	Bacs	Office
altas	Bookings Software support & licence	£60.34	£301.71	£362.05	Bacs	Subscrip
ole	Fuel - 01 Jan - 15 Jan 2023	£13.72	£68.57	£82.29	Bacs	Kubota
.CC	Microsoft Excel training - module 2	£28.00	£140.00	£168.00	Bacs	TB traini Changin
Godfrey	Nordic walking sessions - January 2023	£0.00	£105.00	£105.00	Bacs	Lives
lealiss	Expenses refund	£0.00	£27.18	£27.18	Bacs	Office
Turney	Expenses refund	£0.00	£17.10	£17.10	Bacs	Office
Bryant	Expenses refund	£0.00	£8.55	£8.55	Bacs	Office
orris & Fisher	Building valuations - Norwood B & Millennium Pavilion	£0.00	£200.00	£200.00	Bacs	Office
	TOTAL	£443.13	£13,938.48	£14,381.61		
				<u>£14,381.61</u>		

Electronic payments

alk Talk Business	01487 841359 & internet -(due 1 February 2023)	£8.10	£40.52	£48.62	DD	Adminis
ilk Talk Business	CIC-01487 840266 - (due 5 February 2023)	£5.40	£27.00	£32.40	DD	Library
emens	Printer lease rental - next 1/4 due May 2023	£0.00	£0.00	£0.00	DD	Adminis
Antingdonshire DC	Sea Container - Rates February 2023	£0.00	£50.00	£50.00	DD	Adminis
	Norwood Building - rates	£0.00	£0.00	£0.00	DD	No rate: Millenni SF
OF	Millennium Sports Facility - Rates February 2023	£0.00	£69.00	£69.00	DD	
	Electricity - Multi sports area - 13 February 2023	£0.43	£8.57	£9.00	DD	Multi sp
itish GasLite	Electricity - Lake sea container - 21 February 2023	£0.92	£18.37	£19.29	DD	Lake are
itish GasLite	Electricity - Norwood Building - 3rd February 2023	£3.67	£73.36	£77.03	DD	Norwoo.
itish GasLite	Electricity - Library - 3rd February 2023	£117.98	£589.92	£707.90	DD	Library
itish GasLite	Electricity - Millennium Sports Facility - 3rd February 2023	£39.54	£197.70	£237.24	DD	Millenni
itish GasLite	Gas - Millennium Sports Facility - 3rd February 2023	£5.58	£111.70	£117.28	DD	Millenni
ottish Power	Gas - Norwood Building - 6 February 2023	£11.52	£230.33	£241.85	DD	Norwoo.
J Energy	Street lighting - standing charge - 8 February 2023	£0.49	£9.87	£10.36	DD	Street liq
	Street lighting - electric - 8 February 2023	£4.22	£84.32	£88.54	DD	Street liq
ightPay UK - iCloud access	Monthly fee - 4 February 2023	£0.69	£3.43	£4.12	DD	Payroll s

TOTAL	£198.54	£1,514.09	£1,712.63
			<u>£1,712.63</u>

PTIMUM CARD

Jan-23

		VAT		Total	
ffGaff	Giff Gaff x 4 staff members (phone)	£4.00	£20.00	£24.00	CARD
ffGaff	Wi-Fi data access - Millennium pavilion - Dec 22	£1.67	£8.33	£10.00	CARD
ALC	Staff training	£19.47	£97.32	£116.79	CARD
PTIMUM CARD	Monthly fee	£0.00	£1.99	£1.99	CARD
nazon	Unibond	£1.24	£6.18	£7.42	CARD
nazon	Magnets	£2.48	£12.41	£14.89	CARD
nazon	Sterile dressing	£2.66	£13.32	£15.98	CARD
isco	TB refreshments	£0.00	£4.90	£4.90	CARD
isco	TB refreshments	£0.00	£4.43	£4.43	CARD
and M	TB refreshments	£0.00	£2.55	£2.55	CARD
isco	TB refreshments	£0.00	£15.45	£15.45	CARD
TOTAL		£31.52	£186.88	£218.40	

£218.40

PH
73/3/27