

## MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 13<sup>th</sup> March 2023 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

### **IN ATTENDANCE:**

County & District Cllr S Criswell

No members of the public.

### **PRESENT WERE:**

Cllr N David

Cllr C Dolby

Cllr J Drury

Cllr C Fidler

Cllr K Meadows

Cllr D Potter

Cllr T Sansom

Cllr F Smith

Cllr R Sutton (in the chair)

Cllr R Wilson

Cllr R Woolway

Mrs P Bryant, Parish Clerk

Mrs I Healiss, Succession Clerk

Mrs J Turney, Deputy Clerk

Members Fifteen (15) Quorum: Five (5)

### **33/03/23 CHAIRMAN'S ADDRESS**

Councillors present approved for Cllr Sutton to remain as the Chairman until the Annual Meeting in May.

As per Standing Orders, Cllr Sutton requested approval to amend the order of the agenda, which was agreed.

*(As a courtesy, item 40/03/23 was moved forward on the agenda to directly after 36/03/23.)*

Cllr Claire Fidler was welcomed onto the Council by the Chairman.

### **34/03/23 TO NOTE THE RESIGNATION OF ANNE EPHGRAVE**

Anne Ephgrave offered her resignation and a letter of thanks has been sent. The Elections Office has been notified, and the vacancy duly advertised.

### **35/03/23 APOLOGIES**

Apologies for absence were accepted from:

Cllr D Skeggs – personal

### **36/03/23 PARISH COUNCILLORS DECLARATION OF INTEREST**

No declarations were made.

### **37/03/23 PARISH COUNCILLORS REPRESENTATIVES ON TO VICTORY HALL MANAGEMENT COMMITTEE**

It was agreed to defer this item to the May meeting



**38/03/23 PUBLIC FORUM**

It was proposed by Cllr Sansom, seconded by Cllr Potter and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:37 hours and reconvened immediately after as no members of the public were present.

**39/03/23 REPORT FROM DISTRICT & COUNTY COUNCILLOR S CRISWELL**

Cllr Criswell reported that local roads remain in a bad state of disrepair with little funding available to carry out maintenance requirements. Reports of potholes will be prioritised.

CIL from the possible Cranbrook Plant planning application will go to Colne village.

As part of The Local Plan Review, there will be three (3) consultations from 22<sup>nd</sup> March, with Somersham identified as a key settlement area:

The first will concentrate on the settlement hierarchy, followed by a 10-week consultation 'call for sites.' The final process will run for 6 weeks, focusing on land availability.

Sites in the current plan will continue until 2036, with the addition of potential other locations.

The joint administration is considering charging for green bins, although will not be implemented this year.

*https://www.huntingdonshire.gov.uk/bins - waste/what-goes-in-which-bin/*

**40/03/23 PRESENTATION BY MR TOMMY KELLY, ARMED FORCES COVENANT OFFICER FOR CAMBRIDGESHIRE AND PETERBOROUGH**

*Item 40/03/23 was moved forward on the agenda to directly after 36/03/23.*

Mr Kelly offered a comprehensive presentation to the Council, explaining the importance of supporting the Armed Forces Community within the parish. The Council is invited to sign up to the Covenant process in support of this initiative, and further information will be sent to the Clerk for the Council to review.

**41/03/23 COUNCILLORS TO ATTEND CHAIRMANSHIP TRAINING IN APRIL @£350.00**

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED for all Councillors to undergo Chairmanship training. The Clerk will confirm a date and time with CAPALC.

**42/03/23 PLANNING MATTERS****a) PLANNING APPLICATIONS**

23/00052/HHFUL 12 Loftsteads Somersham Huntingdon PE28 3HX  
Proposed 1 and a half storey side extension to domestic dwelling.

It was proposed by Cllr Dolby, seconded by Cllr Sansom and RESOLVED to object to this proposal due to over development of the site. The proposed side extension will be overwhelmingly detrimental to the neighbouring property. There were eight (8) votes in favour of refusal and three (3) abstentions.

23/00338/HHFUL 4 Feoffees Road Somersham Huntingdon  
Erection of a single storey side extension & retrospective planning for proposed outbuilding.

It was proposed by Cllr David, seconded by Cllr Smith and RESOLVED to offer no objection to this application. The outbuilding appears to fit within the site and the single storey side extension is in keeping with the current dwelling. There were nine (9) votes in favour, one (1) against and one (1) abstention.



**b) PLANNING APPROVED**

- 23/00070PSPPA      Heath Top House, The Heath, PE28 3BS  
To install a solar system on the pitched roof of the building.
- 22/02561/HHFUL      Badgers Lodge, 19 Colnefields, PE283DL  
Single storey rear extension to replace the existing single storey rear extension.
- 22/02515/HHFUL      Oak Barn, Oak Acres farm, Parkhall Road  
Proposed garage.
- 19/01790/OUT      Land North of 16 The Bank, Somersham  
Application for outline planning permission for a phased development of up to 132 dwellings and associated access, approval sought for access, layout and landscaping with scale and appearance reserved, on land North of The Bank.
- 19/01790/OUT      Land North of 16 The Bank, Somersham  
Application for outline planning permission for up to 132 dwellings and associated access, all other matters reserved on land North of the Bank.

**c) PLANNING WITHDRAWN**

- 22/00732/HHFUL      69 High Street, Somersham PE283JB  
Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract.
- 22/00733/LBC      69 High Street, Somersham PE283JB  
Internal alterations to kitchen and dining areas, insertion of two conservation style rooflights, replacement window, door and alterations to kitchen extract.

**d) PLANNING REFUSED**

- 22/01510/FUL      Cranbrook Plants Colne Road Somersham  
78 dwellings and community building including access and associated landscaping. Refused on the 13<sup>th</sup> February 2023.

**e) PLANNING APPEALS**

- 21/01374/FUL      Agricultural Building between 7 and 9 Kind Street, Somersham  
Demolition of existing agricultural buildings and erection of three detached dwellings, garage and associated work.

**f) PLANNING UPDATE FROM DEVELOPMENT CONTROL PANEL**

A Development Management Committee meeting took place on 20<sup>th</sup> February, and the Chairman attended to maintain the Council's position in objecting to application 21/02861/FUL for a new traveller site at Parkhall Road, Somersham. The application was approved at the meeting and will be the sixth traveller site in the village.



**43/03/23      MINUTES OF THE MEETING HELD 13<sup>th</sup> February 2023**

The Minutes were proposed by Cllr David, seconded by Cllr Dolby and RESOLVED by all Councillors present to be approved. There were six (6) abstentions due to absence at the previous meeting.

The Chairman duly signed the Minutes as a true record of events.

**44/03/23      POLICE REPORT**

The Police Report was circulated to all Councillors prior to the meeting.

Neighbourhood Safety emails were discussed.

The next Huntingdon Community Meeting will take place on the 14<sup>th</sup> March at 7pm – all Councillors have been directly sent the Teams link, with details advertised via PC social media platforms and the website.

**45/03/23      PARISH CLERK'S REPORT Inc.  
Matters Arising Report & Updates:**

- i. Introduction of VSM shared folder for Councillors will take place from next month.
- ii. The Parish Council bid for CIL funding to extend the car park at the Norwood Playing Field has been successful, with a total amount received up to £15,480.90.  
The total car park extension will cost in the region of £21,000.

**Correspondence emailed to councillors:**

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Resident letter received regarding correspondence to the Duke Of Norfolk.
- iv. VHMC AGM – 14<sup>th</sup> March at 7pm – Noted by Council.

**46/03/23      FINANCE & RISK MANAGEMENT MATTERS INCLUDING: -****i. Monthly Accounts (*Appendix 1*)**

The monthly accounts were proposed by Cllr Sutton, seconded by Cllr Wilson and unanimously RESOLVED for approval.

**i. Huntingdonshire District Council's Precept Notification Band D charge.**

Thank you for your Notified Precept of:	<b>£256,289</b>
Tax Base for Area (Equated number of Band D Properties)	1410
Band D Charge (to cover Local Council Precept)	<b>£181.77</b>

- ii. **Purchase of a second-hand flatbed trailer for the Parish Council Lengthsman** – cost estimated at £500-£600

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED for approval.



iv. **Note the Building Valuations by Norris & Fisher Insurance Brokers Ltd for the insurance rebuilding cover.**

- a) Millennium Pavilion £1,459,000
- b) Norwood Building £706,000

v. **Report from the Finance Working Party Meeting held on the 23<sup>rd</sup> February 2023 and matters to consider.**

- a. It was proposed by Cllr Sutton, seconded by Cllr Dolby and unanimously RESOLVED to approve the 2023/2024 Budget.
- b. It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to approve the Investment Policy.
- c. It was proposed by Cllr David, seconded by Cllr Meadows and unanimously RESOLVED to approve opening a Post Office Account or similar to deposit cash.
- d. It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to adopt the GDPR Policies and Procedures Manual.

The next Finance Working Party Meeting is to be held on the 31<sup>st</sup> May 2023.

**47/03/23      PERSONNEL COMMITTEE – SPINAL COLUMN POINTS FOR STAFF FROM APRIL 2023.**

Further to agreement from NALC regarding staff Spinal Column Points (SCP), some pay scales have been revised and agreed by the Personnel Committee.

The next Personnel Committee meeting will be held on 30<sup>th</sup> March 2023.

**48/03/23      THE CARNIVAL COMMITTEE REQUEST FOR USE OF PARISH COUNCIL FACILITIES FOR THE 2023 CARNIVAL WEEKEND 23RD – 25<sup>TH</sup> JUNE 2023**

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to offer permission.

**49/03/23      HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

- i. Resident correspondence received regarding HGV's travelling through the village – Permission requested for the Clerk to contact trading standards to carry out checks. All agreed.
- ii. The pothole on Feoffees Road has been reported to CCC.

**50/03/23      REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

The SNRG meeting was held on the 11<sup>th</sup> January 2023, and the next meeting will be on Wednesday 15<sup>th</sup> March 2023.

Repairs to the footpath around the lake are being carried out.

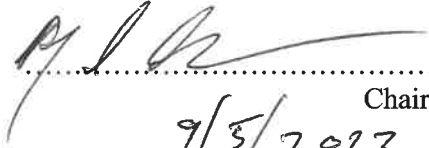


**51/03/23      NOTICES & MATTERS FOR THE NEXT AGENDA**

To appoint a representative re: The Armed Forces Covenant.

The next meeting of Somersham Parish Council will be held on Monday 17th April 2023 in the Millennium Pavilion, The Trundle, Somersham.

There being no further business the meeting closed at 20:55pm.

  
.....  
Chairman  
9/3/2023



