

MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 4th September 2023 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

PRESENT WERE:

Cllr N David	Cllr T Sansom
Cllr C Dolby	Cllr D Skeggs
Cllr J Drury	Cllr F Smith
Cllr K Meadows	Cllr R Sutton
Cllr T Piper	Cllr R Woolway
Cllr D Potter (in the chair)	

Mrs I Healiss, Clerk
Mrs J Turney, Deputy Clerk

Seats fifteen (15), Councillors present eleven (11), vacancies four (3), Quorum five (5).

IN ATTENDANCE

Eight (8) members of the public including: -

Two (2) representatives from the Cranbrook Plants Development.

Two (2) representatives from Colne Parish Council.

Mr McCandless from Community Road Watch (CRW.)

138/09/23 APOLOGIES

Apologies for absence were accepted from:

Cllr C Fidler – personal

Cllr S Criswell offered apologies due to work commitments.

139/09/23 PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

140/09/23 PUBLIC FORUM

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:31 hours and reconvened at 19:45 hours.

- Representatives from the Cranbrook Plants development and Colne Parish Council offered to answer any queries/concerns regarding the proposal.
- The Community Library offered an invitation to the Council regarding their 20th Anniversary event on 3rd October.
- A request was made for Councillors to consider joining the Victory Hall Management Committee as PC representatives.
- A resident suggested that a member of the defunct Somersham Sports and Leisure Association (SSLA) be on the working party regarding sports provision in the village.

- Mr McCandless (CRW) requested the Parish Council (PC) consider supporting, in principle, a speed indicator device pole to be located at Galley Drove in Colne, to address inbound traffic. This will be funded through a PFI (private finance initiative) through the CRW. It was agreed to place this on the agenda for consideration at the next PC meeting.

141/09/23 CO-OPT TWO (2) NEW PARISH COUNCILLORS

It was proposed by Cllr David, seconded by Cllr Woolway and unanimously RESOLVED to accept Amanda Cass as a Parish Councillor.

It was proposed by Cllr Woolway, seconded by Cllr David and unanimously RESOLVED to accept Andrew Chapman as a Parish Councillor.

142/09/23 REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL

The Clerk read Cllr Criswell's report, confirming the new charge for green bins as going ahead.

143/09/23 PLANNING MATTERS

a) PLANNING APPLICATIONS

23/01160/FUL	Cranbrook Plants Colne Road Somersham Full planning permission for 64 dwellings and community building including access and associated landscaping.
--------------	--

It was proposed by Cllr Woolway, seconded by Cllr David and RESOLVED to object to this application, in support of concerns raised by Colne Parish Council.
There were nine (9) votes in favour and one (1) against.

Further to comments made by Colne PC: -

1. The proposed community building is not regarded as required, and poses concerns surrounding its financial viability for ongoing maintenance.
2. Improvements to the road and footpath would combat issues for pedestrians travelling into Somersham from the development as there is no footpath on the west side of the B1050. With service centres and schools located in Somersham, a safer route should be duly considered by the developer.
3. Colne Ferry and Bridge Farm transportations will be routed adjacent to the proposed application site, increasing the volume of traffic at the pedestrian crossing point, at the junction.

Colne suggests a footpath be installed from the proposed development to connect to the existing footpath into Somersham on the West side of the B1050 which the Parish Council support.

23/01353/FUL	Stamford Lodge 16 St Ives Road PE28 3ER Change of use of existing workshop/garage to form separate residential dwelling including the insertion of windows, doors and rooflights, dormer windows, canopy over front door and creation of access onto The Pasture
--------------	---

It was proposed by Cllr Woolway, seconded by Cllr Sansom and to RESOLVED to approve this application. There were nine (9) in favour and one (1) against.

The alterations presented in the proposal were deemed as reasonable to the building, which would convert well to a dwelling from its current status as a workshop/garage. The footprint of the building also remains unchanged.

a) PLANNING APPROVED

23/00836/HHFUL 65 Grange Road, Somersham
Demolition of existing conservatory to be replaced with a single
storey rear extension.

b) PLANNING REFUSED

18/00840/FUL Legacy Park, Chatteris Road, Somersham
Change of use of land to provide four additional gypsy/traveller
pitches with day rooms and gym room/store.

144/09/23 MINUTES OF THE MEETING HELD ON 7TH AUGUST 2023

The Minutes were proposed by Cllr David, seconded by Cllr Meadows and RESOLVED as approved.
There were eight (8) in favour and two (2) abstentions.

**145/09/23 FORM A WORKING PARTY TO INVESTIGATE THE OPPORTUNITY AND
FEASIBILITY TO PURCHASE TWO ADJOINING FIELDS TO THE
MILLENNIUM SPORTS FACILITY.**

(The working group will review the current sports provision in the parish, investigate expanding the
variety of sports facilities and activities available to reflect the expected increase of population in
Somersham, plus potential costs of the project.)

It was proposed by Cllr Sutton, seconded by Cllr Woolway and unanimously RESOLVED to form a
working party.

It was proposed by Cllr Dolby, seconded by Cllr Skeggs and unanimously RESOLVED to accept Cllr
Sansom, Cllr David, Cllr Potter, Cllr Skeggs and the Clerk onto the working party.

146/09/23 POLICE REPORT

A police report was not provided with apologies, due to a lack of staff.

- Neighbourhood Safety Emails.
- Update regarding the Community Meeting held on 11th August 2023.

Thanks were offered to Cllr David for arranging the Community Meeting.

Cllr David advised that the next edition of Somersham4U Newsletter will contain an overview of the
meeting, with an aim for a similar consultation to be held every six (6) months.

147/09/23 PARISH CLERK'S REPORT

Correspondence emailed to councillors:

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases & updates

The CAPALC conference will take place on 15th September.

148/09/23 FINANCE & RISK MANAGEMENT MATTERS INCLUDING: -

- i. Monthly Accounts. (Appendix One)
The Monthly Accounts were proposed by Cllr Sutton, seconded by Cllr
Woolway and unanimously RESOLVED for approval.
- ii. Quarterly Risk Assessments by Councillors.

All reports are now received and will be added to the VSM shared file. Completed spreadsheets should include a photographic record of issues raised, in order to identify actioned work. The Risk Assessments will be added to next May's Agenda. The poor state of three (3) Parish Council benches and a cooker fault with the ignition (at the Pavilion) were raised for attention. The Clerk will investigate work needed.

- iii. Insurance Renewal due on 1st October 2023 with Hiscox Insurance Ltd (in a long-term agreement until 2025)
Noted by Councillors.

149/09/23 PURCHASE OF TWO (2) LIFE BUOYS, AND TWO (2) LIFE BUOY HOUSINGS FOR THE LAKE AREA AT A COST OF £663.07 (INCL. VAT) FROM GLASDONS, AS PART OF ONGOING RISK ASSESSMENTS.

(Life Saving Appliances - Public Health Act 1936 (s24))



Noted by Councillors.

150/09/23 REPORT HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS - REPAIRS/ MAINTENANCE

The following matters were raised for attention: -

- Gates at the end of the footpath along Church Walk do not open.
- Gates at the end of the new bridleway between Colne and Somersham are locked.
- Street lights are obscured by trees in front of the Church.
- The bench near West End requires repair.
- Overgrown public footpath at the field by West End.

151/09/23 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS.

No reports were offered.

Cllr Sutton offered thanks to all involved for organising the successful Lake Day event, especially the Angling Club and Timebank.

152/09/23 NOTICES & MATTERS FOR THE NEXT AGENDA

An agreement in principle by the Council for CRW to install a new SID post at Galley Drove.

The next meeting of Somersham Parish Council will be on Monday 2nd October at 7.30pm in The Millennium Pavilion, The Trundle, Somersham, PE28 3JS.

There being no further issues the meeting was closed at 21:04 hours.

.....
Chairman

Appendix One

ACCOUNTS	4th September 2023	Vat		TOTAL		Cost Centre
Payroll	Salaries	£0.00	£7,214.03	£7,214.03	Bacs	Salaries - 7 September 2023
Pension payments	Pension Fund	£0.00	£1,833.97	£1,833.97	Bacs	Pensions - 7 September 2023
HMRC	Tax & NI	£0.00	£2,704.39	£2,704.39	Bacs	HMRC - 7 September 2023
SLCC	I Healiss Finance summit fee 13th Sept	£12.00	£60.00	£72.00	Bacs	Training
SLCC	J Turney Finance summit fee 13th Sept	£12.00	£60.00	£72.00	Bacs	Training
Mrs P Peck	Expenses refund – travel/office sundries 1st Aug	£0.00	£48.90	£48.90	Bacs	Timebank
HDC	Excess bin weight 24th July	£0.00	£112.35	£112.35	Bacs	Amenity areas
Viking	office tea/coffee 3rd August	£7.08	£35.28	£42.36	Bacs	Office
Somersham Victory Hall	Changing lives yoga 31st July	£0.00	£32.00	£32.00	Bacs	Changing Lives
Somersham Victory Hall	Changing Lives TaiChi 31st July	£0.00	£44.00	£44.00	Bacs	Changing Lives
Somersham Victory Hall	Changing Lives Strength&balance 31st July	£0.00	£110.00	£110.00	Bacs	Changing Lives
Mike Tabrett	4 classes taichi trainer 4th Aug	£0.00	£200.00	£200.00	Bacs	Changing Lives
Steve Blackwell	Inv 100373 tree 6th Aug	£0.00	£480.00	£480.00	Bacs	Tree work
RoSPA	annual inspection Norwood play area 18th Apr	£30.40	£152.00	£182.40	Bacs	Maintenance
Cole & Day	Fuel 15 Jul to 31 Jul	£11.38	£56.91	£68.29	Bacs	Kubota
Linda Garrick Starfish Yoga	Adapted yoga sessions June & July	£0.00	£275.00	£275.00	Bacs	Changing Lives
Sam Godfrey	Nordic walking 6th July & 27th July	£0.00	£70.00	£70.00	Bacs	Changing Lives
CAPALC	JTurneyShare the Vision Annual conference 15th Sept	£0.00	£75.00	£75.00	Bacs	Training
Becky Adams	Strength and balance July23	£0.00	£250.00	£250.00	Bacs	Changing Lives
Steve Blackwell	Invoice 100372 30 July	£0.00	£380.00	£380.00	Bacs	Tree work
Microshade	VSM Monthly fees Aug23	£54.60	£273.00	£327.60	Bacs	Office
Libra Security	Library annual alarm maintenance	£58.90	£294.52	£353.42	Bacs	Library
Libra Security	Library replaced sensor	£9.00	£45.00	£54.00	Bacs	Library
HDC	Loan repayment Inv 70070154	£0.00	£1,845.98	£1,845.98	Bacs	CIL
CAPALC	K Meadows Planning training	£0.00	£50.00	£50.00	Bacs	Training
ESPO	Football line marker 25th May	£0.00	£305.88	£305.88	Bacs	Maintenance
Cole & Day	Fuel 1Aug to 15Aug	£9.20	£46.01	£55.21	Bacs	Kubota
SuprClean Ltd	Millenium Pavilion July 23	£0.00	£700.00	£700.00	Bacs	Millennium Pavilion
TOTAL		£204.56	£17,754.22	£17958.78		
				£17958.78		
Electronic payments						
Talk Talk Business	01487 841359 & internet -(due 1 Aug 2023)	£7.79	£38.95	£46.74	DD	Administration
Huntingdonshire DC	Sea Container - Rates 2023/24	£0.00	£52.00	£52.00	DD	Administration
Huntingdonshire DC	Norwood Building - Rates 2023/24	£0.00	£0.00	£0.00	DD	No rates due in 2023-2024
Huntingdonshire DC	Millennium Sports Facility - Rates 2023/24	£0.00	£35.00	£35.00	DD	Millennium SF
EDF	Electricity - Multi sports area - 2023	£0.40	£7.60	£8.00	DD	Multi sports area
British GasLite	Electricity - Lake sea container - 20th Aug 2023	£3.40	£68.02	£71.42	DD	Lake area

British GasLite	Electricity - Norwood Building - 13th Aug 2023	£4.15	£82.92	£87.07	DD	Norwood Building
British GasLite	Electricity - Library - 4th Aug 2023	£1.94	£38.84	£40.78	DD	Library
British GasLite	Electricity - Millennium Sports Facility - 20th Aug 2023	£5.00	£100.00	£105.00	DD	Millennium SF
British GasLite	Gas - Millennium Sports Facility - 20th Aug 2023	£0.90	£18.09	£18.99	DD	Millennium SF
Scottish Power	Gas - Norwood Building - 6 Aug 2023	£11.52	£230.33	£241.85	DD	Norwood Building
YU Energy	Street lighting - standing charge - 8 Aug 2023	£0.49	£9.87	£10.36	DD	Street lighting
YU Energy	Street lighting - electric - 8 Aug 2023	£3.03	£60.56	£63.59	DD	Street lighting
BrightPay UK - iCloud access	Monthly fee - 4 Aug 2023	£0.68	£3.38	£4.06	DD	Payroll software
TOTAL		£39.30	£745.56	£784.86		
				£784.86		

OPTIMUM CARD

30th August 2023

		VAT	Total		
GiffGaff	Giff Gaff x 5 staff members (phone)	£4.66	£23.34	£28.00	CARD
Optimum card	Monthly fee	£0.00	£1.99	£1.99	CARD
Bookwhen	Monthly fee	£3.80	£19.00	£22.80	CARD
Amazon UK	Ethernet cable	£1.65	£8.23	£9.88	CARD
	Limescale remover	£2.21	£11.02	£13.23	CARD
	Staples	£1.76	£8.79	£10.55	CARD
	Ethernet cable-long	£2.53	£12.64	£15.17	CARD
	Ethernet cable	£1.63	£8.15	£9.78	CARD
	Padlocks	£6.93	£34.57	£41.50	CARD
	Knitting yarn (Changing Lives)	£2.49	£12.45	£14.94	CARD
	Mobile phone-A Scrivens	£10.99	£54.99	£65.98	CARD
TOTAL		£38.65	£195.17	£233.82	
				£233.82	