

MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 2nd October 2023 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

PRESENT WERE:

Cllr A Cass
Cllr A Chapman
Cllr N David
Cllr C Dolby

Cllr D Potter (in the chair)
Cllr D Skeggs
Cllr R Sutton
Cllr R Woolway

Mrs I Healiss, Clerk

Seats fifteen (15), Councillors present eight (8), vacancies two (2), Quorum five (5).

IN ATTENDANCE:

Mr T Palmer, Chairman of the Angling Club.

153/10/23 APOLOGIES

Apologies for absence were accepted from:

Cllr C Piper - Personal
Cllr J Drury - Personal
Cllr K Meadows - Personal
Cllr T Sansom - Personal
Cllr F Smith - Personal
Mrs Jane Turney - Sickness

154/10/23 RESIGNATION OF CLAIRE FIDLER

Claire Fidler offered her resignation and a letter of thanks has been sent.
The Elections Office has been notified, and the vacancy duly advertised.

155/10/23 PARISH COUNCILLORS DECLARATIONS OF INTEREST

No Declarations were made.

156/10/23 PUBLIC FORUM

It was proposed by Cllr Sutton, seconded by Cllr Skeggs and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:32 hours and reconvened at 19.41 hours.

The Angling Club Chairman offered a short report outlining ideas and future plans, including the Angling Club and SNRG joining within the CIO.

Discussion surrounding the potential for a large teaching platform on the Eastern side of the lake to offer tuition from Angling Club coaches, for the next meeting agenda.

157/10/23 REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL

Due to a change in policy, there has been no weed control on the Highways, which will be reviewed next year.

ENVAR have stated they will be appealing the previous application, and a second application will run in parallel with this appeal.

HDC are offering planning training on 30th Oct and 6th November.

The Somersham Postmaster has offered no intention of closing the Post Office, and must give 3 months' notice to do so. There are ongoing negotiations regarding the rent.

158/10/23 ELECT WORKING PARTY REPRESENTATIVES

It was agreed to defer this item to the next meeting.

159/10/23 PLANNING MATTERS

a) PLANNING APPLICATIONS

CCC/23/093/FUL	ENVAR Composting, St Ives Road, PE28 3BS Construction of a Waste Transfer Station and Biomass Building, 4 Fire Water Holding Tanks, Waste Water Treatment Plant and a new Surface Water Attenuation Lagoon.
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It was proposed Cllr Skeggs, seconded by Cllr Woolway and RESOLVED to approve this application. There were five (5) votes in favour and two (2) against.

The proposed buildings as per the application– Waste Transfer Station and Biomass Building are not overly large for the site, indicating 11.00 m in height, 70.00 m in length and 40.00 m in width. The site requires expansion to accommodate ENVAR'S growth over the years.

The material being processed for composting remains the same as before.

The proposal assists waste water treatment processes, which also does not appear to be changed.

23/01630/TREE	4 Grange Barns, PE28 3YY Somersham Horse Chestnut-Crown Clean and reduce by 1.5m for the health of the tree.
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It was proposed by Cllr Sutton, seconded by Cllr Dolby and RESOLVED to approve this application. There were six (6) votes in favour and one (1) abstention.

Further to there being no objections made by the tree officer, this application would benefit the health of the tree.

a) PLANNING APPROVED

b) PLANNING REFUSED

22/01658/FUL	Hilltop Orchard St Ives Road Somersham. Change of use to part of orchard to provide three gypsy/traveller mobile homes and associated tourer parking, laying of associated hardstand and proposed day room to replace existing mobile home.	Refused 7/9/23
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It was updated that the applicants had not established gypsy status.



160/10/23 MINUTES OF THE MEETING HELD ON 4TH SEPTEMBER 2023

The Minutes were proposed by Cllr David, seconded by Cllr Sutton and RESOLVED as approved. There were six (6) in favour and one (1) abstention.

161/10/23 A WORKING PARTY (TO INCLUDE THE PARISH CLERK) TO INVESTIGATE FUTURE HIRE OPPORTUNITIES AT THE MILLENNIUM PAVILION.

It was proposed by Cllr Sutton, seconded by Cllr David and unanimously RESOLVED to form a working party to include Cllrs Sutton, Cllr Cass and Cllr Skeggs. It was agreed for the two working party groups, as per the last meeting, to merge.

162/10/23 POLICE REPORT

- Neighbourhood Safety Emails

It was proposed by Cllr Sutton, seconded by Cllr Skeggs and unanimously RESOLVED to accept the Police Report.

163/10/23 PARISH CLERK'S REPORT

Correspondence emailed to councillors:

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases & updates
- v. Somersham Parish Council attendance at the CAPALC conference on 15/9/23
The conference was attended by Cllr Sutton, Cllr Potter, Jane Turney and Alex Scriven.
- vi. SLCC conference 11-12th October 2023. The Clerk and Deputy Clerk will be attending the conference.

164/10/23 FINANCE & RISK MANAGEMENT MATTERS INCLUDING: -

- i. To Agree the Monthly Accounts (Appendix 1)
The Monthly Accounts were proposed by Cllr Sutton, seconded by Cllr Chapman and unanimously RESOLVED for approval.
- ii. Annual Insurance – Policy details circulated to Councillors. Insurance Renewal due on 1st October 2023 with Hiscox Insurance Ltd (in a long-term agreement until 2025)
- iii. Update on the External Auditor's Report 2022-23
The Clerk clarified that the comment made on the AGAR regarding the Optimum card balance illustrated the card balance on the date which the statement was printed, and not the true balance for the month end. This was explained to the External Auditor.
The External Auditor's Report was proposed by Cllr Skeggs, seconded by Cllr David and unanimously RESOLVED for approval.
- iv. Huntingdonshire DC – Precept request 2024-25. Finance Working Party meeting scheduled on 19/10/23
- v. Mid-year Internal Audit to be carried out in October 2023 by CAPALC
This has been postponed and will be rearranged in due course.
To Note:
16th October - Informal Finance Meeting to discuss the budget and precept at 7pm at the Millennium Pavilion.

165/10/23 RECEIVE AN UPDATE REGARDING PROGRESS FOR THE ARMED FORCES COVENANT.

Cllr Potter has signed the Armed Forces Covenant and acknowledged that this has been accepted.

166/10/23 REPORT HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS - REPAIRS/ MAINTENANCE

Community Road Watch (CRW)

The Deputy Clerk will send an email to Councillors regarding updates from the last meeting regarding the closed gate at the new Bridleway and the van parked on the verge of B1040 road to St Ives. The street light at the front of the Church yard has been reported to the church warden and the tree will be pollard.

167/10/23 POSSIBLE POST OFFICE CLOSURE.

If notice is given by the Postmaster (at least 3 months), the Post Office should then work to find an alternative venue/operator. Only in the event that no alternative can be found would the community need to consider its options.

To demonstrate its value, residents must continue to use the Post Office.

168/10/23 TO AGREE TO SUPPORT IN PRINCIPLE, THE COMMUNITY ROAD WATCH UK (CIC) TO PROVIDE AT ITS SOLE COST, A POST FOR A SPEED INDICATING DEVICE (SID.) TO BE INSTALLED BY CCC HIGHWAYS OR THROUGH A PFI APPLICATION (PRIVATE FINANCE INITIATIVE) TO ADDRESS INBOUND TRAFFIC SPEEDS ALONG COLNE RD, INTO SOMERSHAM.

It was proposed by Cllr Sutton, seconded by Cllr Woolway and unanimously RESOLVED to agree to support the installation of a SID post, in principle.

169/10/23 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS

An update meeting took place with the Clerk on 27th September regarding the SNRG and Angling Club. Both groups will be merging for CIO status– an upcoming presentation will be made outlining future aims regarding the new CIO constitution.

A Memorandum of Understanding will be put together for agreement between the CIO, PC and CCC as land owners.


170/10/23 NOTICES & MATTERS FOR THE NEXT AGENDA

Resurfacing the multi sports area.

Cllr Sutton offered apologies for non-attendance at the next meeting.

The next meeting of Somersham Parish Council will be on Monday 30th October 2023 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS

There being no further issues the meeting was closed at 21:00 hours.


Chairman

Accounts
Appendix 1

ACCOUNTS	2nd October 2023	Vat	TOTAL			Cost Centre
Payroll	Salaries	£0.00	£8,554.85	£8,554.85	Bacs	Salaries - 29th September 2023
Pension payments	Pension Fund	£0.00	£1,830.44	£1,830.44	Bacs	Pensions - 29th September 2023
HMRC	Tax & NI	£0.00	£1,339.28	£1,339.28	Bacs	HMRC - 29th September 2023
McAfee	Anti virus software annual fee 4th Sept23-24	£0.00	£60.99	£60.99	Bacs	Office
Linda Garrick	Adapted yoga 2 sessions Aug23	£0.00	£110.00	£110.00	Bacs	Changing Lives
Starfish Yoga Somersham	Coffee morning 26th Aug23	£0.00	£16.50	£16.50	Bacs	Timebank
Victory Hall	Call out to cctv 13th Aug23	£14.00	£70.00	£84.00	Bacs	CCTV
PSK Installations	Confidential waste disposal 31st Aug23	£19.06	£95.28	£114.34	Bacs	Office
Datashredders	Millennium Pavilion Cleaning 7thAug to 28th Aug23	£0.00	£288.00	£288.00	Bacs	Millennium Pavilion
SuprClean Ltd	Lifebuoys and mounting at The Lake	£110.52	£552.56	£663.08	Bacs	Lake area
Glasdon UK Ltd	Fuel 16thAug to 31stAug 23	£10.34	£51.72	£62.06	Bacs	Kubota
Cole & Day	Millennium Pavilion emergency call out re fire alarm	£80.27	£401.34	£481.61	Bacs	Maintenance
Churches Fire Somersham	Changing Lives yoga 31st Aug23	£0.00	£16.00	£16.00	Bacs	Changing Lives
Victory Hall Somersham	Changing Lives Tai Chi 31st Aug23	£0.00	£44.00	£44.00	Bacs	Changing Lives
Victory Hall Somersham	Changing Lives Strenght&Balance 31st Aug23	£0.00	£66.00	£66.00	Bacs	Changing Lives
Victory Hall	Refuse sacks re litter picking 23rd Aug	£3.86	£19.30	£23.16	Bacs	Millennium Pavilion
CCI Supplies	Finance training-J Turney&I Healiss 30th Aug23	£0.00	£60.00	£60.00	Bacs	Training
CAPALC	CILCA training J Turney 29th Aug23	£0.00	£400.00	£400.00	Bacs	Training
CAPALC	Annual Conference D Sutton 28th Aug23	£0.00	£75.00	£75.00	Bacs	Training
Mike Tabrett	5 classes TaiChi trainer 4th Sept23	£0.00	£250.00	£250.00	Bacs	Changing Lives
Viking	Office milk 8th Sept	£0.00	£19.99	£19.99	Bacs	Office
Becky Adams	Strength & Balance August	£0.00	£150.00	£150.00	Bacs	Changing Lives
Sam Godfrey	Nordic Walking 3rd Aug and 24th Aug	£0.00	£70.00	£70.00	Bacs	Changing Lives
Churches Fire	Norwood bdg annual fire alarm service 2stOct23 to 30th Sep24	£72.94	£364.68	£437.62	Bacs	Servicing
Churches Fire	Millennium annual fire alarm service 2stOct23 to 30th Sep24	£59.56	£297.82	£357.38	Bacs	Servicing
Vision ICT Ltd	Two new email accounts re Councillors	£7.20	£36.00	£43.20	Bacs	Office
CAPALC	Annual Conference D Potter 28th Aug23	£0.00	£75.00	£75.00	Bacs	Training
K & M Lighting Services	Annual street lighting maintenance 1st Sept 23 to 31st Aug 24	£45.13	£225.65	£270.78	Bacs	Street lighting
Michael Murray	Two Lake Fun Day banners 30th Aug23	£18.00	£90.00	£108.00	Bacs	Timebank
Signs Ltd	VSM monthly fees Sept23	£54.60	£273.00	£327.60	Bacs	Office
Microshade	Invoice 100374 5Sep23	£0.00	£140.00	£140.00	Bacs	Tree work
VSM	Fuel 2nd Sept23 to 15th Sep23	£10.22	£51.11	£61.33	Bacs	Kubota
Steve Blackwell	T Piper Councillor training 18th Sep23	£0.00	£75.00	£75.00	Bacs	Training
Cole & Day	Expenses refund -travel CAPALC annual conference Wyboston15Sep	£0.00	£18.00	£18.00	Bacs	Expenses
CAPACL	Timebank Hall hire re knit&natter,coffee mng,TaiChi taster 15Sep23	£0.00	£175.00	£175.00	Bacs	Timebank
J Turney	GSM/3g line rental on remove CCTV-July Aug Sept23	£11.10	£55.50	£66.60	Bacs	CCTV
Pidley Village Hall	Works to security systems re new doors/windows 18th Sep23	£72.40	£362.00	£434.40	Bacs	CCTV
PSK Installations	Norwood building new doors and windows 18th Sep23	£1,309.88	£6,549.42	£7,859.30	Bacs	Maintenance
PSK Installations	Norwood building water rates 28th Feb23 to 31st Aug23	£0.00	£44.99	£44.99	Bacs	Library
Ramsey	Topping off grass at Nature Reserve 24th Sep23	£0.00	£135.00	£135.00	Bacs	Lake area
Glass&Glazing	One Leisure sports sessions 2nd Aug and 30th Aug23	£41.56	£207.80	£249.36	Bacs	Localism projects
Source for Business						
Edward Ison						
HDC						



N Mann	Refund 3.5hrs Millennium Pavilion hire re fire alarm 18th Jun23	£0.00	£52.50	£52.50	Bacs	Refund
James Waters	Verge cutting 10th Aug & 19th Sep23	£100.00	£500.00	£600.00	Bacs	Agency
Wave	Water bill Norwood bdg 16th Mar to 15th Sep23	£0.00	£66.50	£66.50	Bacs	Water
Wave	Water bill Millennium Pavilion 23rd Aug to 15th Sep23	£0.00	£531.19	£531.19	Bacs	Water
TOTAL		£2,040.64	£24,867.41	£26,908.05		
Electronic payments						
Talk Talk Business	01487 841359 & internet -(due 1 Sep 2023)	£8.19	£40.93	£49.12	DD	Administration
Huntingdonshire DC	Sea Container - Rates 2023/24	£0.00	£52.00	£52.00	DD	Administration
Huntingdonshire DC	Norwood Building - Rates 2023/24	£0.00	£0.00	£0.00	DD	No rates due in 2023-2024
Huntingdonshire DC	Millennium Sports Facility - Rates 2023/24	£0.00	£35.00	£35.00	DD	Millennium SF
EDF	Electricity - Multi sports area - 2023	£0.40	£7.60	£8.00	DD	Multi sports area
British GasLite	Electricity - Lake sea container - 20th Sep 2023	£0.95	£18.91	£19.86	DD	Lake area
British GasLite	Electricity - Norwood Building - 13th Sep 2023	£3.68	£87.07	£90.75	DD	Norwood Building
British GasLite	Electricity - Library - 4th Sep 2023	£2.16	£43.14	£45.30	DD	Library
British GasLite	Electricity - Millennium Sports Facility - 20th Sep 2023	£5.30	£105.97	£111.27	DD	Millennium SF
British GasLite	Gas - Millennium Sports Facility - 20th Sep 2023	£1.17	£23.57	£24.74	DD	Millennium SF
Scottish Power	Gas - Norwood Building - 6 Sep 2023	£11.52	£230.33	£241.85	DD	Norwood Building
YU Energy	Street lighting - standing charge - 8 Sep 2023	£0.49	£9.87	£10.36	DD	Street lighting
YU Energy	Street lighting - electric - 8 Sep 2023	£2.99	£59.81	£62.80	DD	Street lighting
BrightPay UK - iCloud access	Monthly fee - 4 Sep 2023	£0.68	£3.38	£4.06	DD	Payroll software
Angling Trust Ltd	Annual fee 31st March 2023	£0.00	£273.00	£273.00	DD	Lake area
TOTAL		£37.53	£990.58	£1,028.11		
OPTIMUM CARD	30th September 2023					
GiffGaff	Giff Gaff x 5 staff members (phone)	£4.66	£23.34	£28.00	CARD	
Paxton	20 key fobs 4th Sep 2023	£18.80	£94.00	£112.80	CARD	
Optimum card	Monthly fee	£0.00	£1.99	£1.99	CARD	
Bookwhen	Monthly fee	£3.80	£19.00	£22.80	CARD	
Amazon UK	Knitting yarn(Changing Lives)	£4.16	£20.73	£24.89	CARD	
	Lock for desk cupboard (office)	£1.58	£7.92	£9.50	CARD	
	Phone charger re A Scrivens mobile	£1.96	£9.82	£11.78	CARD	
LIDL	Timebank coffee mng biscuits 20th Sept	£0.00	£5.90	£5.90	CARD	
Iceland	Timebank coffee mng nibbles 20th Sept	£0.00	£10.00	£10.00	CARD	
B&M stores	Timebank coffee mng cakes 20th Sept	£0.00	£4.18	£4.18	CARD	
Tesco	Timebank coffee mng quiche 20th Sept	£0.00	£12.22	£12.22	CARD	
Morrisons	Lake fun day&apple day burgers	£0.00	£38.83	£38.83	CARD	
Tesco	Lake fun day&apple day burgers buns	£0.00	£35.40	£35.40	CARD	
TOTAL		£34.96	£283.33	318.29		