

## MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 30th October 2023 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

[www.somersham-pc.gov.uk](http://www.somersham-pc.gov.uk)

### PRESENT WERE:

Cllr A Cass  
Cllr A Chapman  
Cllr C Dolby  
Cllr J Drury  
Cllr D Potter (in the chair)

Cllr T Sansom  
Cllr D Skeggs  
Cllr F Smith  
Cllr R Woolway

Mrs I Healiss, Clerk  
Mrs J Turney, Deputy Clerk

Seats fifteen (15), Councillors present nine (9), vacancies three (3), Quorum five (5).

### **171/10/23      APOLOGIES**

Apologies for absence were accepted from:

Cllr N David - personal  
Cllr K Meadows – resigned  
Cllr T Piper was recorded as ABSENT.  
Cllr R Sutton - personal

Cllr S Criswell offered apologies due to work commitments.

### **172/10/23      PARISH COUNCILLORS DECLARATIONS OF INTEREST**

Cllr Chapman – Angling Club Membership (re: agenda item 184/10/23)

### **173/10/23      PUBLIC FORUM**

It was proposed by Cllr Sansom, seconded by Cllr Dolby and unanimously RESOLVED to close the meeting for a period of time to hold a public forum.

The meeting was closed at 19:31 hours and reconvened at 19:31 hours as there were no members of the public present.

### **174/10/23      REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL**

The Clerk read Cllr Criswell's Report:

ENVAR have submitted an appeal for the Energy from Waste Incinerator. The inspectorate will announce process and timescales in due course.

LHI applications are now open until 5th January 2024.

## **175/10/23      TO ELECT WORKING PARTY REPRESENTATIVES**

(Current representative list disseminated prior to the meeting)

It was proposed by Cllr Potter, seconded by Cllr Woolway and unanimously RESOLVED to accept Cllr Sutton onto the Village Hall Management Committee as a PC representative.

It was proposed by Cllr Potter, seconded by Cllr Woolway and unanimously RESOLVED to accept Cllr Drury on to the S4U Newsletter Working Party.

## **176/10/23      PLANNING MATTERS**

### **a) PLANNING APPLICATIONS**

23/01676/PIP      Land South of Rectory Lane, Somersham  
Erection of up to 2 dwellings and associated works.

It was proposed by Cllr Dolby, seconded by Cllr Skeggs and unanimously RESOLVED to object to this application due to concerns regarding the width of the access route onto the development, which may be used for other access off Rectory Lane.

The development also appears to be reliant on this route for emergency access, and will need to be duly considered in any further plans.

23/01403/FUL      The Hawthorns, Pidley Road, Somersham, PE28 3ES      13/11/23  
Change of use from horse/animal paddocks/agricultural land to temporary storage.

It was proposed by Cllr Dolby, seconded by Cllr Sansom and unanimously RESOLVED to object to this application. It was agreed that the criteria for the proposal appears misleading - the temporary storage suggested is for the use of static caravans, with a view to receive a caravan licence and this matter requires clarification. The suggested access and egress points to the site appear unsafe, especially on the bend by the signage company on St Ives Road, as per the application.

### **b) PLANNING REFUSED**

22/01658/FUL      Hilltop Orchard St Ives Road Somersham  
Change of use of part orchard to provide three gypsy/traveller mobile homes and associated tourer parking, laying of associated hardstand and proposed day room to replace existing mobile home.

22/00518/FUL      Land At Rosefield Parkhall Road Somersham  
Change of use of land for the stationing of four mobile homes (static caravans) and eight touring caravans, to include establishment of hardstanding and fences on a temporary or permanent basis (partly retrospective).

The Clerk will query with Planning if this will be enforced as retrospective.

## **177/10/23      MINUTES OF THE MEETING HELD ON 2<sup>ND</sup> OCTOBER 2023**

The Minutes were proposed by Cllr Woolway, seconded by Cllr Cass and RESOLVED as approved. There were five (5) votes in favour and three (3) abstentions due to absence.

- 178/10/23      POLICE REPORT**
- Neighbourhood Safety Emails  
The Police Report was agreed.
- 179/10/23      PARISH CLERK'S REPORT**
- Correspondence emailed to councillors:**
- CAPALC bulletin & NALC CEO bulletins  
NALC consultation to update the model Financial Regulations.
  - Neighbourhood Alerts
  - Cambridgeshire ACRE bulletins and updates
  - Huntingdonshire DC – press releases & updates  
Polling district review  
Community gritting schemes
  - Pantomime event to take place on 16/12/23. The Clerk gave details regarding the forthcoming event.
- 180/10/23      FINANCE & RISK MANAGEMENT MATTERS**
- Monthly Accounts (Appendix One)  
The Monthly Accounts were proposed by Cllr Potter, seconded by Cllr Chapman and unanimously RESOLVED for approval.
- 181/10/23      PURCHASE OF OFFICE LAPTOP FROM LAPTOPS DIRECT INCLUDING VAT AND DELIVERY £419.96 (£349.97 EX VAT)**
- Noted by Councillors
- 182/10/23      RESURFACING WORK AT THE MULTI-SPORT'S AREA AT THE NORWOOD FIELD**
- It was decided to defer this item to next meeting as a closed session on 27<sup>th</sup> November, as a third quote has not yet been received.
- 183/10/23      REQUEST RECEIVED FROM SOMERSHAM COMMUNITY LIBRARY TO IMPROVE THE INSULATION (TO RE-GLAZE 3 VELUX WINDOWS.)**
- It was proposed by Cllr Potter, seconded by Cllr Woolway and unanimously RESOLVED to agree to this work. The Clerk will also liaise with CCC, who have offered permission.
- 184/10/23      THE ANGLING CLUB TO PURSUE FUNDING FOR A LARGE TEACHING PLATFORM ON THE EASTERN SIDE OF THE LAKE.**
- It was proposed by Cllr Woolway, seconded by Cllr Skeggs and RESOLVED to agree to this proposal. The Council will need confirmation of size, materials and exact location before any work is completed.  
There were seven (7) votes in favour and one (1) abstention.
- 185/10/23      PC CONTRUBUTION OF A DECORATED TREE FOR THE ANNUAL CHRISTMAS TREE FESTIVAL AND NOMINATION OF A COUNCILLOR TO DO SO.**

  
Cllr Chapman

It was agreed for Cllr Chapman and Cllr Skeggs to decorate a tree on behalf of the Parish Council.

**186/10/23      REPORT OF HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS – REPAIRS/ MAINTENANCE**

Community Road Watch Report disseminated.

The following matters were discussed:

Two large holes require urgent attention on Chatteris Road by the petrol station.  
There remains a flooding problem on Parkhall Road by house number 29 - a further pot hole has now appeared. The Clerk will report both issues.

**187/10/23      CONSIDER AN LHI BID FOR PHYSICAL TRAFFIC CALMING MEASURES, (I.E. SPEED CUSHIONS, GIVE WAY/PRIORITY GATES) TO ASSIST THE 20MPH ZONE BECOME SELF-ENFORCING.**

It was agreed for the Clerk to send out the further LHI information for Council consideration and defer this matter to the next meeting on the 27th November. The deadline for decisions is 12<sup>th</sup> January 2024.

**188/10/23      REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS**

Cllr Sansom reported that both the Apple Day and Fungi Forage were successful Events at the Nature Reserve.

**189/10/23      NOTICES & MATTERS FOR THE NEXT AGENDA**


Scout Hut repair / re-location

The repair/ replacement of three village benches

Somersham Poor's Money Charity request to the Parish Council.

The next meeting of Somersham Parish Council will be on Monday 27th November 2023 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE28 3JS

There being no further business the meeting was closed at 20:53 hours.

  
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Chairman

## Appendix One Accounts

ACCOUNTS	24th October 2023	Vat	TOTAL			Cr
Payroll	Salaries	£0.00	£7,322.71	£7,322.71	Bacs	Se
Pension payments	Pension Fund	£0.00	£1,812.74	£1,812.74	Bacs	20
MRC	Tax & NI	£0.00	£2,449.94	£2,449.94	Bacs	Pe
Payroll	Salaries	£0.00	£7,264.90	£7,264.90	Bacs	20
Pension payments	Pension Fund	£0.00	£1,407.94	£1,407.94	Bacs	20
MRC	Tax & NI	£0.00	£1,685.75	£1,685.75	Bacs	H
						20
Wigall & Hawksford	SNRG new lake pump 16th Aug 23	£107.00	£535.00	£642.00	Bacs	Le
Wormersham Victory Hall	Timebank coffee morning 20th Sep 23	£0.00	£16.50	£16.50	Bacs	Ti
Wheeler & Day	Fuel 16th Sep to 30th Sep 23	£20.80	£104.03	£124.83	Bacs	Ki
Wetree printing	S4U Newsletter 1700 copies 29th Sept 23	£0.00	£719.25	£719.25	Bacs	N
WIPALC	3 x new councillor training sessions - Andrew Chapman 3rd Oct 23	£0.00	£165.00	£165.00	Bacs	Tr
WIPALC	1 x new planning training sessions - Amanda Cass 6th Oct 23	£0.00	£50.00	£50.00	Bacs	Tr
WIPALC	1 x new councillor training sessions - Amanda Cass 6th Oct 23	£0.00	£75.00	£75.00	Bacs	Tr
Wiprclean	Millennium pavilion cleaning 4th Sep to 25th Sep 23	£0.00	£480.00	£480.00	Bacs	M
Wormersham Victory Hall	Changing Lives Yoga 30th Sep 23	£0.00	£32.00	£32.00	Bacs	Cl
Wormersham Victory Hall	Changing Lives Tai Chi 30th Sep 23	£0.00	£44.00	£44.00	Bacs	Cl
Wormersham Victory Hall	Changing Lives Strength & Balance 30th Sep 23	£0.00	£66.00	£66.00	Bacs	Cl
Woking	Office tea and coffee 29th Sep 23	£5.79	£56.43	£62.22	Bacs	O
Woking	Office printer paper 29th Sep 23	£4.98	£24.90	£29.88	Bacs	O
W K Illumination	Christmas Switch On lights 28th Sep 23	£233.06	£1,165.32	£1,398.38	Bacs	Xi
Wike Tabrett	4 sessions Tai Chi 8th Oct 23	£0.00	£200.00	£200.00	Bacs	Cl
Woking	Coffee 6th Oct 23	£1.14	£32.99	£34.13	Bacs	O
Wicroshade VSM	VSM monthly fees 14th Oct 23	£54.60	£273.00	£327.60	Bacs	O
Wllagher Ins	Tractor insurance 3rd Aug 23	£45.94	£382.81	£428.75	Bacs	Ki
Wston	Ladder tag 9th Oct 23	£21.19	£105.94	£127.13	Bacs	M
Wtealiss expenses	Giff Gaff£46, travel £62.10 and car park planning application £181	£0.00	£289.10	£289.10	Bacs	Ex
W Greaves	Xmas lights Screwfix £4.64 and £12.40 17th Oct 23	£0.77	£16.27	£17.04	Bacs	Xi
W.CC	Employment Law handbook 11th Oct 23	£0.00	£64.00	£64.00	Bacs	O
W.CC	Local regeneration handbook 11th Oct 23	£0.00	£40.94	£40.94	Bacs	O
W.CC	Managing conflict handbook 12th Oct 23	£0.00	£25.18	£25.18	Bacs	O
Wheeler and Day	Fuel 1st Oct 23 to 15th Oct 23	£11.24	£56.23	£67.47	Bacs	Ki
White Plumbing	Boiler service Millenium Pavilion 11th October 23	£17.00	£85.00	£102.00	Bacs	M
Wida Garrick Starfish Yoga	Adapted yoga sessions September 23	£0.00	£165.00	£165.00	Bacs	Cl
Wllagher Ins	Annual AJG Community Insurance 1st Oct 23	£0.00	£7,150.48	£7,150.48	Bacs	In
W.CC	Excess bin charge July Aug and Sept 23	£0.00	£79.95	£79.95	Bacs	Al
Wking	Attendance register 20th Oct 23	£3.00	£14.99	£17.99	Bacs	O
Waplins Pantos	Treasure Island deposit 19th Oct 23	£30.00	£150.00	£180.00	Bacs	Lc
Wptoprs Direct	Office laptop 20th Oct 23	£69.99	£349.97	£419.96	Bacs	O
					Bacs	

					Bacs	
					Bacs	
TOTAL		£626.50	£34,959.26	£35,585.76		£35,585.76

#### Electronic payments

alk Talk Business	01487 841359 & internet -(due 2 Oct 2023)	£8.06	£40.31	£48.37	DD	Ar
ntingdonshire DC	Sea Container - Rates 2023/24	£0.00	£52.00	£52.00	DD	Ar
ntingdonshire DC	Norwood Building - Rates 2023/24	£0.00	£0.00	£0.00	DD	N
ntingdonshire DC	Millennium Sports Facility - Rates 2023/24	£0.00	£35.00	£35.00	DD	M
OF	Electricity - Multi sports area - 2023	£0.40	£7.60	£8.00	DD	M
itish GasLite	Electricity - Lake sea container - 20th Sep 2023	£1.94	£38.83	£40.77	DD	L
itish GasLite	Electricity - Norwood Building - 13th Sep 2023	£4.17	£83.45	£87.62	DD	N
itish GasLite	Electricity - Library - 4th Oct 23	£2.13	£42.57	£44.70	DD	Li
itish GasLite	Electricity - Millennium Sports Facility - 4th Oct 23	£6.48	£129.65	£136.13	DD	M
itish GasLite	Gas - Millennium Sports Facility - 4th Oct 23	£0.75	£15.04	£15.79	DD	M
ottish Power	Gas - Norwood Building - 4th Oct 23	£11.52	£230.33	£241.85	DD	N
J Energy	Street lighting - standing charge - 8th Oct 23	£0.48	£9.55	£10.03	DD	St
J Energy	Street lighting - electric - 8th Oct 23	£2.96	£59.30	£62.26	DD	St
ightPay UK - iCloud access	Monthly fee - 4 Oct 2023	£0.56	£2.98	£3.54	DD	P
hos	Norwood printer service - 11th Oct 23	£25.00	£125.01	£150.01	DD	O
ource for business	Library Water Feb to Aug 23	£0.00	£114.41	£114.41		Li
emens	Printer quarterly lease rental	£17.99	£89.97	£107.96	DD	O
ource for business	Millennium Pavilion Water Feb to Aug 23	£0.00	£86.68	£86.68	DD	M
TOTAL		£82.44	£1,162.68	£1,245.12		£1,245.12

#### PTIMUM CARD

31st October 2023

ffGaff	Giff Gaff x 5 staff members (phone)	£4.66	£23.34	£28.00	CARD	
indsor Green Stores	Timebank coffee morning	£0.00	£4.17	£4.17	CARD	
DC Pathfinder house		£0.00	£21.00	£21.00	CARD	
isco	Apple Day	£0.00	£12.55	£12.55	CARD	
otimum card	Monthly fee	£0.00	£1.99	£1.99	CARD	
okwhen	Monthly fee	£3.80	£19.00	£22.80	CARD	
nazon UK	2024 Diary 20th Oct 23	£2.16	£10.82	£12.98	CARD	
	2024 Diary 20th Oct 23	£2.16	£10.82	£12.98	CARD	
	2025 year planner 20th Oct 23	£1.25	£6.24	£7.49	CARD	
	A4 photo frame	£1.75	£8.73	£10.48	CARD	
TOTAL		£15.78	£118.66	£134.44		£134.44