

MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 13th January 2025 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

PRESENT WERE:

Cllr B Bruce
Cllr A Chapman
Cllr N David
Cllr C Dolby

Cllr D Potter (in the Chair)
Cllr T Sansom
Cllr D Skeggs
Cllr D Sutton

Mrs I Healiss, Executive Officer
Mrs J Turney, Deputy Clerk

Seats Fifteen (15), Councillors Present Eight (8), Vacancies Six (6), Quorum Five (5).

IN ATTENDANCE

County & District Councillor, Cllr Steve Criswell

439/1/25 APOLOGIES FOR ABSENCE

Received and approved from Cllr Woolway – work commitments

440/1/25 PARISH COUNCILLORS DECLARATIONS OF INTEREST

Declarations of interest were received from:

Cllr Sutton (item 448/1/25) regarding Feoffes offer of £500 towards a replacement Church noticeboard.

All councillors regarding item 443/1/25 (planning application 24/02259/FUL.)

441/1/25 PUBLIC FORUM

It was proposed by Cllr Sutton, seconded by Cllr Sansom and unanimously RESOLVED to adjourn the meeting at 19:30 for a period of time to hold a public forum.

Nothing raised from public gallery. The meeting reconvened immediately after.

442/1/25 REPORT FROM DISTRICT & COUNTY COUNCILLOR STEVE CRISWELL

Parkhall Road drainage work will begin on the 3rd February, with road surfaces made good after repair work has been completed. Work to resurface the whole road will be undertaken as a new process.

An update regarding the Devolution of Local Government Review was offered; there will be many changes over the next 2-3 years regarding County and District Councils and the way in which they

operate. Two-tier local authorities are required to be unitary by the end of this parliament (2029). The process should not affect town and parish councils with hopes that services will remain unaffected.

Elections will still be taking place this May.

A report regarding the recently introduced green bin charge has been requested by the Scrutiny Committee.

443/1/25 PLANNING MATTERS

a) PLANNING APPLICATIONS

24/02259/FUL	Land at West Newlands St Ives Road Somersham	14/1/25
	The erection of 52 homes, access, open space and associated infrastructure.	

It was proposed by Cllr Skeggs, seconded by Cllr Sutton and RESOLVED to accept the proposed plans with no objection. There were four (4) votes in favour, two (2) votes against, and one (1) abstention.

b) PLANNING APPROVED

24/80377/COND	Millennium Sports Field, The Trundle, Somersham Discharge of Condition 5 (Biodiversity Method Statement) for 24/01135/FUL	11/12/24
24/01940/HHFUL	11 Queens Road, Somersham, Huntingdon, PE28 3HR Proposed garage conversion with new pitched roof to replace flat roof and side window for utility room	18/12/24

c) PLANNING REFUSED

24/00254/FUL	Land South Of The Bank, Chatteris Road, Somersham Proposed 2 Storey 4 Bedroom house and parking	19/12/24
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444/1/25 MINUTES OF THE MEETING HELD ON 16TH DECEMBER 2024

The Minutes were proposed by Cllr Sutton, seconded by Cllr Bruce and RESOLVED as approved. There were four (4) votes in favour and three (3) abstentions due to absence.

445/1/25 POLICE REPORT

- Neighbourhood Safety Emails
- Police report – noted by Councillors. The Executive Officer will look into arranging another ‘Coffee with a Cop’ session with Sgt. Caruana.

446/1/25 EXECUTIVE OFFICER’S REPORT

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases and updates.
- v. Fitness Rush free keep fit sessions for over 65’s to be held every Monday at 10am in the Norwood car park for 12 weeks (from 3rd February 2025.)



- vi. The ECO expression of interest for solar panels / heat source pumps at the Millennium Pavilion has been submitted. It was requested that a cleaning regime for solar panels be included (if successful).
- vii. LHI bid update – the EO has submitted the application.
- viii. Environmental Working Party Meeting 27/1/25 at 7:30pm in the Millennium Pavilion.
Neighbourhood Plan Steering Group Meeting 3/2/25 at 7pm in the Millennium Pavilion.

447/1/25 FINANCE & RISK MANAGEMENT MATTERS

- i. Monthly Accounts. (Appendix One).
The monthly accounts were proposed by Cllr Sutton, seconded by Cllr Chapman and unanimously RESOLVED for approval.
- ii. Somersham BAND D tax base confirmed as 1425.4

448/1/25 REVISED FEOFFEEES CHARITY OFFER OF £500 ONLY TOWARDS A REPLACEMENT NOTICE BOARD IN THE CHURCH YARD (NOT THE FULL COST AS PREVIOUSLY OFFERED IN NOVEMBER)

It was proposed by Cllr Sutton, seconded by Cllr Chapman and unanimously RESOLVED to accept the offer of £500 from the Feoffees Charity towards the cost of a replacement noticeboard at the Church.

449/1/25 LOCAL FARMERS MARKET AT THE PAVILION CAR PARK.

A Farmers Market was suggested at the Millennium Pavilion (quarterly). The Executive Officer was asked to look into the viability of this as a project and a possible resident's survey to gauge interest. A Working Party will be needed to discuss subsequent findings and to contact prospective stall holders.

450/1/25 ACCEPT A QUOTE FROM AVELAND TREES FOR TWO REPLACEMENT COMMEMORATIVE TREES AT THE NORWOOD FIELD (£240 PLUS VAT AND DELIVERY OF £80)

It was proposed by Cllr Sutton, seconded by Cllr Skeggs and unanimously RESOLVED to purchase two replacement trees from Aveland Trees at £240 plus VAT and delivery of £80.

451/1/25 PARISH COUNCIL PARTICIPATION IN THE 80TH ANNIVERSARY OF VE DAY CELEBRATIONS ON 8/5/25

The Deputy Clerk will contact groups within the village to establish whether VE Day celebrations/activities have been planned. This item will be discussed again at the next meeting.

452/1/25 HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS - REPAIRS/MAINTENANCE

- TTRO - Location of work: Junction at Wheatsheaf Road.
Programmed Dates: 17/2/25 to the 18/2/25.
Time of day: 08:30 to 17:00
Four-way traffic lights with speed reduction in place 24/7 60mph to 30mph to reduce sideways safety zone.
- TTRO – Location of work: Parkhall Road.
Programmed dates: 3/2/25 to the 14/3/25

Time of day: 00:00 to 23:59

Road closure to carry out drainage improvement and repair work to improve existing surface water drainage system and reduce flooding issues.

453/1/25 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS

Cllr Sutton updated that the last Victory Hall film night was cancelled with only six tickets sold. Cllr Chapman advised that the library jigsaw project has now started and any donations would be appreciated.


Cllr Bruce and Cllr Dolby recently visited Somersham Primary School. The headmaster expressed interest in offering a report at the annual parish meeting in May. The Executive Officer will extend an invitation.

454/1/25 NOTICES & MATTERS FOR THE NEXT AGENDA

None.

The next meeting of Somersham Parish Council will take place on Monday 10th February 2025 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE29 3JS.

There being no further issues the meeting was closed as 21:44.

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Chairman

Appendix One

ACCOUNTS from 10th Dec to 7th Jan 25		Vat	Net	TOTAL	Cost Centre
Payroll	Salaries	£0.00	£8,063.59	£8,063.59 Bacs	Salaries - 20thDec 2024
Pension payments	Pension Fund	£0.00	£1,973.80	£1,973.80 Bacs	Dec-24
HMRC	Tax & NI	£0.00	£2,834.79	£2,834.79 Bacs	HMRC - Dec 2024
Human Capital Dept	HR Support 4thDec 24	£15.80	£79.00	£94.80 Bacs	Office
James Waters	Norwood playing field hedge cutting 2ndDec 24	£14.00	£70.00	£84.00 Bacs	Tree work
Microshade VSM	Monthly fees 14thDec 24	£55.20	£276.00	£331.20 Bacs	Office
Somersham Town Band	Donation from Christmas Lights Switch On 1stDec 24	£0.00	£100.00	£100.00 Bacs	Donations
Wellers Hedleys	Solicitors fees re swimming pool @ Millennium	£102.40	£512.00	£614.40 Bacs	Legal
Pidley Village Hall	Hall Hire for Timebank 17th Jul and 24th Nov 24	£0.00	£50.00	£50.00 Bacs	Timebank
P Thornton	Timebank Talk club host re travel expenses - 12miles@0.45p per m	£0.00	£34.00	£34.00 Bacs	Timebank
Royal Brit Legion	Donation from Christmas Lights Switch On 1stDec 24	£0.00	£50.00	£50.00 Bacs	Donations
Suprclean	November cleaning at Millennium Pavilion 30thNov 24	£0.00	£180.00	£180.00 Bacs	Millennium
Suprclean	October cleaning at Millennium Pavilion 30thOct 24	£0.00	£180.00	£180.00 Bacs	Millennium
Suprclean	September cleaning at Millennium Pavilion 30thSep 24	£0.00	£225.00	£225.00 Bacs	Millennium
L Garrick	Starfish Yoga 2 x sessions Nov 24	£0.00	£110.00	£110.00 Bacs	Timebank
PSK Installations	Oct,Nov,Dec cctv line rental 1stDec 24	£0.00	£66.60	£66.60 Bacs	CCTV
Online Playgrounds	Shackles and links for swings repairs	£19.63	£98.17	£117.80 Bacs	PC Equipment

£207.03 £14,922.95 £15,129.98 £15,129.98

ELECTRONIC PAYMENTS

Talk Talk Business	01487 841359 & internet Dec24	£7.79	£38.95	£46.74 DD	Administration
EDF	Electricity - Multi sports area - Dec24 in credit			N/A DD	Multi sports area
British GasLite	Electricity - Lake sea container - 5thDec24	£0.77	£15.32	£16.09 DD	Lake area
British GasLite	Electricity - Norwood Building - 5thDec24	£17.76	£14.70	£32.46 DD	Norwood Building
British GasLite	Electricity - Library - 5thDec24	£68.20	£340.99	£409.19 DD	Library
British GasLite	Electricity - Millennium Sports Facility - 30th Dec24	£11.27	£225.49	£236.76 DD	Millennium
British GasLite	Gas - Millennium Sports Facility - 30thDec24	£7.10	£16.69	£23.79 DD	Millennium
British GasLite	Electricity - multi sports area -			NA DD	Multi sports area
Scottish Power	Gas - Norwood Building Dec24	£11.52	£230.33	£241.85 DD	Norwood Building
YU Energy	Street lighting - standing charge - Dec24 in credit			N/A DD	Street lighting
YU Energy	Street lighting - electric			N/A DD	Street lighting
BrightPay / Stripe	Licence key for 6 employees Dec 24	£0.64	£3.20	£3.84 DD	Payroll software
BNP Paribas	Quarterly photocopier lease 12thDec 24	£90.97	£454.85	£545.82 DD	Norwood Building
HDC	Lake area sea container rates Dec24	£0.00	£58.00	£58.00 DD	Administration
HDC	Millennium Sports sea container rates 23/24	£0.00	£34.00	£34.00 DD	Administration
Ethos	Quarterly Printer usage			N/A DD	Administration
Unity Trust Bank	Bank service charge	£0.00	£15.15	£15.15 DD	Administration
Unity Trust Bank	Manual credit handling charge	£0.00	£16.10	£16.10 DD	Administration
Ethos	Printer usage quarterly			N/A DD	Norwood Building
Source for Business	Millennium Pavilion water 6 monthly bill			N/A DD	Millennium
Source for Business	Library water 6 monthly bill			N/A DD	Library
TOTAL		£216.02	£3,463.77	£3,679.79	£3,679.79

LLOYDS CARD 16th DEC 24

Giffgaff	6 x £6 plus 1 x £10	£0.00	£46.00	£46.00 CARD	
Adobe	Monthly charge re pdf format change	£0.00	£16.64	£16.64 CARD	
Bookwhen	Monthly Paypal fee	£3.80	£19.00	£22.80 CARD	
Lloyds Corporate card	Monthly card fee	£0.00	£3.00	£3.00 CARD	
AMAZON UK	Norwood Building light for kitchen door entrance	£2.68	£13.38	£16.06 CARD	
	Mouse traps - Norwood office	£2.19	£10.86	£13.04 CARD	
	Christmas tree baubles for PC tree	£5.12	£25.58	£30.71 CARD	
	Elec socket and light switches safety labels	£0.00	£3.98	£3.98 CARD	
	Office marker pens	£0.50	£2.50	£3.00 CARD	
	Christmas tree lights-Changing Lives tree	£0.00	£19.99	£19.99 CARD	
	Crockery smash tarpaulin -Timebank	£2.16	£10.82	£12.98 CARD	
	Office coffee	£0.00	£24.88	£24.88 CARD	
	Office hot chocolate	£0.00	£26.99	£26.99 CARD	
TOTAL		£16.45	£223.62	£240.07	£240.07