

MINUTES OF A MEETING OF SOMERSHAM PARISH COUNCIL

Held on Monday 8th September 2025 at 7.30 p.m.

At the Millennium Sports Pavilion, The Trundle, Somersham PE28 3JS

www.somersham-pc.gov.uk

PRESENT WERE:

Cllr B Bruce
Cllr N David
Cllr C Dolby

Cllr D Potter (in the Chair)
Cllr R Woolway

Mrs I Healiss, Executive Officer
Mrs J Turney, Deputy Clerk

Seats Fifteen (15), Councillors Present Five (5), Vacancies six (6), Quorum Five (5).

IN ATTENDANCE

District Councillor Steve Criswell

551/9/25 APOLOGIES FOR ABSENCE

Received and approved from:

Cllr Chapman – personal
Cllr Sansom – personal
Cllr Skeggs – personal
Cllr Sutton – personal

County Councillor C Lowe – work commitments

552/9/25 RESIGNATION OF JULIA DRURY

Julia Drury offered her resignation and a letter of thanks has been sent.
The Elections Office were notified, and the vacancy duly advertised.

553/9/25 PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

554/9/25 PUBLIC FORUM

It was proposed by Cllr Dolby, seconded by Cllr David and unanimously RESOLVED to adjourn the meeting at 19:32 for a period of time to hold a public forum.

- A member of the public raised concern regarding speeding traffic through the village.
- A further member of the public provided suggestion regarding s106 spending – to purchase land between Colne road and St Ives.

The meeting reconvened at 19:38

555/9/25

REPORT DISTRICT COUNCILLOR STEVE CRISWELL

Speeding is a policing matter and not deemed a high priority issue.

Regarding resident suggestion to use s106 money for a land purchase, planning permission is in place for the Mick George Group to utilise the old railway line between Colne Road and St Ives Road for industrial use - this is therefore not available to purchase. District Councils decide where s106 funds can be spent, however Community Infrastructure Levy (CIL) money can be spent locally by the Parish Council.

Local Government Reorganisation – Cambridgeshire County Council's preferred option has been offered and the final decision will be made at the Full Council meeting to be held in November. The Local Plan consultation finished in July - thirteen (13) sites have been put forward in the 'call for sites'. Further consultation will be within the next month.

The Legacy Park application has been recommended for approval. There are no spare sites in Huntingdonshire for the traveller community.

556/9/25

PLANNING MATTERS

a) PLANNING APPLICATIONS

25/01468/HHFUL	Little Orchard Parkhall Road Somersham PE28 3HG	6/9/25
	Proposed inset balcony and converting space above carport with additional rooflight.	

It was proposed by Cllr Bruce, seconded by Cllr Dolby and RESOLVED to support this application. There were four (4) votes in favour and one (1) abstention.
(There was no response to the requested comments extension from HDC).

25/01473/HHFUL	8 White Hall Close Somersham Huntingdon PE28 3EA	9/9/25
	First floor side extension.	

It was proposed by Cllr David, seconded by Cllr Dolby and RESOLVED to support this application. There were four (4) votes in favour and one (1) abstention.

a) PLANNING APPROVED

25/01211/HHFUL	12 The Paddocks Somersham Huntingdon PE28 3JU	27/8/25
	Single storey side extension	

25/00958/FUL	Garden Centre Parkhall Nurseries & Garden Centre Parkhall Rd	8/8/25
	Erection of replacement horticultural sales building	

b) PLANNING REFUSED

25/01196/S73	The House Dews Coaches Chatteris Road Somersham	26/8/25
	Removal of Condition 6 and removal of clauses 3 and 4 of the Schedule to the associated Section 106 Agreement of 9501504FUL	

557/9/25

MINUTES OF THE MEETING HELD ON 14TH JULY 2025

The Minutes were proposed by Cllr Potter, seconded by Cllr Bruce and RESOLVED as approved. There were three (3) votes in favour, and two (2) abstentions due to absence.



558/9/25 MINUTES OF THE MEETING HELD ON 11TH AUGUST 2025

The Minutes were proposed by Cllr David, seconded by Cllr Potter and unanimously RESOLVED as approved.

559/9/25 POLICE REPORT

- Neighbourhood Safety Emails
- Police report - noted

560/9/25 EXECUTIVE OFFICER'S REPORT

- i. CAPALC bulletin & NALC CEO bulletins
- ii. Neighbourhood Alerts
- iii. Cambridgeshire ACRE bulletins and updates
- iv. Huntingdonshire DC – press releases and updates
- v. Update from the Coffee with a Cop event on the 16th August 2025 – feedback from the event was positive and there will be an article included in the next S4U Newsletter.
- vi. Update regarding potential for a pelican crossing on the High Street, Somersham – there have been 29 responses so far, 24 of which are in favour of changing the existing crossing (26 preferring the Puffin to the Pelican option).
- vii. Update regarding draft s106 contribution enhancements to Norwood Playing Field, from 24/02259/FUL - Land at West Newlands St Ives Road Somersham - The developers of the land at West Newlands are in discussion with HDC to allocate s106 funding for new equipment and the maintenance of existing equipment at the Norwood play area, which has been agreed in principle.

561/9/25 FINANCE & RISK MANAGEMENT MATTERS

- i. Monthly Accounts (Appendix One)
The monthly accounts were proposed by Cllr Potter, seconded by Cllr Bruce and unanimously RESOLVED as approved.
- ii. External Auditors Report.
The external auditors report was proposed by Cllr Potter, seconded by Cllr Bruce and unanimously RESOLVED as read and agreed.
- iii. The Local Govt Services pay agreement for 2025/6 – increase of 3.2% p/a. – noted.
- iv. Tractor insurance renewed through Country Wide Insurance at £386.94 – noted.
- v. Annual Parish Council Insurance with Gallagher – due for renewal 1st October 2025 (until 30th September 2026) at £7,640.68.
The Parish Council Insurance with Gallagher at £7,640.68 (until 30th September 2026, with a three-year tie in) was proposed by Cllr Woolway, seconded by Cllr Potter and unanimously RESOLVED as approved.
- vi. Finance Working Party Budget meeting is arranged for the 29th October 2025 7pm at the Millennium Pavilion.



**562/9/25 HIGHWAY MATTERS INCLUDING PUBLIC FOOTWAYS –
REPAIRS/MAINTENANCE**

- A Community Road Watch update was offered.
- Temporary Prohibition of Through Traffic (TTRO)
Parkhall Road, Somersham as lies between Aredale Farm and Warners Drove
on 23 September 2025 and continue until these works have finished or on the 22
March 2027 whichever is the earlier. It is anticipated that these works will be carried
out between 23 September and 25 September 2025.

563/9/25 REPORTS OF MEETINGS ATTENDED BY PARISH COUNCILLORS

The 'Coffee with a Cop' event was well attended.
There was a good turnout for the Lake Funday event, including visitors from outside the village.
Thanks were given to Tim Palmer for his commitment to this event.
Work regarding the new water reservoir at Chatteris is progressing well.
Congratulations were given to the Somersham Bowls Club who won The Stocker Cup at the weekend.

564/9/25 NOTICES & MATTERS FOR THE NEXT AGENDA

Update on proposed new pedestrian crossing on the High street.

The next meeting of Somersham Parish Council will be on Monday 6th October 2025 at 7.30pm in the Millennium Pavilion, The Trundle, Somersham, PE29 3JS.

There being no further business the meeting closed at 20:33 hours.


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Chairman

Appendix One

ACCOUNTS from 5th August 2025 to 31st August 2025		Vat	Net	TOTAL	Cost Centre
Payroll	Salaries	£0.00	£9,521.58	£9,521.58 Bacs	Salaries - 29th August 2025
Pension payments	Pension Fund	£0.00	£3,071.64	£3,071.64 Bacs	Aug-25
HMRC	Tax & NI	£0.00	£4,112.80	£4,112.80 Bacs	HMRC - August 2025
Cole & Day	Tractor fuel 16 July to 31 July 25	£10.08	£50.38	£60.46 Bacs	Kubota
Human Capital Dept	Retained HR 5th Aug 25	£15.80	£79.00	£94.80 Bacs	Office
Healiss	HMRC postage Aug 25	£0.00	£5.60	£5.60 Bacs	Office
M Tabrett	Tai Chi x 5 sessions July 25	£0.00	£250.00	£250.00 Bacs	Changing Lives
R Adams	Strength & Balance x 4 sessions July 25	£0.00	£200.00	£200.00 Bacs	Changing Lives
Victory Hall	Strength & Balance x 4 sessions July 25	£0.00	£96.00	£96.00 Bacs	Changing Lives
Victory Hall	Tai Chi x 5 sessions July 25	£0.00	£60.00	£60.00 Bacs	Changing Lives
Victory Hall	Time Bank coffee morning 16th July 25	£0.00	£13.50	£13.50 Bacs	Timebank
Speedy Asset Services	Track trencher re Repair Shed electric supply	£83.75	£418.75	£502.50 Bacs	Repair Shed
PKF	AGAR assurance review for year end 31st March 25	£168.00	£840.00	£1,008.00 Bacs	Office
BookMyCourse	NRSWA road closure training N David 11th Aug 25	£42.00	£210.00	£252.00 Bacs	Training
ESPO	Football line marker 30 x 25kg bags 5th Aug 25	£91.59	£457.95	£549.54 Bacs	Millennium
Gallagher	Tractor insurance 1st Sep 25 to 31st Oct 26	£41.46	£345.48	£386.94 Bacs	Kubota
Microshade VSM (Flotek)	Recurring office fees 1st July 25	£0.00	£354.36	£354.36 Bacs	Office
Cole & Day	Tractor fuel from 1st Aug to 15th Aug 25	£8.57	£42.84	£51.41 Bacs	Kubota
		£461.25	£20,129.88	£20,591.13	£20,591.13

ELECTRONIC PAYMENTS

Talk Talk Business	01487 841359 & internet Aug 25	£9.27	£46.35	£55.62 DD	Administration
British GasLite	Electricity - Lake sea container - Aug 25			N/A DD	Lake area
British GasLite	Electricity - Norwood Building - Aug 25			N/A DD	Norwood Building
British GasBusiness	Gas - Norwood Building Aug 25	£1.81	£36.34	£38.15 DD	Norwood Building
British GasLite	Electricity - Library - Aug 25 in credit			N/A DD	Library
British GasLite	Electricity - Millennium Sports Facility - Aug 25			N/A DD	Millennium
British GasLite	Gas - Millennium Sports Facility - Aug 25 in credit			N/A DD	Millennium
British GasLite	Electricity - multi sports area - Aug 25			N/A DD	Multi sports area
YU Energy	Street lighting - standing charge - Aug 25 in credit			N/A DD	Street lighting
YU Energy	Street lighting - electric - July 25	£7.14	£142.77	£149.91 DD	Street lighting
HDC	Lake area sea container rates Aug 25	£0.00	£66.00	£66.00 DD	Administration
HDC	Millennium Sports sea container rates 24/25	£0.00	£81.00	£81.00 DD	Administration
Unity Trust Bank	Bank service charge	£0.00	£16.35	£16.35 DD	Administration
TOTAL		£18.22	£388.81	£407.03	£407.03

LLOYDS CARD 16th Aug 25

Giffgaff	6 x £6 plus 1 x £10	£7.66	£38.34	£46.00 CARD	
Adobe	Monthly charge re pdf format change	£0.00	£16.64	£16.64 CARD	
Bookwhen	Monthly Paypal fee	£3.80	£19.00	£22.80 CARD	
Lloyds Corporate card	Monthly card fee	£0.00	£3.00	£3.00 CARD	
Ceiling tiles online	Ceiling Tiles - Norwood replacement re leak	£17.00	£84.98	£101.98 CARD	
HDC Planning	Planning permission re car park extension	£0.00	£673.00	£673.00 CARD	
Tesco stores	Timebank refreshments re coffee morning	£0.00	£21.94	£21.94 CARD	
AMAZON UK	PVC electrical tape	£2.22	£11.07	£13.29 CARD	
	Cutting disc and tubing kit	£4.57	£22.87	£27.44 CARD	
	Ladder re access at The Cross	£0.00	£97.96	£97.96 CARD	
	Long life milk x 12	£0.00	£22.98	£22.98 CARD	
	Cleaning cloths	£1.61	£8.04	£9.65 CARD	
	Sponge scourers	£0.67	£3.32	£3.99 CARD	
	A3 picture frames x 3	£2.66	£13.32	£15.98 CARD	
	Norwood room lockable filing cabinet	£12.17	£60.82	£72.99 CARD	
	A2 picture frames x 3	£5.66	£28.32	£33.98 CARD	
TOTAL		£58.02	£1,125.60	£1,183.62	£1,183.62