

**MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL**

**Held at the Millennium Sports Pavilion, The Trundle, Somersham
On Monday 28th October 2019 at 7.30 p.m.**

PRESENT WERE:

Cllr J Blundell	Cllr D Skeggs
Cllr S Criswell	Cllr R Sutton (in the Chair)
Cllr C Dolby	Cllr C White
Cllr M Greaves	Cllr R Woolway
Cllr D Potter	Cllr G Wooster
Cllr A Sansom	

Miss M Blewett, Parish Deputy Clerk

IN ATTENDANCE: No members of the public present.

1. APOLOGIES

Apologies for absence were accepted from:

Cllr A Hulme – Personal
Parish Clerk Mrs P Bryant – NALC 2-day conference

ABSENT – Cllr K Hawkins, Cllr N Ruffell

2. PARISH COUNCILLORS DECLARATIONS OF INTEREST

No declarations were made.

3. PUBLIC FORUM

It was proposed by Cllr Woolway, seconded by Cllr Skeggs and RESOLVED by 2 votes for and 8 against to refuse a public forum.

It was proposed by Cllr Criswell, seconded by Cllr Greaves and RESOLVED by 8 votes for and 2 votes against to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 7:35pm and was reconvened as there were no members of the public present.

4. PLANNING MATTERS

a) PLANNING APPLICATIONS

19/01429/FUL Land south of The Bank Chatteris Road Somersham

Amended Plans Erection of stable block and barn with concrete yard and fencing together with upgraded access and tree-hedge planting

It was proposed by Cllr Wooster, seconded by Cllr Criswell and RESOLVED by a unanimous vote to recommend no objection. It is an improvement on the previous planning application and will not affect the street scene.

19/01901/FUL Stamford Lodge 16 St Ives Road Somersham PE28 3ER

Change of use and conversion of existing workshop, garage and store to separate residential dwelling and erection of porch and attached garage.

It was proposed by Cllr Skeggs, seconded by Cllr Woolway and RESOLVED by a unanimous vote to recommend no objection. It is an improvement on the previous planning application that was submitted and will not affect the street scene.

18/02306/HHFUL 55 High Street Somersham PE28 3JB
Demolition of existing outbuilding in rear garden and replacement with Oak framed ancillary annexe

It was proposed by Cllr Criswell, seconded by Cllr Samson and RESOLVED by a unanimous vote to recommend no objection. It is being made of acceptable materials to the area and an improvement on the previous planning.

19/02017/TREE 4B Station Approach Somersham PE28 3JD
Line of 5 Lime: Thin crowns by 20%, reduce lateral growth over neighbouring garden by 2-3 metres and crown lift to 5 metres

It was proposed by Cllr Dolby, seconded by Cllr Woolway and RESOLVED by 9 votes in favour and 1 abstention to recommend no objection. A tree survey would have been completed and the work is to ensure safety.

PLANNING APPLICATIONS APPROVED

19/01599/HHFUL Hollies 6 Colnefields Somersham PE28 3DL
Proposed side and rear single storey extension

19/01299/HHFUL 19 Queens Road Somersham
Knock down existing garden wall and rebuild adjacent to property boundary and erect new smaller wall along driveway and front garden

19/00370/FUL 1 Mill Farm Bungalow Dunkirk Drove Somersham PE28 3HN
To demolish the existing bungalow and replace with a new 3 bed dwelling

16/00025/FUL Parkhall Farm, Parkhall Road Somersham PE28 3HQ
Conversion and extension of agricultural building to provide a new dwelling

PLANNING APPLICATIONS REFUSED

18/00717/FUL The Centurian Hall, High Street, Somersham PE28 3EE
First floor domestic accommodation and erection of a conservatory to the rear

b) PLANNING CORRESPONDENCE

Huntingdonshire District Council – Development Control Panel meeting 14th October 2019 at 7pm.
Matters on the agenda for Somersham 18/00717/FUL The Centurian Hall, High Street, Somersham

5. MINUTES OF THE MEETING HELD 30TH SEPTEMBER 2019

Cllr Criswell wished it to be recorded that whilst he wasn't at the previous meeting, he believed Cllr Hawkins' recorded comments are factually incorrect at Item 6 for the planning application 19/01790/OUT Land north of 16 The Bank Somersham. Cllr Criswell stated the site access has been there for many years and the traffic islands should not create any access difficulties in the future. The Minutes were proposed by Cllr Potter, seconded by Cllr Wooster to be a true record of events with 8 votes for and 4 abstentions (as those councillors were not at the meeting) and were duly signed by the Chairman.

6. POLICE REPORT

Emailed to Councillors:

- i. Weekly Policing Updates
- ii. Police & Crime Commissioner – invitation to a Parish Council briefing for Huntingdonshire Monday 11th November 2019 2.30 – 4.30 pm Huntingdon.
Reply due by 4th November 2019

7. **REPORT FROM COUNTY & DISTRICT COUNCILLOR STEVE CRISWELL**

Cllr Criswell had no matters to report however, he said if any Councillors had any questions, they are free to email in-between meetings.

8. **PARISH CLERK'S REPORT**

Matters Arising Report & Updates:

Correspondence emailed to councillors:

- iii. RSN online – weekly updates
- iv. HDC – Houses in multiple occupation
- v. Hunts Forum – Benefits of membership & the annual subscription (hard copies provided to Cllrs) – Deferred to the next meeting 25th November 2019

Hard copy correspondence:

M&G Charibond quarterly statement
Sally Bard, CCC – re Operation London Bridge – Deferred to the next meeting 25th November 2019

9. **FINANCE & RISK MANAGEMENT Matters including: -**

- a. **The Monthly Accounts** – The accounts were proposed by Cllr Potter, seconded by Cllr Samson and RESOLVED by a unanimous vote to be paid.
- b. **The External Audit** has been completed by PKF Littlejohn
- c. **The Internal Auditor** attended on 23rd October 2019 – Mrs Wilson attended and checked pay scales were properly approved through the council, appropriate insurance cover has been taken out plus other general assessment processes.
- d. **Finance & Risk Management** meeting held on 14th October 2019
 - i. **Budget at Quarter 2** – It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to accept the budget.
 - ii. **Ear-marked Reserves as at 30 September 2019** & recommended actions – It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to approve.
 - iii. **To Discuss the Precept for 2020/2021**
 - Cllr Greaves asked how many years left on the PWL for the Burial Land?
 - Cllrs asked why the library need the key fob door system and felt confused on who would run it. Cllr Greaves expressed his concern as it could be viewed as big brother.

It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to approve to Precept.

Miss Blewett will ensure the Clerk answers points raised on her return.

- iv. **Risk Management Processes and Procedures governing documents** – It was proposed by Cllr Sutton, seconded by Cllr Potter and RESOLVED by a unanimous vote to approve.

10. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**

Correspondence emailed to councillors

- i. Report from the Traffic Working Party – Cllr Woolway wanted it minuted that there needs to be an improvement with white lines on the roads because they are disappearing so quickly. Could highways look into improving them? Cllr Criswell explained the Highways department are looking into it however it is an expensive process, but he does sympathise.

Cllr Sutton read the email responses from the Police & Crime Commissioner Jason Ablewhite office and Staff Officer Matthew Selves on behalf of Chief Constable Nick Dean.

11. STREET LIGHTING inc repairs

Additional Colne Field light – It was proposed by Cllr Sutton and seconded by Cllr Dolby and RESOLVED by 9 votes for and 1 vote against to refuse an additional light at Colne Fields as it is a private road and there are already several Parish Council owned lights in situ.

12. REPORTS FROM SOMERSHAM PARISH COUNCIL WORKING PARTIES & REPRESENTATIVES

a. The Norwood Playing Field/ Norwood Building – Report for November 25th Meeting

b. The Victory Hall Management Committee

i. Draft Minutes 8th October 2019

ii. Draft lease revisions are being recommended by the VHMC – The Clerk has contacted the solicitor with the Parish Council updates.

c. Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake

Cllr Sanson reported that roughly 4-6 weeks ago there was a problem with the water level at the lake however it is now resolved. The paths around the lake are also being worked on to keep them level and safe for all everyone. Cllr Sanson asked for an update on the sea containers from the Clerk. Cllr Wooster mentioned the padlocked and barbed wire fencing, Cllr Sutton reread the email that was emailed to Cllr Wooster. Cllr Wooster said this was not the same location he mentioned originally, Cllr Blundell explained that it was in fact private land and was blocked by the landowner to prevent access.

d. Community Library (FOSL)

i. Minutes 23rd September 2019

e. Millennium Sports Facility

i. Update from Cllr R Sutton – SSLA trustee meeting Wednesday 6th November 7pm

f. Somersham & Pidley Time Bank

Nothing to report

g. Christmas Lights Working Party – Cllr Greaves asked for more helmets and chinstraps to be ordered. Cllr Greaves had a very positive note of lots of new helpers this year and thank you to those helping with the Christmas hamper including selling draw tickets for the Switch On for the 1st December.

h. Community Road Watch logger (SID)

www.roadwatch.org.uk/cambs/somersham

i. Reports of External Meetings Attended by Parish Councillor's

The Health & Wellbeing meeting was held on the 14th October 2019 – Cllr Criswell asked if the minutes could be emailed to all councillors after each meeting in future please.

The annual Cambridgeshire Conference will be held on Friday 8th November

13. NOTICES & MATTERS FOR THE NEXT AGENDA

Cllr Skeggs asked if the Council could look into a Tree Planting Program for potentially the next 10 years.

Cllr White mentioned problems with fighting and youths drug dealing in the village. the police have been notified of the most recent events.

Cllr Wooster mentioned the BMX track as he was still being asked for one by youths, he asked if Cllr Hulme or the SNRG could look into this again. Cllr Hulme explained they were trying to reengage with the youths to progress further with this project.

There being no further business the meeting finished at 9 pm.

The next Parish Council Meeting will be held on Monday 25th November 2019 at 7.30 pm.

Richard Sutton, Chairman

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ACCOUNTS	28th October 2019	Vat	TOTAL			
Wages	Salaries	0.00	5885.3	5,885.30	Bacs	Salaries
LGSS	Pension Fund	0	697.44	697.44	Bacs	Pension
NEST	Pension Fund	0	179.48	179.48	DD	Pension
HMRC	Tax & NI	0	1720.62	1720.62	Bacs	HMRC
R Admas rehab	Seated exercise	0	200	200	Bacs	Charity
MB Heating & Plumbing	Install cylinder thermostat	0	66.8	66.8	Bacs	Maintenance
K Ixer	Expenses refund	0	63.8	63.8	Bacs	Time
M Murray Signs	Hatie's map signboard lettering	20	100	120	Bacs	Maintenance
E-on Energy	Street lighting electricity	5.18	103.55	108.73	Bacs	Street
MK Illuminations	Cables	118.38	591.88	710.26	Bacs	Cable
PSK Installations	GSM/3g line rental CCTV	11.1	55.5	66.6	Bacs	CCTV
Starfish yoga	Yoga sessions	0	165	165	Bacs	Charity
Wave	Water	0	180.72	180.72	Bacs	NB
	Water	0	60.56	60.56	Bacs	Library
PKF Littlejohn	External Audit 2018/2019	120	600	720	Bacs	Audit
R Adams rehab	Seated exercise	0	200	200	Bacs	Charity
SSLA	Reclaim work hrs	93.02	930.16	1023.18	Bacs	Salaries
Came & Co	Annual insurance	0	4809.43	4809.43	Bacs	Insurance
S Blackwell	Work to trees	0	480	480	Bacs	Trees
S Godfrey	Nordic walking	0	140	140	Bacs	Charity
Limetree Marketing	Oct/Nov Som4u newsletter	0	598	598	Bacs	Newspaper
Cole & Day	Fuel	15.4	76.99	92.39	Bacs	Kub
Warren Access	IPAF Operator training	99.6	498	597.6	Bacs	Training
CCC	Youth club resources	0	30	30	Bacs	Youth
E-On Electricity	Street lighting electricity	5.01	100.21	105.22	Bacs	Street
	TOTAL	487.69	18533.44	19,021.13		
				19,021.13		
<u>Electronic payments</u>						
BT Business	01487 841359 - 2019			£0.00	DD	Admin
	Broadband			0	DD	Admin
Talk Talk	CIC-01487 840266 - August 2019			0	DD	Library
Microsoft Online	Monthly computer software - September 2019	0	39.5	39.5	DD	Admin
Siemens	Printer lease rental -			£0.00	DD	Admin
Carphone warehouse	K Ixer - mobile contract payment	1.3	6.5	£7.80	DD	Time
	P Bryant - mobile contract payment	1.25	6.25	£7.50	DD	Admin
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD	Admin
Huntingdonshire DC	Sea Container - rates September 2019	0	49	£49.00	DD	Admin
	Norwood Building - rates	0	0	£0.00	DD	No
SSE	Electricity - Multi sports area - QRT	0	0	£0.00	DD	202
	Electricity - Lake sea container	0	0	£0.00	DD	Mul
	Electricity - Norwood Building - QTR	0	0	£0.00	DD	Lake
	Electricity - library - QRT	0	0	£0.00	DD	Nor
	TOTAL	3.8	107.5	111.3		Libr

£111.30

Optimum Card

September

Katie Ixer	Timebank & changing Lives	0	64.75	64.75	Card	TB 8
Penny Bryant	Office supplies - ink jet	5.78	28.94	34.72	Card	Offi
	<u>TOTAL</u>	<u>5.78</u>	<u>93.69</u>			<u>99.47</u>
				99.47		

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