

**MINUTES OF A MEETING OF  
SOMERSHAM PARISH COUNCIL**

**Held at the Millennium Sports Pavilion, The Trundle, Somersham**

**On Monday 10<sup>th</sup> February 2020 at 7.30 p.m.**

**PRESENT WERE:**

Cllr J Blundell	Cllr D Smith	
Cllr S Criswell	Cllr R Sutton (in the Chair)	
Cllr A Hulme	Cllr C White	
Cllr D Potter	Cllr G Wooster	Mrs P Bryant, Parish Clerk

**Quorum** – 5 councillors

**IN ATTENDANCE:** 1 member of the public

The Chairman announced Mervyn Greaves has tendered his resignation as a Parish Councillor and the Elections Officer has been informed. A letter of thanks will be sent to Mr Greaves.

1. **APOLOGIES**

Apologies for absence were accepted from:

Cllr C Dolby - illness  
Cllr A Sansom – work commitments  
Cllr D Skeggs – personal  
Cllr R Woolway – lambing

**ABSENT:** Cllr N Ruffell

2. **PARISH COUNCILLORS DECLARATIONS OF INTEREST**

No interests were declared.

3. **PUBLIC FORUM**

It was proposed by Cllr Criswell, seconded by Cllr White and **RESOLVED** by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 7:32 pm and was reconvened at 7:47 pm

**Matters discussed were:**

The wheelie bins in the churchyard and the need for a dog waste bin in the churchyard.  
Also, antisocial behaviour by youths in the churchyard and support requested to influence Police assistance to deal with this.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

No planning applications have been received.

b) **PLANNING APPROVED**

19/02389/HHFUL      10 West End Somersham PE28 3EP  
New roof on existing garden room (Retrospective)

19/02355/HHFUL      Elm Barn Oak Acres Farm Parkhall Road Somersham PE28 3HQ  
Proposed link single storey extension and conversion of attic over garage to living accommodation.

19/01230/LBC 21 Parkhall Road Somersham PE28 3EU  
The removal of existing sash windows and their replacement with new windows

**c) PLANNING WITHDRAWN OR REMOVED**

19/01229/HHFUL 21 Parkhall Road Somersham PE28 3EU (withdrawn)  
The removal of existing sash windows and their replacement with new windows

19/01429/FUL Land south of The Bank Chatteris Road Somersham (removed)  
Erection of stable block and barn with concrete yard and fencing together with upgraded access and tree hedge planting

**d) PLANNING CORRESPONDENCE**

Fenland District Council – Fenland Local Plan Update

**5. MINUTES OF THE MEETING HELD 13<sup>TH</sup> JANUARY 2020**

The Minutes were proposed by Cllr Potter, seconded by Cllr Hulme as a true record of events. This was RESOLVED by 7 votes for with 1 abstention (as that Councillor was not at the last meeting) and the Minutes were duly signed by the Chairman.

**6. CO-OPTION OF PARISH COUNCILLORS TO FILL VACANCIES**

It was proposed by Cllr Hulme, seconded by Cllr Wooster and agreed by a unanimous vote to co-opt Cllr Smith on to the following working parties, the Communication WP and the Environment WP.

**7. REINSTATING THE COMMUNICATION & ENGAGEMENT WORKING PARTY & TERMS OF REFERENCE**

Copies of the draft Terms of Reference were provided to Councillors (the TOR’s incorporate the Somersham4u Newsletter). It was agreed to defer this item to the next meeting for further discussion.

Cllr Wooster showed members a copy of Girton’s monthly Newsletter; it is a 40 page on glossy paper edition and in colour plus it includes business advertising.

Issues for the Council are; the available funds in the budget in the short term, current staff time and additional time required for a monthly newsletter and commitment from the working party to obtain publication material as well as advertisers, additional time and commitment required by the volunteer deliverers.

There is concern ‘Village Scene’ is already in place as a comparable publication for business advertising and Cllr Wooster’s proposal would be direct competition which is not permitted by a local council.

It was agreed Girton’s Newsletter would be circulated to Councillors for consideration.

**8. POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates

**9. REPORT FROM COUNTY & DISTRICT COUNCILLOR STEVE CRISWELL**

Cllr Criswell reported:

The new County Council HQ project to build at Alconbury Weald has started.

Marshalls Airfield are moving out of Cambridge maybe to Cranfield or Wyton and they will make a decision in the next couple of months.



## 10. PARISH CLERK'S REPORT

### Matters Arising Report & Updates:

#### Correspondence emailed to councillors:

- ii. RSN online – updates
- iii. CAPALC – EGM to discuss the Articles of Association. 2<sup>nd</sup> March 2020 7.30 pm Millennium Pavilion, Somersham. Representative required to attend and vote. The Chairman will be attending.
- iv. CAPALC bulletin & NALC CEO bulletins

**Hard copy correspondence:** M & G Charibond quarterly statement & Annual Report

## 11. HOUSING NEEDS SURVEY LETTER HAS BEEN DRAFTED IN CONJUNCTION WITH CAMBRIDGESHIRE ACRE.

The Survey is sponsored by Longhurst Housing Association and will be sent out shortly to all households.

## 12. FINANCE & RISK MANAGEMENT MATTERS including: -

- a. **Monthly Accounts** – The accounts were proposed by Cllr Sutton, seconded by Cllr Potter and RESOLVED by a unanimous vote to approve
- b. **Finance & Risk Management Working Party 20<sup>th</sup> January 2020** – The Chairman gave an update on the matters discussed which included the budget.

## 13. REPORT FROM THE PERSONNEL WORKING PARTY MEETING HELD ON 4<sup>TH</sup> FEBRUARY 2020

- a. **Changing the Personnel Working Party Status to Create a Personnel Committee & Terms of Reference** (Copies of the terms of reference provided to Cllrs)

The change from a Working Party to Committee and to accept the Terms of Reference, was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by a unanimous vote to approve.

- b. **Funding the First Aid for Mental Health training fees for 2 volunteers organisers of MENTAL Health.** Cost approx. £125 per person

Cllr Blundell declared a personal interest as discussion got underway when he realised he knew one of the individuals.

It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by 7 votes for with 1 abstention to fund two places on the next available First Aid for Mental Health training course in Somersham. The Clerk will inform the volunteers once she has a date.

## 14. HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance

### Correspondence:

- **Chris Foyle – re: request for chevrons on traffic islands at Chatteris Road.** Mr Foyle recommends the council complete an LHI Bid.

Cllr Sutton suggested this could be discussed through the Traffic WP and they need to decide whether they would like this option as a bid, a 20 mph throughout the village or something else? It was agreed this will be on the next working party meeting agenda.

- **CCC Passenger transport** – Stagecoach February 2020 service changes

### Road Repairs

Cllr Hulme reported the poor state of footpath cut throughs between Hereford Close & Grange Road & Sixbells. Also at No1 Homestead their hedge is completely over the path.

The Clerk will report this to HDC and CCC respectively.

15. **STREET LIGHTING MATTERS inc repairs**

The Clerk has contacted the Councils maintenance contractor and they are seeing whether an improvement can be made to the lamps at The Cross to make them brighter.

16. **OPERATION LONDON BRIDGE – REPORT**

The Clerk reported she understands a YouTube video presentation will be available on this by Philip Peacock, Town Clerk, Huntingdon Town Council.

17. **REPORTS FROM SOMERSHAM PARISH COUNCIL WORKING PARTIES & REPRESENTATIVES:**

- a. **The Norwood Playing Field/ Norwood Building** – No matters to report
- b. **The Victory Hall Management Committee** – No matters to report
- c. **Friends of Somersham Local Nature Reserve (SNRG) & Somersham Lake**
  - i. The Angling Club has requested a parish councillor representative to attend their AGM in the Norwood Room on 26<sup>th</sup> February 2020 at 7 pm. Cllr Sutton hopes to attend.
- d. **Community Library (FOSL)** – Cllr Sutton and the Clerk will be attending the management meeting on 24<sup>th</sup> February 2020
- e. **Community Road Watch logger (SID)**  
www.roadwatch.org.uk/cambs/somersham
- f. **Reports of External Meetings Attended by Parish Councillor's**

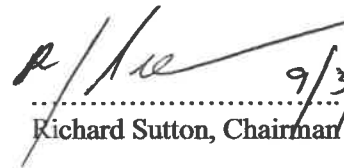
Cllr Sutton will be attending the CAPALC EGM on 2<sup>nd</sup> March

18. **NOTICES & MATTERS FOR THE NEXT AGENDA**

There were no matters to report

The next Parish Council Meeting will be held on Monday 9<sup>th</sup> March 2020 at 7.30 pm

There being no further business the meeting closed at 8.53 pm

 9/3/20.  
.....  
Richard Sutton, Chairman

ages	Salaries	0.00	6649.17	6,649.17	Bacs
SS	Pension Fund	0	697.45	697.45	Bacs
ST	Pension Fund	0		0	DD
MR	Tax & NI	0	1703.66	1703.66	Bacs
on	Electricity - January 2020	5.18	103.55	108.73	Bacs
L Supplies	Hand towels	14.12	70.6	84.72	Bacs
ntingdonshire DC	Residual bin - weekly collections	0	184.6	184.6	Bacs
PALC	Cllr Training - D Smith	0	75	75	Bacs
s L Garrick	Yoga sessions	0	165	165	Bacs
Adams	Seated exercise	0	150	150	Bacs
IMC	Hall hire - Changing Lives	0	207	207	Bacs
LA	Pavilion Hire - seated exercise	0	63	63	Bacs
	Field hire - Nordic walking	0	126	126	Bacs
M Greaves	C Lights expenses refund	0	106.22	106.22	Bacs
xer	Expenses refund	0	12.6	12.6	Bacs
Bryant	Expenses refund	0	39.5	39.5	Bacs
le & Day	Fuel 1st - 15th Jan 2020	9.03	45.11	54.14	Bacs
arren Access	Versalift hire 11-12 Jan 2020	72	360	432	Bacs
PO	Gas	5.12	102.44	107.56	Bacs
ra Security Ltd	Annual maintenance - emergency lighting	6	30	36	Bacs
	Annual maintenance - fire detection & alarm	30	150	180	Bacs
	<b>TOTAL</b>		<b><u>141.45</u></b>	<b><u>11040.9</u></b>	<b><u>11,182.35</u></b>
				<b>11,182.35</b>	

#### Electronic payments

Business	01487 841359 - Dec 2019	-2.58	-12.92	-£15.50	DD
	01487 841359 - January 2020	6.7	33.49	40.19	DD
	Broadband - Dec 2019			0	DD
lk Talk	CIC-01487 840266 - Oct 2019			0	DD
	CIC-01487 840266 - Nov 2019			0	DD
icrosoft Online	Monthly computer software - Dec 2019	0	39.5	39.5	DD
mens	Printer lease rental - 2019				DD
rph warehouse	K Ixer - mobile contract payment	1.25	6.25	£7.50	DD
	P Bryant - mobile contract payment	0	0	£0.00	DD
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD
ntingdonshire DC	Sea Container - rates Oct, Nov, Dec 2019	0	147	£147.00	DD
	Norwood Building - rates	0	0	£0.00	DD
	Electricity - Multi sports area - QRT	0	0	£0.00	DD
	Electricity - Lake sea container	0	0	£0.00	DD
	Electricity - Norwood Building - QTR	0	0	£0.00	DD
	Electricity - library - QRT 3			£0.00	DD
	<b>TOTAL</b>	<b><u>6.62</u></b>	<b><u>219.57</u></b>	<b><u>226.19</u></b>	
				<b>£226.19</b>	

#### Stimulus Card

**November, December 2019 & January 2020**

Timebank & changing Lives	0	123.84	123.84	Card
Somersham Poors Money - donation	0	100	100	Card
Papercups, C Staff gift cards, hard hats, moss killer	0	610.15	610.15	Card
<b><u>TOTAL</u></b>	<b><u>0</u></b>	<b><u>833.99</u></b>	<b><u>833.99</u></b>	<b><u>833.99</u></b>

equies

0

<b><u>TOTAL</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
---------------------	-----------------	-----------------	-----------------	-----------------

*9/3/20*