

MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL
Held on Zoom, Remote Online Viewing
On Monday 27th July 2020 at 7.30 p.m.

PRESENT WERE:

Cllr J Blundell	Cllr D Skeggs
Cllr S Criswell	Cllr D Smith
Cllr C Dolby	Cllr R Sutton (in the Chair)
Cllr T Hulme	Cllr C White
Cllr D Potter	Cllr R Woolway
Cllr T Sansom	

Mrs P Bryant, Parish Clerk
Miss M Blewett, Deputy Clerk

IN ATTENDANCE: No members of the public were present

1. **APOLOGIES**

Apologies were accepted from;
Cllr D Skeggs Arrived at 7:45PM at Item 8

Cllr N Ruffell **ABSENT**
Cllr G Wooster **ABSENT**

2. **PARISH COUNCILLORS DECLARATIONS OF INTEREST**

No interests were declared.

3. **PUBLIC FORUM**

It was proposed by Cllr White, seconded by Cllr Hulme and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 7:32pm and reconvened as no members of the public were present.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

20/00918/HHFUL East View Parkhall Road Somersham PE28 3HF
Proposed single storey rear extension

It was proposed by Cllr Woolway, seconded by Cllr Blundell and RESOLVED with a unanimous vote to recommend no objection. The proposed extension is to the rear of the property, it will not affect the street scene and is in keeping with the dwelling.

20/01092/FUL New Farm Parkhall Road Somersham PE28 3HQ
Proposed agricultural building

It was proposed by Cllr Woolway, seconded by Cllr Hulme and RESOLVED with a unanimous vote to object. The applicant has not supplied any evidence of agricultural work that requires the need for the agricultural building on the site or evidence of the production of food stuffs or other agricultural yield which necessitates the need for the storage building.

b) **PLANNING APPROVED**

20/00330/HHFUL 14 Bishops Road Somersham
Box dormer to the rear of the roof to extend the first floor and single storey rear extension.

Page 1 of 3 Pages

- 20/00685/TREE 44 High Street Somersham
T1 Sycamore: Fell to ground level. The main stem of this tree has a column of decay approx. 50% of stem diameter from approx.. 1 metre to at least 8 metres from ground level.
- 19/01635/HHFUL 8 Meridian Close Somersham
2 storey side extension
- 19/02400/FUL Land east of Loftsteads Somersham
Change of use from agriculture to equestrian use with the provision of a field shelter for horses
- 19/01429/FUL Land south of The Bank Chatteris Road Somersham
Erection of stable block and barn with concrete yard and fencing together with upgraded access and tree-hedge planting

5. **MINUTES OF THE MEETINGS HELD ON 27TH JUNE 2020**

The Minutes for 27th June 2020 were proposed by Cllr Potter and seconded by Cllr Woolway to be a true record of events. This was RESOLVED by 9 for and 1 abstention (as that Councillors was not at the previous meeting). The Minutes will be signed by the Chairman as soon as practical in the current lock-down situation.

6. **POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates
- ii. Update from the Acting Police & Crime Commissioner.

7. **REPORT FROM COUNTY & DISTRICT COUNCILLOR STEVE CRISWELL**

Cllr Criswell gave an update on the Covid-19 situation from Cambridgeshire County Council, there were 15,000 people registered initially for help. This help was fulfilled by community groups, Cambridgeshire County Council and Huntingdon District Council these organisations have continued to help those in need.

8. **PARISH CLERK'S REPORT Inc.**

a. Matters Arising Report & Updates:

Miss Minter (VHMC) has requested permission to install a fire door lock on one of the swing doors that separates the buildings. The door and lobby belong to the parish council as per the potential lease agreement. The aim is to prevent the number of door handles being used. This seems to cut down on 1 door out of 4 in the vicinity.

Councillors were confused at the benefits and the Clerk will seek additional information.

b. Correspondence emailed to councillors:

- iii. RSN online – updates
- iv. CAPALC bulletin & NALC CEO bulletins
- v. CCC coronavirus briefings
- vi. Countywide Coordination Hub Highlights (COVID-19)
- vii. M & G Charibond statements
- viii. Church Street Health Centre
- ix. Somersham Library leaflet

Cllr Skeggs arrived at 7:45PM

9. **FINANCE & RISK MANAGEMENT MATTERS including:** -
- a. **The Monthly Accounts** - The accounts were proposed by Cllr Potter, seconded by Cllr White with 1 abstention and duly agreed.
 - b. **Quotations received to refurbish the changing room showers & replace one Combi Boiler at the Millennium Pavilion** - The Clerk will contact contractors outside of the Parish because of lack of response from the local contractors who have already attended but not supplied quotes. Just one quote for a combi boiler has been received to date.

10. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**
- a. Highway repair/maintenance matters to report - none

11. **Somersham Housing Needs Survey compiled by Cambridgeshire ACRE & Huntingdonshire District Council**
Survey emailed to Councillors. It was agreed to defer discussion until the next meeting.

12. **TO RECEIVE REPORTS FROM:**
- a. **The Environment Working Party meeting held on 2nd July 2020**
Subsequent to the working party meeting, the Clerk has established with Cllr Criswell the county have declared a climate change, it would be best practice to include this in the strategy. This was agreed.
 - b. **The Communication & Engagement Working Party Meeting held on 9th July 2020** – Cllr Smith reported on the meeting held

13. **NOTICES & MATTERS FOR THE NEXT AGENDA**
No matters were raised.

There being no further business the meeting closed at 8:31PM

.....
Richard Sutton
Chairman

ACCOUNTS	27th July 2020	Vat	TOTAL		
Wages	Salaries	0.00	6933.26	6,933.26	Bacs
LGSS	Pension Fund	0	439.95	439.95	Bacs
NEST	Pension Fund	0	270.86	270.86	DD
HMRC	Tax & NI	0		0	Bacs
Volunteer shoppers	Refunds - COVID-19 volunteers	0	26.3	26.3	Bacs
Playsafety Ltd	RoSPA Reports	36.5	182.5	219	Bacs
Ethos Communications	Printing costs	6.75	33.75	40.5	Bacs
S Blackwell	Tree surgery - Inv 100283	0	480	480	Bacs
Canalbs Ltd	Internal Audit 2019	0	118.4	118.4	Bacs
ESPO	Gas	1.48	29.64	31.12	Bacs
TNS Ltd	Replacment tractor door & oil leak repair	145.71	728.56	874.27	Bacs
Cole & Day	Fuel 16th - 30th June 2020	13.83	69.11	82.94	Bacs
K Ixer	Refunds - COVID-19 volunteers	0	7.71	7.71	Bacs
visionict	Website & email hosting	63	315	378	Bacs
S Blackwell	Tree surgery - Inv 100284	0	480	480	Bacs
Linda Garrick	Starfish Yoga	0	275	275	Bacs
R Adams Rehab	Seated exercise	0	250	250	Bacs
E-On Energy	Electricity	5.01	100.21	105.22	Bacs
CMUK Safety	PPE/facemasks for staff	0	59.5	59.5	Bacs
Huntingdonshire DC	Residual bin - weekly collections	0	184.6	184.6	Bacs
CCL Supplies	PPE & equipment for staff & buildings	73.08	365.4	438.48	Bacs
S Blackwell	Tree surgery - Inv 100287	0	455	455	Bacs
ESPO	Gas	1.39	27.81	29.2	Bacs
Cole & Day	Fuel 1st - 15th July 2020	8.82	44.09	52.91	Bacs
	TOTAL	355.57	11876.65	12,232.22	12,232.22
Electronic payments					
BT Business				£0.00	DD
Talk Talk Business	01487 841359 & internet - 18 June 2020	5.6	28	33.6	DD
ICO	Data Protection Renewal fee - July 2020	0	40	40	DD
Talk Talk	CIC-01487 840266 -			0	DD
					DD
Microsoft Online	Monthly computer software - June 2020	0	39.5	39.5	DD
Siemens	Printer lease rental - 2019				DD
Carphone warehouse	K Ixer - mobile contract payment	1.25	6.25	£7.50	DD
	P Bryant - mobile contract payment	0	0	£0.00	DD
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD
Huntingdonshire DC	Sea Container - Rates - 1 April 2020	0	49	£49.00	DD
	Sea Container - Rates - 1 May 2020	0	50	£50.00	DD
	Norwood Building - rates	0	0	£0.00	DD
	Millennium Sports Facility - Rates	0	0	£0.00	DD
SSE	Electricity - Multi sports area - QRT			£0.00	DD
	Electricity - Lake sea container - Qtr 1	6.27	31.35	£37.62	DD
	Electricity - Norwood Building - QTR			£0.00	DD
	Electricity - Library - QRT 1	51.83	259.17	£311.00	DD
	Electricity - Millennium Sports Facility - QRT 1	7.29	145.88	153.17	DD
	Gas - Millennium Sports Facility - QRT 1	35	176	£211.00	DD

TOTAL

108.49

831.4

939.8

£939.89

Optimum Card

Jun-20

Katie Ixer

Refunds to vounteer shoppers - COVID-19

£0.00

£416.71

£416.71

Card

Penny Bryant

Zoom subscription

£2.40

£11.99

£14.39

Card

BrightPay

£1.13

£5.63

£6.76

Card

Amazon - PPE

£0.00

£32.56

£32.56

Card

TOTAL

£3.53

£50.18

£53.71

£53.7

DRAFT