

MINUTES OF A MEETING OF
SOMERSHAM PARISH COUNCIL
Held on Zoom, Remote Online Viewing
On Monday 29th June 2020 at 7.30 p.m.

PRESENT WERE:

Cllr J Blundell	Cllr D Skeggs
Cllr S Criswell	Cllr D Smith
Cllr T Hulme	Cllr R Sutton (in the Chair)
Cllr D Potter	Cllr R Woolway
Cllr T Sansom	Cllr G Wooster

Mrs P Bryant, Parish Clerk,
Miss M Blewett, Deputy Clerk

IN ATTENDANCE: No members of the public were present

1. **APOLOGIES**

Apologies received from;

Cllr White	Work Commitments
Cllr C Dolby	Arrived at 19:36
Cllr D Skeggs	Arrived at 19:39

Cllr N Ruffell **ABSENT**

2. **PARISH COUNCILLORS DECLARATIONS OF INTEREST**

No interests were declared.

3. **PUBLIC FORUM**

It was proposed by Cllr Criswell, seconded by Cllr Wooster and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in an open forum. The meeting closed at 19:32pm and was reconvened as no members of the public were present 19:33pm.

4. **PLANNING MATTERS**

a) **PLANNING APPLICATIONS**

20/00719/FUL Palace Yard Farm Church Street Somersham PE28 3EG

Siting of caravan during construction works for up to three years

It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED with a unanimous vote to recommend objection. The plans do not explain or connect the application to any construction work. The Council will reconsider when an appropriate planning application is resubmitted.

Cllr C Dolby arrived at 19:36 pm

20/00685/TREE 44 High Street Somersham PE28 3JB

The main stem of this tree has a column of decay approx.. 50% of stem diameter from approx. 1 metre to at least 8 metres from ground level.

It was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by 11 votes for and 1 abstention to recommend no objection. The work is required to ensure safety of the area.

Cllr D Skeggs arrived at 19:39pm

b) **PLANNING APPROVED**

20/00667/HHFUL	96 The Trundle Somersham
	Single storey front and side elevation

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20/00608/FUL Pitches 4 and 4A Rosefield Parkhall Road Somersham
Change of use of the land to Gypsy and Traveller residential with the establishment of two residential pitches, each with the siting of two caravans of which no more than one can be static caravans and the construction of an amenity building.

20/00573/FUL Land west of Toll Cottage Chatteris Road Somersham
Partial demolition of existing cottage and replacement with new 4 bedroom dwelling and detached garage/store.

c) **PLANNING CORRESPONDENCE/UPDATES**

- Ida Johnson, HDC Planning – response to refusal of replacement windows at 7 The Grange Somersham – emailed to all councillors
- 20/00608/FUL Pitches 4 and 4A Rosefield Parkhall Road Somersham
Councillor Sutton represented the Parish Council at the Development Management Committee meeting; the panel did not agree with the Parish Council's objections and have agreed with the Planning Officers recommendation to approve the application.

Planning Officers RECOMMENDATION - APPROVAL subject to conditions to include the following

- • Time limit
- • Compliance with approved plans
- • Increasing width of access
- • Parking provided and retained
- • Removal of permitted development rights
- • Landscaping details and implementation
- • Contamination remediation
- • Surface water drainage details • Foul Water Drainage details

As a reminder to Councillors for successful planning responses;

1/ Parish Councillors often say the district council planners don't take any notice of the Parish Councils view. The Parish Council objection triggers the item going to DM Committee, specifically so that elected members can hear the parish councils' representations. The Parish Council are therefore expected to attend.

2/ The agenda is published 5 days before the meeting. This gives members time to study the application on-line, and make enquiries with the case officer. Members have a duty to ensure that any statements they make at a meeting are accurate, so as not to mislead other councillors or cause unjust influence to a planning decision.

5. **MINUTES OF THE MEETINGS HELD ON 1ST JUNE 2020**

The Minutes for 1st June 2020 were proposed by Cllr Criswell and seconded by Cllr Smith to be a true record of events. This was RESOLVED by 9 for and 2 abstentions (as those Councillors were not at the previous meeting). The Minutes will be signed by the Chairman as soon as practical in the current lock-down situation.

6. **POLICE REPORT**

Emailed to Councillors:

- i. Weekly Policing Updates

7. **REPORT FROM COUNTY & DISTRICT COUNCILLOR STEVE CRISWELL**

Cllr Criswell gave an update regarding the Covid-19 reports and information regarding Church Street doctor's surgery circulations.

8. **PARISH CLERK'S REPORT Inc.**
a. Matters Arising Report & Updates:
- b. Correspondence emailed to councillors:**
- ii. RSN online – updates
 - iii. CAPALC bulletin & NALC CEO bulletins
 - iv. CCC coronavirus briefings
 - v. Countywide Coordination Hub Highlights (COVID-19)
 - vi. CCC – Household Recycling Centres Update on booking system & access
 - vii. Church Street Health Centre closure & update by County Cllr S Criswell
 - viii. Magpas – Thank you letter received to acknowledge donation
9. **FINANCE & RISK MANAGEMENT MATTERS including: -**
- a. The Monthly Accounts** - The accounts were proposed by Cllr Potter, seconded by Cllr Blundell and RESOLVED by a unanimous vote to be accepted.
- b. The Internal Auditors Report for 2019/2020** - The auditor's report was proposed by Cllr Sutton, seconded by Cllr Criswell and RESOLVED by unanimous vote to be accepted.
- c. To Agree to Appoint the Internal Auditor for 2020/2021.**
The recommendation is to continue with Mrs J Wilson @ £45.50 per hr - The continuation of the current Internal Auditor was proposed by Cllr Sutton and seconded by Cllr Criswell and RESOLVED by 9 votes for a 1 abstention by Cllr D Skeggs as she does not feel comfortable making a vote with lack of information, the vote was accepted to continue.
- d. Approval to Purchase a replacement laptop for K Ixer, Time Bank Co-Ordinator from the Time Bank earmarked reserves. Amount requested in the region of £600-£650**
It was proposed by Cllr D Skeggs and seconded by Cllr J Blundell and RESOLVED by a unanimous vote to purchase the new laptop.
10. **HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance**
a. Highway repair/maintenance matters to report
Discussion was held about the need for planning permission for the HCV's parking on Cuckoo Bridge nursey.
11. **RENEWING THE ANNUAL STREET LIGHTING MAINTENANCE CONTRACT WITH K & M LIGHTING LTD @ £196.08 + VAT**
It was proposed by Cllr Skeggs and seconded by Cllr Woolway and RESOLVED by a unanimous vote to accept the renewal.
12. **REQUEST FROM IMPRESSIONS, HIGH STREET, SOMERSHAM TO DISPLAY A BANNER AT THE CROSS AIMED AT 'GETTING BACK TO BUSINESS' IN SUPPORT OF LOCAL BUSINESSES**
It was proposed by Cllr Skeggs, seconded by Cllr Wooster and RESOLVED by a unanimous vote to accept on the grounds the Council sees the banner before being erected to approve final draft.
13. **RESPOND TO THE NEW MODEL CODE OF CONDUCT CONSULTATION**
It was agreed the current model in use is more suitable, and the Clerk will respond to the consultation detailing why the draft replacement version is not appropriate.

14. **NOTICES & MATTERS FOR THE NEXT AGENDA**

A brief conversation was held regarding the closure of the Post Office, Cllr Criswell explained the Council's position and the Post Office position. The current shop keeper is under contract with the Post Office to operate and at present the parish council are unable to do anything about the reopening of the facility.

The next Parish Meeting will be held on Monday 27th July 2020 at 19:30PM by Zoom Video Conferencing

There being no further business the meeting closed at 20:34PM

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Richard Sutton,
Chairman

DRAFT

ACCOUNTS	29th June 2020	Vat		TOTAL	
Wages	Salaries	0.00	7034.84	7,034.84	Bacs
LGSS	Pension Fund	0	439.95	439.95	Bacs
NEST	Pension Fund	0	285.07	285.07	DD
HMRC	Tax & NI	0	2108.63	2108.63	Bacs
Volunteer shoppers	Refunds - COVID-19 volunteers	0	71.2	71.2	Bacs
MAGPAS	Donation	0	200	200	Bacs
Cole & Day	Fuel 1st - 15th May 2020	16.12	80.61	96.73	Bacs
Mike Tabrett	T'ai Chi instructing - 18th March - 29th April 2020	0	350	350	Bacs
Cole & Day	Fuel 16th - 31st May 2020	8.44	42.16	50.6	Bacs
Visionict	Backup cloud service - August 2020 - July 2021	36	180	216	Bacs
R Adams Rehab	Seated exercise - May 2020	0	200	200	Bacs
NALC	LCR magazine subscription	0	34	34	Bacs
S Blackwell	Tree surgery	0	480	480	Bacs
Holwood Nursery	Hanging baskets x 4	0	84	84	Bacs
Sovereign Play Ltd	Deposit for 'witches hat' play equipment	221.65	1108.23	1329.88	Bacs
James Waters	Grass verge cutting	78	195	273	Bacs
Steve Blackwell	Works to trees	0	480	480	Bacs
	Works to trees	0	800	800	Bacs
	Works to trees	0	320	320	Bacs
Mike Tabrett	T'ai Chi instruction	0	203.5	203.5	Bacs
Cole & Day	Fuel 1st - 15th June 2020	8.23	41.14	49.37	Bacs
	TOTAL	368.44	14738.33	15,106.77	15,106.77
Electronic payments					
BT Business				£0.00	DD
Talktalk Business	01487 841359 & internet - 18 April 2020	5.6	28	33.6	DD
	01487 841359 & internet - 18 May 2020	5.6	28	33.6	DD
Talk Talk	CIC-01487 840266 -			0	DD
	CIC-01487 840266 -			0	DD
Microsoft Online	Monthly computer software - June 2020	0	39.5	39.5	DD
Siemens	Printer lease rental - 2019				DD
Carphone warehouse	K Ixer - mobile contract payment	1.25	6.25	£7.50	DD
	P Bryant - mobile contract payment	0	0	£0.00	DD
	M Tyers - mobile contract payment	1.25	6.25	£7.50	DD
Huntingdonshire DC	Sea Container - Rates - 1 April 2020	0	49	£49.00	DD
	Sea Container - Rates - 1 May 2020	0	50	£50.00	DD
	Norwood Building - rates	0	0	£0.00	DD
	Millennium Sports Facility - Rates	0	0	£0.00	DD

SSE	Electricity - Multi sports area - QRT			£0.00	DD
	Electricity - Lake sea container - Qtr 1	6.27	31.35	£37.62	DD
	Electricity - Norwood Building - QTR			£0.00	DD
	Electricity - Library - QRT 1	51.83	259.17	£311.00	DD
	Electricity - Millennium Sports Facility - QRT 1	7.29	145.88	153.17	DD
	Gas - Millennium Sports Facility - QRT 1	35	176	£211.00	DD

<u>TOTAL</u>		<u>114.09</u>	<u>819.4</u>	<u>933.4</u>	
				£933.49	

Optimum Card

April & May 2020

Katie Ixer	Refunds to vounteer shoppers - COVID-19	£0.00	£519.17	£519.17	Card
Penny Bryant	Blue tooth head set dongles x 4	£11.32	£56.64	£67.96	Card
	Blue tooth head sets x 4	£27.44	£137.01	£164.45	Card

<u>TOTAL</u>		<u>£38.76</u>	<u>£193.65</u>	<u>£232.4</u>	
				£232.41	